
**NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 10 MAY 2023
REPORTS TO COUNCIL – GENERAL MANAGER**

1. TOMINGLEY GOLD OPERATIONS (TGO) – COMMUNITY FUND PANEL

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.4.4 Develop and build partnerships with State and Federal Governments, industry and community organisations to foster development and delivery of community services and emerging business sectors

Executive Summary

This report is presented to Council to approve the recommendations from the Tomingley Gold Operations (TGO) Community Fund Panel for distribution of the Voluntary Planning Agreement funds.

Report

The Voluntary Planning Agreement (VPA) with TGO is to provide Council with the following "community funds" as outlined in clause 4.1 of the Agreement –

\$53,750 per year until 31 December 2025 with 50% payable on 1st July and 50% payable on 1st January each year with a total of \$591,250 over the period.

The VPA also states in clause 4.3 "The Development Contributions paid pursuant to clause 4.1 may be pooled with other monies held by Council which have similar and relevant objectives, subject to the proponent (TGO) having the opportunity to lobby for certain expenditure of for the benefit of Tomingley residents and to object to expenditure which may not be in the proponent (TGO) view of community benefits".

The objective of the Community Fund is to satisfy the four elements of:

- Economic Development – directly contribute to the resilience and/or long-term economic growth of the community;
- Community Connectivity – promote community togetherness in a positive family focussed way;
- Education and Training – foster the education and up-skilling of members of the community;
- Community Infrastructure.

The TGO Community Fund awards funds twice per year with applications due in March and August, and the Panel conferring in April and September to review the applications.

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1. TOMINGLEY GOLD OPERATIONS (TGO) – COMMUNITY FUND PANEL (Cont'd)

The Panel recommends to Council that the following project receives funding from the Community Fund:

- Country Womens Association, Far Western Group – Public Speaking Competition – \$300.
- Macquarie Picnic Race Club – Macquarie Picnic Races - \$10,000.
- Narromine Dolly Parton Festival – Saturday Street Party - \$10,000.
- Narromine Agricultural Show Society – Prize money for a range of agricultural competitions at the Annual Show – \$4,000.
- Narromine Turf Club – Dandy Cup Race Meeting - \$5,000.
- Tomingley Picnic Race Club – Prize Money \$9,000 and Steel for New Structure \$2,000 – Total \$11,000.
- Macquarie Sire Evaluation Association – Funds to assist with running a Field Day - \$1,500.
- Narromine Netball Club – Various Projects, Pre-season Gala Day and Umpire Training - \$1,250.

Recommended projects are determined in accordance with the objectives and assessment criteria for the distribution of the Community Funds agreed to by Council and TGO.

Acknowledgement of the successful applicant will be in a joint letter from Council (signed by the Mayor) and the TGO (signed by the Mining Manager).

Financial Implications

VPA Funds of \$53,750 per annum are available, with at least \$26,875 for each half year distribution. There were 9 applications received comprising a total value of \$69,050. One application to the value of \$26,000 was withdrawn.

Recommended financial contribution is \$43,050.

Legal and Regulatory Compliance

In accordance with section 377 of the Local Government Act 1993, Council must resolve to approve the allocation of funds for a donation.

Guidelines adopted by Council on 9 October 2013 for distribution of funds for Tomingley Gold Operations – Community Fund in accordance with the Voluntary Planning Agreement.

Risk Management Issues

Nil

Internal/External Consultation

TGO Community Fund Panel

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REPORTS TO COUNCIL – GENERAL MANAGER**

1. TOMINGLEY GOLD OPERATIONS (TGO) – COMMUNITY FUND PANEL (Cont'd)

Attachments

Nil

RECOMMENDATION

That Council approves the allocation of funds from the TGO Community Fund as follows:

- Country Womens Association, Far Western Group – Public Speaking Competition – \$300.
- Macquarie Picnic Race Club – Macquarie Picnic Races - \$10,000.
- Narromine Dolly Parton Festival – Saturday Street Party - \$10,000.
- Narromine Agricultural Show Society – Prize money for a range of agricultural competitions at the Annual Show – \$4,000.
- Narromine Turf Club – Dandy Cup Race Meeting - \$5,000.
- Tomingley Picnic Race Club – Prize Money \$9,000 and Steel for New Structure \$2,000 – Total \$11,000.
- Macquarie Sire Evaluation Association – Funds to assist with running a Field Day - \$1,500.
- Narromine Netball Club – Various Projects, Pre-season Gala Day and Umpire Training - \$1,250.

2. TRANGIE PLAYGROUP INC – LEASE PART TRANGIE SHOWGROUND

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report is presented to Council to determine the lease fee for the Trangie Playgroup Inc. to continue to utilise a portion of the Trangie Showground facilities.

Report

Previously, Council approved the Trangie Playgroup's use of the verandah and lawn area at the Trangie Showground once a week, as well as use of the room under the Grandstand for storage of their equipment, for a 12-month period, at a rental of \$1.00 payable on demand.

This 12-month temporary licence agreement will expire on the 30 June 2023 and the Trangie Playgroup have requested renewal for a further 12-month period with the same terms and conditions.

2. TRANGIE PLAYGROUP INC – LEASE PART TRANGIE SHOWGROUND (Cont'd)

Council is the Crown Land Manager of this reserve. Under the Crown Lands Management Act 2016, Council is able to manage the reserve as if it were public land under the Local Government Act 1993. The land is classified as community land and categorised as Sportsground/General Community Use. Council's Plan of Management for the Trangie Showground and Racecourse identifies the Trangie Playgroup as a user of the facility and provides for continued use.

Financial Implications

The facilities have been provided at \$1.00 payable on demand.

Trangie Playgroup is a local non-for-profit organisation who is dedicated to providing a valuable program for young children and their families in their community.

Legal and Regulatory Considerations

The existing temporary licence agreement between Council and the licensee will expire on 30 June 2023. The licensee has requested renewal on the same terms and conditions.

Crown Lands Management Act 2016
Local Government Act 1993

Risk Management Issues

The licensee is required to hold adequate public liability insurance coverage for the area they lease from Council.

The licensee is responsible for supervising the activities permitted by the licence agreement.

Internal/External Consultation

Licensee
Director Community and Economic Development

Attachments

Nil

RECOMMENDATION

That the Trangie Playgroup Inc. be authorised to utilise the verandah and lawn area at the Trangie Showground once a week, in addition to storage of their equipment in the room under the Grandstand, for a further 12-month period, at rental of \$1.00 payable on demand.

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3. CHILD SAFE POLICY

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.1 Operate and manage Council in a financially and sustainable manner that meets all statutory and regulatory compliance and Council policies.

Executive Summary

This report provides information to Council to consider adopting a Child Safe Policy in accordance with the requirements of the Children's Guardian Act 2019.

Report

The Office of Children's Guardian introduced the Child Safe Standards to improve the way organisations provide services for children and young people to prevent and respond to child abuse that may occur within organisations. The Child Safe Standards are a central feature of the NSW Government's response to the Commonwealth Royal Commission into Institutional Responses to Child Sexual Abuse (2017).

The Children's Guardian Amendment (Child Safe Scheme) Act 2021 requires organisations such as local government to embed the Child Safe Standards.

The attached policy (**Attachment No. 1**) outlines Council's commitments to creating and maintaining a child safe organisation. Council values and supports inclusion, diversity and equality. Children and young persons will be taken seriously when they raise concerns regarding their wellbeing, or when we see that they are being harmed in any way.

The policy informs Councillors, employees, contractors and volunteers of their obligations in keeping children safe. The policy will inform other Council policies, strategies and actions that align with the continual enhancement of child safety in all Council activities.

Legal and Regulatory Compliance

Local Government Act 1993

Privacy and Personal Information Protection Act 1998

Children's Guardian Act 2019 and Regulation

Children and Young Persons (Care and Protection) Act 1998 and Regulation

Child Protection (Working with Children) Act 2012 and Regulation

3. CHILD SAFE POLICY (Cont'd)

Financial Implications

There are no financial implications associated with adoption of the Child Safe Policy.

Risk Management

The NSW Office of the Children's Guardian oversees organisations to uphold children and young people's right to be safe. Council is legislated as a Child Safe Organisation and is required to have policies and procedures addressing the Child Safe Standards.

Internal/External Consultation

NSW Office of Children's Guardian

Attachments

- Child Safe Policy

RECOMMENDATION

That Council adopts the Child Safe Policy as attached to the report.

4. DRAFT REVISED INTEGRATED PLANNING AND REPORTING DOCUMENTS

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.1 Operate and manage Council in a financially sustainable manner that meets all statutory and regulatory compliance and Council policies DP – 4.3.1.1 Implementation of the Delivery Program and Operational Plan including Budget and Asset Management Plan on an annual basis.

Executive Summary

This report presents Council with the draft revised Integrated Planning and Reporting documents to be endorsed and placed on public exhibition.

Report

Council's Integrated Planning and Reporting suite of documents consists of the ten-year Community Strategic Plan; four-year Delivery Program; Annual Operational Plan (which includes annual budget and Statement of Revenue Policy) and Resourcing Strategy documents which include Workforce Management Strategy, Asset Management Policy, Strategy and Plans, and Council's Long-Term Financial Plan.

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4. DRAFT REVISED INTEGRATED PLANNING AND REPORTING DOCUMENTS (Cont'd)

Council is required to annually review the Delivery Program, Operational Plan, Long Term Financial Management Plan, and Asset Management Strategy and Plans.

Councillors considered the proposed budget allocations, capital works, and fees and charges at the budget workshop held on 27 April 2023.

It should be noted that the draft budget includes: -

- Operating revenue and capital grants for 2023-24 - \$23,445,927
Revenue assumptions of 3.7% rate peg, and water increases between 2.78% and 17.76%, sewer increase of 3%, waste increase of 3.13%, other income and operating grants increase of 3%.
- Operating expenditure for 2023-24 - \$24,224,977
Expenditure assumptions of 3.5% increase for Salaries and wages, 3% increase for materials and contracts, 7.5% increase for insurance, 1% increase for depreciation expenses.
- Capital Works Program 2023-24 - \$20,052,897 (grant reserve funding of \$6,952,398, future grant funding of \$8,899,327, Council funds of \$4,201,172)
- There is also provision within the budget for the issue of 2 free tip tokens for the 2023/2024 financial year.

Financial Implications

The draft Budget has been prepared as a balanced budget whereby proposed income matches proposed expenditure - both operating and capital.

Legal and Regulatory Compliance

Local Government Act 1993

Local Government (General) Regulations 2021

OLG Integrated Planning and Reporting Handbook for Local Council's in NSW

Risk Management Issues

Compliance with legislative requirements

Internal/External Consultation

Council is required to place the revised Delivery Program, Operational Plan and Long-Term Financial Plan on public exhibition for a period of 28 days to provide the community with an opportunity to make submissions to Council for consideration prior to the adoption of the final documents, which must occur by 30 June 2023.

Attachments

- Draft revised Integrated Planning and Reporting Documents (**Attachment No. 2**)
The Asset Management Policy, Strategy and Plans will be presented to Council prior to the Meeting.

RECOMMENDATION

That the draft revised Integrated Planning and Reporting documents presented to the meeting be endorsed and placed on public exhibition for 28 days prior to adoption of the final documents at the Ordinary Meeting of Council to be held on 21 June 2023.

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5. LEASE AGREEMENTS – BRIEFING SHED SITE NO 7 AND HANGAR SITE NO 17 AT NARROMINE AERODROME

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report is presented to Council to consider renewal of the leases for Briefing Shed Site No 7 and Hangar Site No 17 at the Narromine Aerodrome.

Report

Council has for many years leased the above sites at the Narromine Aerodrome. The existing agreements for each site expire 30 June 2023.

The lessee has requested that new agreements be entered into for a further 3-year term.

Financial Implications

The proposed commencing rental for each site be increased by the CPI as follows:
Briefing Shed Site No 7 – \$82.21 per month (including GST)
Hangar Site No 17 - \$227.28 per month (including GST)

The rental will be increased by the annual CPI rate every 12 months for the term of the lease.

Legal and Regulatory Compliance

Section 377 of the Local Government provides that Council cannot delegate the fixing of a fee or charge. This must be a resolution of Council.

Lease agreements will need to be entered into for each site.

Risk Management Issues

Lessees are required to take out public liability insurance coverage for the area they lease.

Internal/External Consultation

Lessee
Director Community and Economic Development

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5. LEASE AGREEMENTS – BRIEFING SHED SITE NO 7 AND HANGAR SITE NO 17 AT NARROMINE AERODROME (Cont'd)

RECOMMENDATION

That Council enter into three-year lease agreements for the lease of:

1. Briefing Shed Site No 7 at the Narromine Aerodrome at a commencing rental of \$82.21 per month (including GST) with CPI increments applied annually thereafter;
2. Hangar Site No 17 at the Narromine Aerodrome at a commencing rental of \$227.28 per month (including GST) with CPI increments applied annually thereafter.

6. LEASE AGREEMENTS – HANGAR SITE NO 13 AND HANGAR NO 15 AT NARROMINE AERODROME

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report is presented to Council to consider renewal of the lease for Hangar Site No 13 and Hangar No 15 at the Narromine Aerodrome.

Report

Council currently leases Hangar Site No 13 and one half of Hangar No 15 at the Narromine Aerodrome to the Narromine Gliding Club. The existing agreements expire 30 June 2023.

The lessee has requested that new agreements be entered into for a further 3-year term and that the lease for Hangar No 15 now include use of the full hangar.

Financial Implications

The existing payment for half of Hangar No 15 is \$821.29 per month (including GST). Up until recently there was also some casual rental within the other half of the Hangar. It is proposed that a rate of 1.75 times the fee for half of the Hangar is charged (for the full use) in recognition that it will be leased to a single entity and therefore required less associated administrative costs. Both proposed lease fees below have included a CPI increase.

Hangar Site No 13 – \$191.40 per month (including GST)

Hangar No 15 - \$1,541.82 per month (including GST)

The rental will be increased by the annual CPI rate every 12 months for the term of the lease.

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6. LEASE AGREEMENTS – HANGAR SITE NO 13 AND HANGAR NO 15 AT NARROMINE AERODROME (Cont'd)

Legal and Regulatory Compliance

Section 377 of the Local Government provides that Council cannot delegate the fixing of a fee or charge. This must be a resolution of Council.

Lease agreements will need to be entered into.

Risk Management Issues

The Lessee is required to take out public liability insurance coverage for the area leased.

Internal/External Consultation

Lessee
Director Community and Economic Development

RECOMMENDATION

That Council enter into three-year lease agreements for the lease of:

1. Hangar Site No 13 at the Narromine Aerodrome at a commencing rental of \$191.40 per month (including GST) with CPI increments applied annually thereafter;
2. Hangar No 15 at the Narromine Aerodrome at a commencing rental of \$1,541.82 per month (including GST) with CPI increments applied annually thereafter.

7. WORKPLACE BULLYING POLICY AND PROCEDURES

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.1 Operate and manage Council in a financially and sustainable manner that meets all statutory and regulatory compliance and Council policies.

Executive Summary

This report is presented to Council to review and adopt Council's Workplace Bullying Policy and Procedures.

Report

Council is committed to preventing workplace bullying. Under the NSW Work Health and Safety Act 2011, Council has a responsibility to do everything reasonably practicably possible to eliminate or reduce risks to a worker's health and safety. All workers and Council Officials have a right to a workplace that is free from bullying.

The policy applies to all employees, Council officials including Councillors, Contractors and Volunteers.

7. WORKPLACE BULLYING POLICY AND PROCEDURES (Cont'd)

Narromine Shire Council expects its employees and officials to:-

- Behave in a responsible and professional manner
- Treat others in the workplace with courtesy and respect
- Listen and respond appropriately to the views and concerns of others,
- Be fair and honest in their dealings with others, and
- Follow the provisions of the Code of Conduct

Council's Workplace Bullying Policy and Procedures was previously adopted by Council on 14 November 2018, and is scheduled for review.

There are some minor administrative amendments to the attached policy (**see Attachment No. 3**).

Financial Implications

Nil

Legal and Regulatory Compliance

NSW Work Health and Safety Act 2011

Fair Work Act 2009

Council's Code of Conduct and Procedures

Local Government (State) Award 2020

Safe Work Australia – Guide for Preventing and Responding to Workplace Bullying

Anti-Discrimination Act 1977

Sex Discrimination Act 1984

Disability Discrimination Act 1992

Risk Management Issues

Council has a legal obligation to consider all health and safety risks in the workplace including bullying. Proactive prevention of workplace bullying assists in reducing lost productivity.

Internal/External Consultation

Health and Safety Committee

Attachments

- Workplace Bullying Policy and Procedures

RECOMMENDATION

That the revised Workplace Bullying Policy and Procedures as attached to the report be adopted.

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8. EXTRAORDINARY MEETING OF COUNCIL

Author	General Manager
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.1 Operate and manage Council in a financially and sustainable manner that meets all statutory and regulatory compliance and Council policies.

Executive Summary

This report is presented to Council to resolve to holding an Extraordinary Council Meeting on 24 May 2023 to consider DA 2022/36 and the Quarterly Budget Review Report.

Report

Council staff are currently assessing DA 2022/36 - Proposed UAV Facility and Subdivision (1 Existing Lot into 2 Lots) at Narromine Aerodrome, Mitchell Highway Pty Lot 23 DP 1278134.

The development assessment report will be finalised after publication of the agenda and business papers for the May Ordinary Council Meeting. As this Development Application will need to be considered by the Governing Body of Council, and since Council's next Ordinary Meeting will held late June, it is proposed that an Extraordinary Council Meeting be held on 24 May 2023 to consider this matter. Council will also need to consider the Quarterly Budget Review Report prior to 31 May 2013.

Financial Implications

There are nominal financial costs associated with holding an Extraordinary Council Meeting.

Legal and Regulatory Compliance

Narromine Shire Council Code of Meeting Practice

Risk Management Issues

Nil

Internal/External Consultation

Manager Planning
Director Finance and Corporate Strategy

Attachments

- Nil

RECOMMENDATION

That an Extraordinary Meeting of Council be held on 24 May 2023 to consider DA2022/36 and Council's Quarterly Budget Review Report.

9. FURTHER DEVELOPMENT OF NARROMINE AERODROME

Author General Manager

Responsible Officer General Manager

Link to Strategic Plans

Economic Development Strategy

2.1.1 Seek funding and support for the establishment of a light industrial park (aviation related) at Narromine Aerodrome.

2.1.2 Prepare a needs analysis for business attraction at the light industrial park at Narromine Aerodrome.

2.1.3 Investigate creation of aviation cluster at Aerodrome

4.5 Work with State and Federal Governments to deliver key infrastructure needs

The Narromine Aerodrome Strategic and Master Plan aims to:

1. Investigate options for short, medium and long-term development on the Aerodrome.
2. Identify and assess the planning constraints surrounding the development.
3. Provide recommendations on potential development areas, desired development types and development control measures for the area to ensure the long term viability of the site and to ensure it best serves the community.
4. Provide the nexus between Council's strategic direction and the local Economic Development Committee to facilitate economic growth in the Narromine Local Government Area.

Delivery Plan

2.1.5.1 Review Land Use Strategies in line with results of Economic Development Strategy to ensure planned new land releases to stimulate economy.

2.2.4.1 Work with State Government agencies to appropriately identify high value land resources, where Government priorities are identified.

2.3.3.2 Identify potential value-added sites with good inter-modal transport links

Executive Summary

This report is presented to Council to provide consider an extension in which time the contract for sale of the land at the Narromine Aerodrome be entered into.

Report

Council resolved at the Ordinary Meeting held 8 March 2023 as follows:-

1. Council agrees to sell approximately 21 hectares of part Lot 72 DP 1271467 for \$11,000 per HA (plus GST)
2. That a contract for the sale of the land be entered into prior to the 31st of May 2023.
3. That the General Manager be delegated to finalise the terms of the contract.
4. All costs in relation to the sale of the land be borne by the purchaser.

(Resolution No. 2023/036)

9. FURTHER DEVELOPMENT OF NARROMINE AERODROME (Cont'd)

The draft contract has been sent to the purchaser's solicitor and this time comments have not yet been received. It is reasonable to expect it will still take some time to firm up the contract details. It would be prudent given that both parties are working to finalise the terms that Council extend the period within to enter to contract from 31 May 2023 to prior to 30 June 2023.

Financial Implications

There are no major financial implications considered with granting the extension.

Legal and Regulatory Compliance

The final terms of the contract for sale have been delegated to the General Manager.

Risk Management Issues

There is no substantive risk identified in extending the deadline for entering into the contract for a further one-month period.

Internal/External Consultation

Purchaser

Attachments

- Nil

RECOMMENDATION

That Council extends the timeframe for a contract for the sale of the land at the Aerodrome to be entered into from prior to 31 May 2023 to prior to 30 June 2023.

Jane Redden
General Manager



CHILD SAFE POLICY

Adopted by Council

Purpose

The purpose of this policy is to: -

- Demonstrate Council's commitment to the safety and welfare of children and young people
- Ensure Council is compliant with NSW child protection legislation
- Ensure Council provides a safe environment for children and young people whilst on Council premises and utilising Council services
- Promote the health, safety, welfare and well-being of children and young people

Policy Scope

This policy informs Councillors, employees, contractors and volunteers of their obligations in keeping children safe.

Community Strategic Plan 2032

The Child Safe Policy supports the delivery of Council's vibrant communities goal – "We want to create a safe, healthy and connected regional that encourages participation and creates a strong sense of pride in our community and each other's wellbeing."

Commitment to Child Safety

Children and young people engage with Council in a variety of ways, be it accessing whole of community services such as our library, aquatic centres and sporting facilities, by participating in community events, or by enjoying our parks and open spaces.

Council is committed to our responsibility for keeping children and young people safe and ensuring they are respected and treated fairly.

Child Safe Standards

The Children's Guardian Act 2019 embeds the following Child Safe Standards as the primary framework that guides child safe practice in organisations.

- | | |
|------------|--|
| Standard 1 | Child safety is embedded in organisational leadership, governance and culture |
| Standard 2 | Children participate in decisions affecting them and are taken seriously |
| Standard 3 | Families and communities are informed and involved |
| Standard 4 | Equity is upheld and diversity is taken into account |
| Standard 5 | People working with children are suitable and supported |
| Standard 6 | Processes to respond to complaints of child abuse are child focused |
| Standard 7 | Staff are equipped with the knowledge, skills and awareness to keep children safe through continual education and training |
| Standard 8 | Physical and online environments minimise the opportunity for abuse to occur |
| Standard 9 | Implementation of the Child Safe Standards is continuously reviewed and improved |

Standard 10 Policies and procedures document how the organisation is child safe

Involving children in decision making

Council supports the active engagement of children in our services, programs and events. Council will provide accessible opportunities and encourage children to take part in decisions that affect them now and in the future.

Wherever applicable, we will inform children and young people about what they can do if they feel unsafe.

Recruitment and Selection

Council utilises a fit for purpose recruitment and selection process for all direct contact work with a child or young person where contact is a usual part of or more than incidental to the work as defined by the Child Protection (Working with Children) Act 2012. A current Working with Children Check (WWCC) is required for all child-related work.

The following positions have been identified as child related and will required the staff member or contractor to hold a current Working with Children Check: -

- All Lifeguards over 18 years of age
- Sport and Recreation Officer
- Economic Development Officers
- EA Community and Economic Development

Training and Induction

Council will ensure that all Councillors, employees, volunteers and contractors understand Council's commitment to child safety and that everyone has a role to play in safeguarding children.

Reporting a Child Safety Concern or Complaint

A reportable allegation is made where a child, young person or adult makes an allegation, based on a reasonable belief that a Councillor, employee, contractor, or volunteer of Narromine Shire Council has been, or allegedly been, involved in the abuse and neglect of a child or young person.

All reportable allegations of child abuse must be reported to Council's Child Protection Officer. Council must immediately take the appropriate steps to assess and minimise further risk of harm, as well as report the matter to the Office of the Children's Guardian.

Privacy and Confidentiality

Council is committed to protecting an individual's right to privacy. All personal information considered during the process of reporting or investigation will be collected and managed in accordance with Council's Privacy Management Plan. Personal information will only be disclosed to another party if there is a legislative requirement for such disclosure.

Risk Management

Council recognises the importance of a risk management approach to minimising the potential for child abuse or harm to occur.

Any complaints made against Councillors, employees, volunteers or contractors will be dealt with in accordance with relevant legislation, specifically the Children's Guardian Act 2019, which mandates a specific approach to handling and report complaints.

ROLES AND RESPONSIBILITIES

Council – publicly commits to child safety and embeds a child safe culture.

General Manager – is responsible for ensuring that Council fulfils its responding and reporting obligations when an allegation of child abuse is made against a Councillor, employee, volunteer or contractor.

Directors and Managers – are responsible for ensuring compliance with this policy and that all employees, contractors and volunteers are informed, resourced and supported to understand their role in providing a child safe environment.

Child Protection Officer - Council's Public Officer has been appointed as the Child Protection Officer and their responsibility is to: -

- Provide ongoing support and response to concerns about the safety and wellbeing of children while engaged in services, programs or events delivered by Council.
- Notify the Office of the Children's Guardian (NSW) when an allegation (of which they are aware) of child abuse is made against a Councillor, employee, volunteer or contractor.

Council Employees, Contractors and Volunteers – shall adhere to the requirements of this policy and be able to demonstrate their awareness of their child safety responsibilities.

All staff should be aware that the appointment of a Child Protection Officer does not remove mandatory reporting obligations that other officers of Council may have under s27 of the Children and Young Persons (Care and Protection) Act 1998.

Mandatory reporters have a legal responsibility to report suspected risk of significant harm to the Department of Communities and Justice during the course of their work.

Definitions

Abuse – means a sexual offence, sexual misconduct, assault, ill-treatment or behaviour causing significant emotional or psychological harm to the child.

Child – means a person who is under the age of 16 years.

Child-Safe Organisation – means an organisation in which child safety is embedded in planning, policy and practices and where the voices of children and young people are valued and actioned.

Mandatory Reporters – means people who deliver services, wholly or partly, to children as part of their paid or professional work.

Neglect – means a significant failure to provide adequate and proper food, supervision, nursing, clothing, medical aid or lodging for the child that causes or is likely to cause harm to the child.

Risk of Significant Harm – means a situation is sufficiently serious to warrant a response by a statutory authority irrespective of the family's consent. It is something that is not minor or trivial and may be reasonably expected to produce a substantial and demonstrably adverse impact on the child or young person's safety, welfare or wellbeing.

Working with Children Check – is a check that provides either clearance to work with children for five years, or a bar against working with children.

Young Person – means a person who is over the age of 16 years but under the age of 18 years.

LEGISLATIVE REQUIREMENTS

Local Government Act 1993

Privacy and Personal Information Protection Act 1998

Children's Guardian Act 2019 and Regulation

Children and Young Persons (Care and Protection) Act 1998 and Regulation

Child Protection (Working with Children) Act 2012 and Regulation

RELATED POLICIES

Code of Conduct

Council's Privacy Management Plan

Employment Policies and Procedures

Version No	Created By	Adopted	Review Date
1.0	Director Governance		4 years



Operational Plan 2023/2024



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Financial Summary

The Council has developed a four-year Delivery Program and a ten-year Community Strategic Plan. The Council's Operational Budget is in its first year of these plans. The major focus of the Council in developing the budget is to ensure its long term financial sustainability and to maintain its assets. The setting of the budget has been based on the guiding principles of the Community Strategic Plan.

Integrated Planning and Reporting

Integrated Planning and Reporting is the framework for planning and reporting which was introduced by Local Government across New South Wales. It aims to ensure that councils become better at reflecting community aspirations within their activity base. In order to ensure that this occurs, a new approach has been taken on how councils develop their budgets and programs on an annual basis.

The principal components of integrated planning and reporting are:

- **Narromine Shire Council Community Strategic Plan 2032** is the highest level plan Council will prepare. The purpose of this plan is to identify the core strategic objectives of the Narromine Shire community for the future.
- **Delivery Program 2022-2023 / 2026-2027** sets out the principal activities to be undertaken by Council over a Council term, to implement the objectives identified in the Community Strategic Plan.
- **Operational Plan 2023-2024** is the annual plan detailing Council's activities and budget for the first year under the Delivery Program.
- **Resourcing Strategy** – The Community Strategic Plan expresses long term community aspirations; however these will not be achieved without sufficient resources – time, money, assets and people to actually carry them out. The Resourcing Strategy comprises:
 - **Long Term Financial Plan**
 - **Workforce Management Strategy**
 - **Asset Management Plan**



Operational Plan

The Operational Plan 2023-24 incorporates the Operational Budget, Capital Works program and Fees and Charges for 2023-24. It has been prepared as a result of Community consultation and their preferences around the Delivery Program, prioritisation of capital works, agreed levels of service as well income and other external stakeholders.

General Fund

Revenue is sourced mostly from rates and Operational Grants.

Each year the NSW Government determines the maximum amount by which Councils can increase their annual general rates income or alternatively the Council must submit an application to seek a special variation to exceed this amount. From 2011-12 the responsibility for determining the annual rate peg has been delegated to the Independent Pricing and Regulatory Tribunal (IPART). Under this framework a new index was established, the result for 2023-24 is a rate increase of 3.7%.

Total Income (excluding Capital Grants) within the Budget for 2023-24 is:

General Fund	20,251,241
Water Fund	2,540,922
Sewer Fund	1,848,064
Consolidated Funds	24,640,227

Expenditure has been determined after consulting widely with the community on an ongoing basis, as part of the Integrated Planning and Reporting Framework and within the revenue and other reasonable aspirations and constraints of Council.

Total recurrent expenditure within the Operational Budget is:

General Fund	20,136,594
Water Fund	2,515,628
Sewer Fund	1,422,709
Consolidated Funds	24,074,931

Overall a surplus is budgeted at \$565,296.

Water Fund

A surplus of \$25,294 is budgeted for 2023-24 with sufficient funds in reserve for the Capital Works Program. Major projects for 2023-24 include concept and detailed design for a new water treatment plant , reservoir and rising mains for Narromine (\$1,050,000) and a new water pressure booster system for the northern zone - Narromine (\$300,000).

The water access charge for the 2023-24 rating year will be charged in accordance with the Department of Water & Energy Best-Practice Management of Water Supply and Sewerage Guidelines 2007.

Best practice water supply pricing requires that the usage charge recover those costs that vary with demand in the long term.

The residential water consumption charges will increase for 2023-24 as shown below.

DESCRIPTION	2022-23 CHARGE PER KL	2023-24 CHARGE PER KL
Narromine Residential – Consumption	\$2.10	\$2.35
Trangie Residential – Consumption	\$2.10	\$2.35
Tomingley Residential – Consumption	\$1.80	\$1.85



Sewer Fund

A surplus of \$425,355 is budgeted for 2023-24 with funds being reserved for the Capital Works Program. Major projects for 2023-24 include a treatment plant upgrade in Trangie (\$280,000) and new switchboards at 4 stations in Trangie (\$240,000).

Council adopted best practice sewerage pricing in accordance with the Department of Land and Water Conservation "Water Supply, Sewerage & Trade Waste Pricing Guidelines" in the 2003/04 rating year. The annual sewerage service charge is applied to all single dwellings, strata title units and vacant land where a sewerage service is available.

Borrowings

Council is not intending any new borrowings in 2023-24.



The Long Term Financial Plan includes provision for servicing the following loans:

	\$ Balance 30/6/2023	\$ Annual Service
Waste - Plant Equipment & Improvements	193,439	49,404
Narromine Aerodrome Re-seal	60,198	16,248
Local Infrastructure Renewal Scheme (LIRS)	534,363	369,541
Narromine Aerodrome Industrial Development	823,753	326,177
Narromine Medical Centre Extension	104,902	24,365
Skypark Development	986,852	335,184
Wentworth Parklands Development (Dappo Road)	1,010,844	137,272
Industrial Hub & Freight Exchange Development	1,244,474	157,223

Councillor & Mayoral Fees

The budget includes a provision for 2% increase in the Councillor's and Mayoral fees. This increase is determined by the Local Government Remuneration Tribunal prior to 30 June with final figures being advised in May each year. The final increase will be endorsed by council each year.

Investments

Council receives a monthly investment report regarding the level and value of its investments. In each monthly report, the latest valuations of the structured investments are published in line with the market value per respective balance dates.

Fees & Charges

The adopted fees and charges form part of the Operational Plan. Increases have been forecast where considered necessary to maintain the fees at a comparable level in real terms to the previous year.

Service Reviews

Service reviews will be identified through the internal audit plan.

Conclusion

The adopted Operational Plan and Budget will provide a strong platform for Council to achieve its Delivery Program and the Community Strategic Plan.

Services Provided

The net cost/(surplus) of providing services to the Community:

Net Cost(Surplus) of Services	2022-23
	\$
Aerodrome Operations	245,393
Animal & Pest Control	143,079
Buildings	361,773
Cemeteries	30,581
Community Services	474,131
Corporate and Financial Services	(4,432,410)
Economic Development	321,837
Elected Members	221,698
Emergency Services	292,234
Engineering Management	1,853,766
Environmental Services	22,460
Executive Services	1,349,547
Children, Youth & Family Services	(1,339)
Governance	394,348
Health Services	(254)
Human Resources Services	663,480
Hub & Spoke Building	(111,001)
Information Technology	600,654
Library	532,862
Mining	(104,690)
Net Gains from Disposal of Assets	(1,194,300)
Noxious Weeds/Biosecurity	131,958
Planning	121,748
Plant Operations	1,256,650
Private Works	(9,853)
Quarry Operations	(353,147)
Rates	(6,509,481)
Real Estate Development	65,210
Records Management	128,502
Recreation Facilities	766,495
Roads	2,570,012
Saleyards	33,055
Sewer	(425,355)
Stores and Works Depot Operations	289,043
Stormwater Drainage	150,853
Street Lighting	141,745
Tourism	234,820
Waste Management	(796,108)
Water	(25,294)
Net cost / (surplus)	(565,296)

Capital Works Program

Projects planned for the next financial year are as follows.

Project	Item	2022-23
Buildings		
Corporate Administration	Upgrades and Replacements	20,000
Stores and Works Depot	Upgrades and Replacements	130,000
Animal Control – Animal Shelter	Construction	70,000
Community Services		
Cemeteries	Upgrades and Replacements	21,759
IT Services and Other Equipment		
IT Services and Equipment	Upgrades and Replacements	232,010
Recreation and Community Facilities		
Parks and Sporting Facilities	Upgrades and Replacements	765,000
Roads		
Regional Roads	Repairs and Upgrades	5,051,703
Regional Roads	Reseals	412,000
Rural and Regional Roads	Rural and Regional Roads Repairs	3,056,154
Rural Roads	Renewals, Resheeting and Culvert Replacements	1,487,394
Rural Roads	Reseals	633,948
Urban Streets	Reseals	150,940
Urban Streets	Footpaths, Cycleways and Pedestrian Crossing Upgrades	891,211
Stormwater Drainage		
Drainage Construction	Upgrades and Replacements	190,836
Urban Stormwater	Strategy and Safety and Control Program	265,225
Wetlands Extension	Construction	1,075,865
Kerb and Gutter	Upgrades and Replacements	125,000
Open Channel Drainage	Construction and Upgrades	160,000
Sewer Services		
Treatment Plant	Upgrades and Renewals	340,000
Switchboards and Telemetry Upgrades	Upgrades and Replacements	260,000
Other Capital Works	Upgrades and Replacements	23,774
Waste Management Services		
Waste Depots and Truck Wash Roads	Upgrades and Renewals	77,250
Transfer Station	Upgrades and Renewals	55,600
Plant and Equipment	New Equipment	52,381
Other Capital Works and Equipment	Upgrades and Renewals	59,680

Capital Works Program (Cont'd)

Projects planned for the next financial year are as follows.

Project	Item	2022-23
Water Supply Services		
Network/Rising Mains	Upgrades and Renewals	196,267
Pressure Booster Pump	Construction	300,000
Treatment Plant	Construction	1,150,000
Reservoir and Rising Mains	Construction	300,000
Other Capital Works	Upgrades and Replacements	45,000
Plant and Equipment		
Plant and Equipment Replacements	Upgrades and Replacements	1,064,000
Real Estate Development		
Industrial Estate Land Development	Land Development	1,189,900
		20,052,897

Financial Statements

Narromine Shire Council				
INCOME STATEMENT				
	General	Water	Sewer	Consolidated
	Budget	Budget	Budget	Budget
	2023/24	2023/24	2023/24	2023/24
	\$	\$	\$	\$
Income from Continuing Operations				
Revenue:				
Rates & Annual Charges	8,232,669	2,164,951	1,845,663	12,243,283
User Charges & Fees	854,612	25,564	-	880,176
Interest & Investment Revenue	864,981	14,907	2,401	882,289
Other Revenues	2,002,338	44,758	-	2,047,096
Grants & Contributions provided for Operating Purposes	7,102,341	290,742	-	7,393,083
Grants & Contributions provided for Capital Purposes	7,811,827	1,087,500	-	8,899,327
Other Income:				
Net gains from the disposal of assets	1,194,300	-	-	1,194,300
Total Income from Continuing Operations	28,063,068	3,628,422	1,848,064	33,539,554
Expenses from Continuing Operations				
Employee Benefits & On-Costs	8,516,181	379,598	179,282	9,075,061
Borrowing Costs	177,039	-	-	177,039
Materials & Contracts	3,705,862	1,556,009	794,678	6,056,549
Depreciation & Amortisation	6,722,859	580,021	448,749	7,751,629
Other Expenses	1,014,653	-	-	1,014,653
Total Expenses from Continuing Operations	20,136,594	2,515,628	1,422,709	24,074,931
Operating Result from Continuing Operations	7,926,474	1,112,794	425,355	9,464,623
Net Operating Result for the Year	7,926,474	1,112,794	425,355	9,464,623
Net Operating Result before Grants and Contributions provided for Capital Purposes	114,647	25,294	425,355	565,296

Financial Statements (Cont'd)

Narromine Shire Council				
BALANCE SHEET - CONSOLIDATED				
	General	Water	Sewer	Consolidated
	Budget	Budget	Budget	Budget
	2023/24	2023/24	2023/24	2023/24
	\$	\$	\$	\$
ASSETS				
Current Assets				
Cash & Cash Equivalents	11,695,484	936,916	7,315,138	19,947,538
Receivables	1,067,285	186,714	103,576	1,357,575
Inventories	5,618,315	-	-	5,618,315
Other	97,240	-	-	97,240
Total Current Assets	18,478,324	1,123,630	7,418,714	27,020,668
Non-Current Assets				
Infrastructure, Property, Plant & Equipment	342,836,272	28,436,497	27,364,725	398,637,494
Total Non-Current Assets	342,836,272	28,436,497	27,364,725	398,637,494
TOTAL ASSETS	361,314,596	29,560,127	34,783,439	425,658,162
LIABILITIES				
Current Liabilities				
Payables	914,959	148,302	39,733	1,102,994
Borrowings	1,105,010	-	-	1,105,010
Provisions	1,663,486	89,434	35,773	1,788,693
Total Current Liabilities	3,683,455	237,736	75,506	3,996,697
Non-Current Liabilities				
Borrowings	2,532,414	-	-	2,532,414
Employee benefit provisions	52,081	2,799	1,119	55,999
Provisions	1,543,557	-	-	1,543,557
Total Non-Current Liabilities	4,128,052	2,799	1,119	4,131,970
TOTAL LIABILITIES	7,811,507	240,535	76,625	8,128,667
Net Assets	353,503,089	29,319,592	34,706,814	417,529,495
EQUITY				
Accumulated Surplus	158,519,389	12,863,217	11,938,489	183,321,095
Revaluation Reserves	194,983,700	16,456,375	22,768,325	234,208,400
Council Equity Interest	353,503,089	29,319,592	34,706,814	417,529,495
Total Equity	353,503,089	29,319,592	34,706,814	417,529,495

Financial Statements (Cont'd)

Narromine Shire Council				
CASH FLOW STATEMENT				
	General	Water	Sewer	Consolidated
	Budget	Budget	Budget	Budget
	2023/24	2023/24	2023/24	2023/24
	\$	\$	\$	\$
Cash Flows from Operating Activities				
Receipts:				
Rates & Annual Charges	7,821,036	2,056,703	1,753,379	11,631,118
User Charges & Fees	811,882	24,285	-	836,167
Interest & Investment Revenue Received	864,981	14,907	2,401	882,289
Grants & Contributions	14,914,168	1,378,242	-	16,292,410
Other	1,902,221	42,520	-	1,944,741
Payments:				
Employee Benefits & On-Costs	(8,345,857)	(372,006)	(175,696)	(8,893,559)
Materials & Contracts	(6,104,565)	(1,930,157)	(1,201,696)	(9,236,418)
Borrowing Costs	(177,039)	-	-	(177,039)
Other	(994,359)	-	-	(994,359)
Net Cash provided (or used in) Operating Activities	10,692,468	1,214,494	378,388	12,285,350
Cash Flows from Investing Activities				
Receipts:				
Sale of Real Estate Assets	2,212,000	-	-	2,212,000
Sale of Infrastructure, Property, Plant & Equipment	285,000	-	-	285,000
Payments:				
Purchase of Investments	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	(17,300,846)	(1,991,267)	(623,774)	(19,915,887)
Purchase of Real Estate Assets	-	-	-	-
Purchase of Intangible Assets	(137,010)	-	-	(137,010)
Net Cash provided (or used in) Investing Activities	(14,940,856)	(1,991,267)	(623,774)	(17,555,897)
Cash Flows from Financing Activities				
Receipts:				
Proceeds from Borrowings & Advances	-	-	-	-
Payments:				
Repayment of Borrowings & Advances	(1,404,915)	-	-	(1,404,915)
Net Cash Flow provided (used in) Financing Activities	(1,404,915)	-	-	(1,404,915)
Net Increase/(Decrease) in Cash & Cash Equivalents	(5,653,303)	(776,773)	(245,386)	(6,675,462)
plus: Cash, Cash Equivalents & Investments - beginning of year	17,348,787	1,713,689	7,560,524	26,623,000
Cash & Cash Equivalents - end of the year	11,695,484	936,916	7,315,138	19,947,538
Representing:				
- External Restrictions				10,309,343
- Internal Restrictions				5,957,255
- Unrestricted				3,680,940
				19,947,538

Financial Statements (Cont'd)

Budget 2023-24				
EQUITY STATEMENT				
	General	Water	Sewer	Consolidated
	Budget	Budget	Budget	Budget
	2023/24	2023/24	2023/24	2023/24
	\$	\$	\$	\$
Opening Balance	340,820,915	27,805,423	33,726,134	402,352,472
a. Current Year Income & Expenses Recognised direct to Equity				
- Transfers to/(from) Asset Revaluation Reserve	4,755,700	401,375	555,325	5,712,400
- Transfers to/(from) Other Reserves	-	-	-	-
- Other Income/Expenses recognised	-	-	-	-
- Other Adjustments	-	-	-	-
Net Income Recognised Directly in Equity	4,755,700	401,375	555,325	5,712,400
b. Net Operating Result for the Year	7,926,474	1,112,794	425,355	9,464,623
Total Recognised Income & Expenses (c&d)	12,682,174	1,514,169	980,680	15,177,023
c. Distributions to/(Contributions from) Minority Interests	-	-	-	-
d. Transfers between Equity	-	-	-	-
Equity - Balance at end of the reporting period	353,503,089	29,319,592	34,706,814	417,529,495

Statement of Revenue Policy

Introduction

Section 405 of the *Local Government Act (1993)* requires a Council to include a Statement of Revenue Policy in its Operational Plan. In compiling this statement, a number of significant factors have been considered in conjunction with the projected Operational Budget. In the current economic climate, Council is continuing to face increasing cost pressures while being relatively constrained with a static revenue base. The 2023/2024 Operational Budget has been formulated within these income and cost constraints.

The major factors to be considered in this Statement of Revenue Policy include:

Rate Peg

The rate peg is the maximum percentage amount by which a council may increase its general income for the year. The rate peg does not apply to stormwater, waste collection, water, and sewerage charges. The rate peg applies to general income in total, and not to individual ratepayers' rates.

Revenue from rates represents one of the main sources of income for councils in NSW. The importance of rates revenue varies for different councils but, on average, it represents more than a third of councils' combined total income. Councils also receive income from other sources including grants and contributions, and fees and charges for goods and services they deliver. The rate peg does not constrain income from these other sources.

The rate peg protects ratepayers from excessive rate increases, while ensuring councils receive a fair amount of income from rates which enables them to provide quality services for their communities.

IPART has set the 2023/2024 rate peg for Narromine Shire Council at 3.7%. The rate peg for 2023/2024 is based on the change in the Local Government Cost Index (LGCI), an adjustment for changes in the superannuation guarantee and a population factor that is specific to each council.

The following formula was used to calculate the 2023/2024 rate peg:

Table 1: The 2023/2024 rate peg and its components

Component	Percentage change
Local Government Cost Index	3.50
LESS Productivity factor	0.00
Adjustment for the increase in superannuation guarantee payments from 9.5% in 2020-2021 to 10% in 2021-2022	0.20
ADD Population factor for Narromine Shire Council	0.00
2023/2024 RATE PEG	3.70

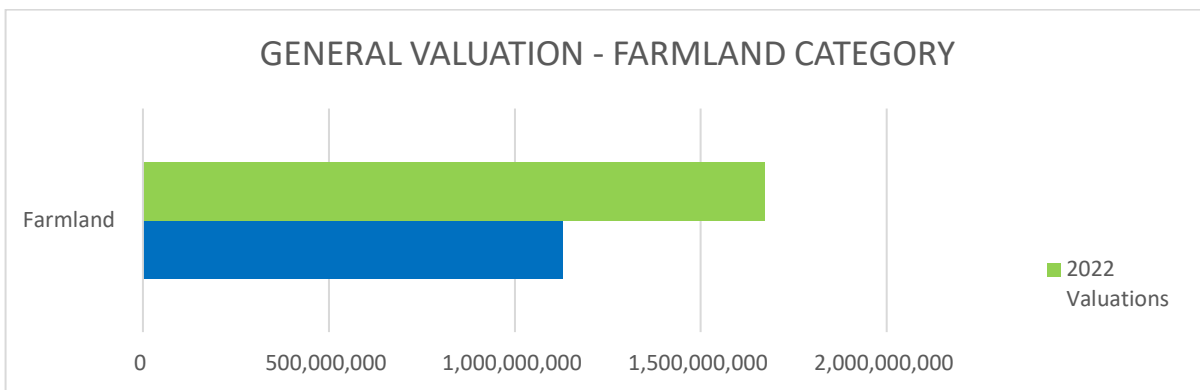
2023/2024 Catch-up/excess (catch-up)

Council has a catch up of \$15,660.00 from 2022/2023 and this amount has been used when calculating Council's total permissible income for 2023/2024.

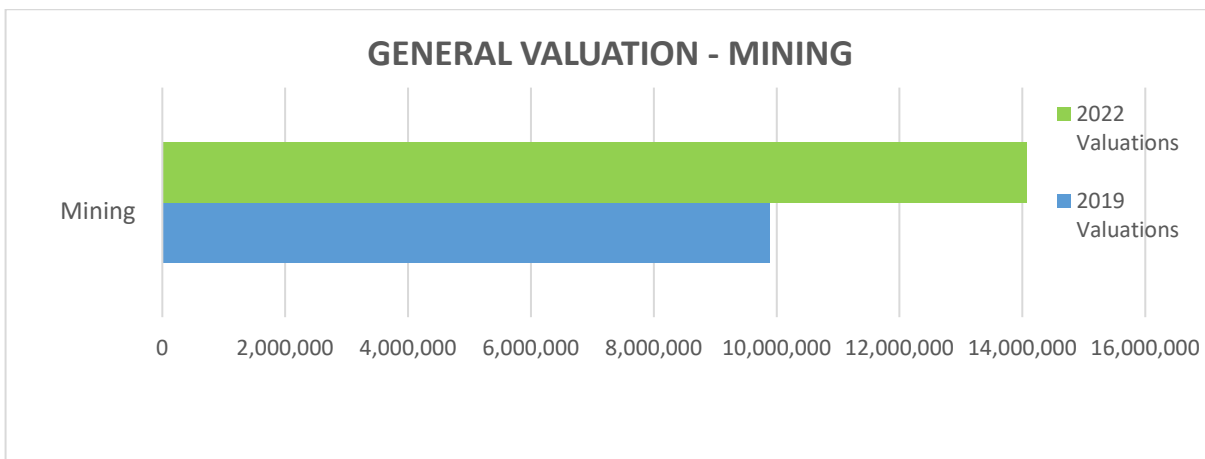
New Valuations

Council has received the General Land Valuation with a Base Date of 1 July 2022 from the Valuer General. These values will be used by Council when levying the 2023/2024 rates. Valuation notices were issued to ratepayers during the month of April. Ratepayers have 90 days to object to their new land values.

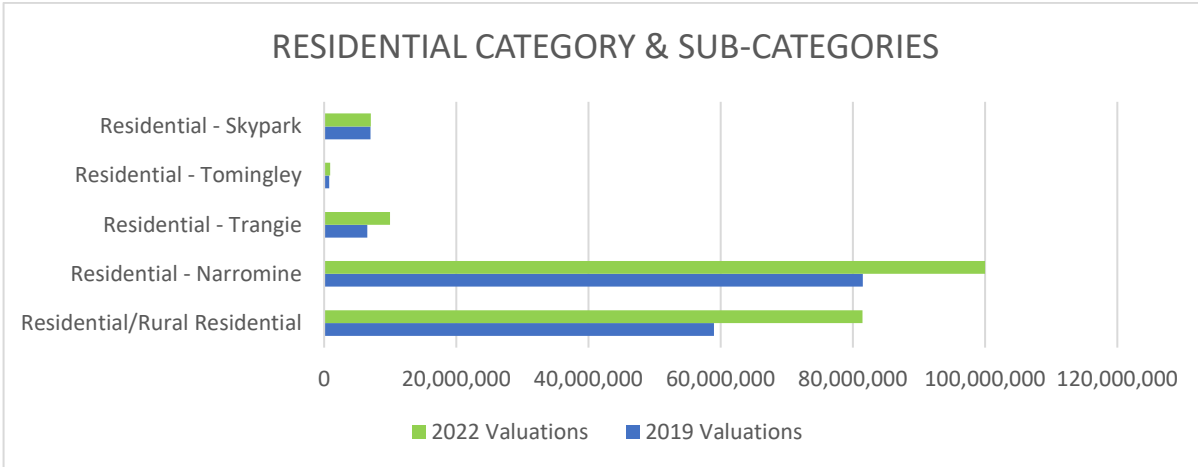
The individual graphs shown below show the increase in rateable land value over the various categories and sub-categories as at the 23 April 2023.



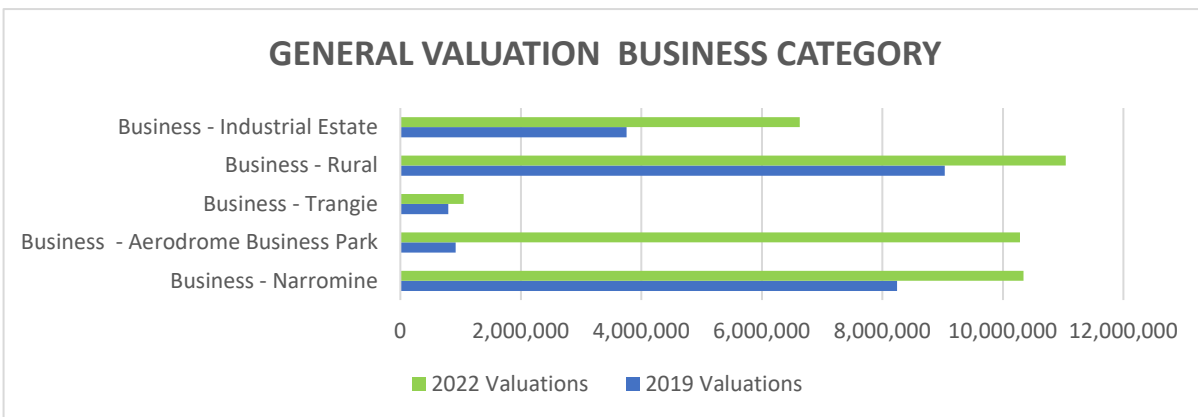
* Farmland properties have seen an overall increase in land values of 48.21%.



* Mining properties have seen an overall increase in land values of 42.25%.



Trangie Residential properties saw the highest overall increase in land values of 52.46% followed by Residential/Rural Residential 38.08%, Narromine Residential 22.7% and Tomingley Residential 17.75%. Skypark Residential properties saw the lowest overall increase of 0.53%.



The Narromine Industrial Estate properties saw the highest overall increase in land values of 76.49% followed by Trangie Business 32.37%, Narromine Business 25.45% and Business/Business Rural 22.19%. Aerodrome Business Park properties saw the overall lowest increase of 11.98%.

Due to the increase in land values of the properties located in the Business – Industrial Estate Category/Sub-Category, the Council has had to review the minimum rate charged for these properties. A reduction of the minimum rate was required to reduce the number of properties attracting the minimum rate. There is no charge for the estimated yield expected for this category/sub-category.

New Business Sub-category

With the proposed development of the Craigie Lea Industrial Hub, it is proposed that a new sub-category for Business be created to reflect this development.

New Subdivisions

In an endeavour to support development growth in the Shire, Council will offer land developers a dispensation in rates for the year the residential or commercial subdivision occurs. Council may, under sections 531B and 548A of the *Local Government Act 1993*, aggregate land values of certain parcels of land subject to rates containing minimum rates and charges. This will only be available to land developers whose subdivision contains four or more individual lots. Other fees and charges applicable during the subdivision process will still apply.

Rates Statement

Rates are levied on the land value of the property (as determined by the Valuer General) and in accordance with the *Local Government Act, 1993*. Council presently uses the minimum rate plus ad valorem rate, a method that has been in operation for many years and has proved satisfactory.

Council's preferred rating option

Council, in levying their 2023/2024 rates should take necessary steps to avoid exceeding their allowable notional yield. All figures are based on valuations on hand as of 23 April 2023 and there are properties awaiting amended valuations due to objections, splits and amalgamations.

Rating Method Options

The *Local Government Act 1993* provides Council with the following three alternative methods of levying rates:

1. Solely ad valorem rating i.e., cents in the \$ on land value.
2. Minimum rate plus ad valorem rate.
3. A base amount of up to 50% of the total yield required to be raised from a category or sub-category of a rate and applied to all rateable parcels within that category or sub-category plus an ad valorem rate to raise the additional required.

Categorisation of Land for Purposes of Ordinary Rates

Council in accordance with Section 514 *Local Government Act 1993* must declare each parcel of rateable land in its area to be within one of the following categories:

1. Farmland
2. Residential
3. Mining
4. Business

Categorisation as farmland

(Sec 515 Local Government Act 1993)

- (1) Land is to be categorised as **farmland** if it is a parcel of rateable land valued as one assessment and its dominant use is for farming (that is, the business or industry of grazing, animal feedlots, dairying, pig-farming, poultry farming, viticulture, orcharding, bee-keeping, horticulture, vegetable growing, the growing of crops of any kind, forestry or aquaculture within the meaning of the *Fisheries Management Act 1994*, or any combination of those businesses or industries) which:
 - (a) has a significant and substantial commercial purpose or character, and
 - (b) is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made).
- (2) Land is not to be categorised as farmland if it is rural residential land.
- (3) The regulations may prescribe circumstances in which land is or is not to be categorised as farmland.

Categorisation as residential

(Sec 516 Local Government Act 1993)

- (1) Land is to be categorised as **residential** if it is a parcel of rateable land valued as one assessment and:
 - (a) its dominant use is for residential accommodation (otherwise than as a hotel, motel, guesthouse, backpacker hostel or nursing home or any other form of residential accommodation (not being a boarding house or a lodging house) prescribed by the regulations), or
 - (b) in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes, or
 - (c) it is rural residential land.
- 1(A) For the purposes of this section, a **boarding house** or a **lodging house** means a building wholly or partly let as lodging in which each letting provides the tariff-paying occupant with a principal place of residence and in which:
 - (a) each tariff charged does not exceed the maximum tariff for boarding houses or lodging houses for the time being determined by the Minister by order published in the Gazette for the purposes of this subsection, and
 - (b) there are at least 3 tariff-paying occupants who have resided there for the last 3 consecutive months, or any period totalling 3 months during the last year, and includes a vacant building that was so let immediately before becoming vacant, but does not include a residential flat building, licensed premises, a private hotel, a building containing serviced apartments or a backpacker hostel or other tourist establishment.
- (2) The regulations may prescribe circumstances in which land is or is not to be categorised as residential.

Categorisation as mining

(Sec 517 Local Government Act 1993)

- (1) Land is to be categorised as **mining** if it is a parcel of rateable land valued as one assessment and its dominant use is for a coal mine or metalliferous mine.
- (2) The regulations may prescribe circumstances in which land is or is not to be categorised as mining.

Categorisation as business

(Sec 518 Local Government Act 1993)

Land is to be categorised as **business** if it cannot be categorised as farmland, residential or mining.

Strata lots and company titles taken to be separate parcels of land for categorisation

(Sec 518A Local Government Act 1993)

For the purposes of this Part:

- (a) each lot in a strata plan that is registered under the *Strata Schemes Freehold Development Act 2015*, and
- (b) each dwelling or portion of the kind referred to in section 547 (1),

is taken to be a separate parcel for the purposes of categorisation.

Mixed development land

(Sec 518B Local Government Act 1993)

- (1) Definitions In this section, "**mixed development land**" and "**non-residential land**" have the same meanings as in section 14BB of the [Valuation of Land Act 1916](#) .
- (2) Categorisation of parts of mixed development land If a valuation is furnished under the [Valuation of Land Act 1916](#) for mixed development land:
 - (a) the part of the land that is non-residential land is taken to have been categorised as business, and
 - (b) the part of the land that is not non-residential land is taken to have been categorised as residential,
 despite sections 515-518.
- (3) **Sub-categories.** The council may determine a sub-category for a part of land to which subsection (2) applies according to the category determined by that subsection for the part.
- (4) **Apportionment of rates and charges.** A rate, the base amount of a rate, or the minimum amount of a rate or of a charge, that is made and levied according to categories or sub-categories of land is to apply to a parcel of mixed development land according to the percentages represented by the apportionment factor for the parcel ascertained under section 14X of the [Valuation of Land Act 1916](#).

How is vacant land to be categorised?

(Sec 519 Local Government Act 1993)

If vacant land is unable to be categorised under section 515, 516 or 517, the land is to be categorised:

- (a) if the land is zoned or otherwise designated for use under an environmental planning instrument—according to any purpose for which the land may be used after taking into account the nature of any improvements on the land and the nature of surrounding development, or
- (b) if the land is not so zoned or designated—according to the predominant categorisation of surrounding land.

Notice of declaration of category

(Sec 520 Local Government Act 1993)

- (1) A council must give notice to each rateable person of the category declared for each parcel of land for which the person is rateable.
- (2) The notice must be in the approved form and must:
 - (a) state that the person has the right to apply to the council for a review of the declaration that the land is within the category stated in the notice, and
 - (b) state that the person has the right to appeal to the Land and Environment Court if dissatisfied with the council's review, and
 - (c) refer to sections 525 and 526.

Council utilises the provisions of Section 528 and 529 of the *Local Government Act 1993* in applying differential rating to the categories of ordinary rates.

When does the declaration of a category take effect?

(Sec 521 Local Government Act 1993)

A declaration that a parcel of land is within a particular category takes effect from the date specified for the purpose in the declaration.

When does the declaration of a category cease?

(Sec 522 Local Government Act 1993)

A declaration that a parcel of land is within a particular category ceases when a subsequent declaration concerning the land takes effect.

When are the declarations of categories reviewed?

(Sec 523 Local Government Act 1993)

- (1) A council need not annually review a declaration that a parcel of land is within a particular category, but may review a declaration—
 - (a) as part of a general review of the categorisation of all or a number of parcels of land, or
 - (b) because it has reason to believe that a parcel of land should be differently categorised.
- (2) A council must review a declaration if required to do so in accordance with section 525 by a person who is rateable in respect of a parcel of land to which the declaration applies.

Notice of change of category

(Sec 524 Local Government Act 1993)

A rateable person (or the person's agent) must notify the council within 30 days after the person's rateable land changes from one category to another.

Application for change of category

(Sec 525 Local Government Act 1993)

- (1) A rateable person (or the person's agent) may apply to the council at any time—
 - (a) for a review of a declaration that the person's rateable land is within a particular category for the purposes of section 514, or
 - (b) to have the person's rateable land declared to be within a particular category for the purposes of that section.
- (2) An application must be in the approved form, must include a description of the land concerned and must nominate the category the applicant considers the land should be within.
- (3) The council must declare the land to be within the category nominated in the application unless it has reasonable grounds for believing that the land is not within that category.
- (4) If the council has reasonable grounds for believing that the land is not within the nominated category, it may notify the applicant of any further information it requires in order to be satisfied that the land is within that category. After considering any such information, the council must declare the category for the land.
- (5) The council must notify the applicant of its decision. The council must include the reasons for its decision if it declares that the land is not within the category nominated in the application.
- (6) If the council has not notified the applicant of its decision within 40 days after the application is made to it, the council is taken, at the end of the 40-day period, to have declared the land to be within its existing category.

Appeal against declaration of category

(Sec 526 Local Government Act 1993)

- (1) A rateable person who is dissatisfied with—
 - (a) the date on which a declaration is specified, under section 521, to take effect, or
 - (b) a declaration of a council under section 525,
 may appeal to the Land and Environment Court.
- (2) An appeal must be made within 30 days after the declaration is made.
- (3) The Court, on an appeal, may declare the date on which a declaration is to take effect or the category for the land, or both, as the case requires.

Adjustment of rates following change in category

(Sec 527 Local Government Act 1993)

A council must make an appropriate adjustment of rates paid or payable by a rateable person following a change in category of land.

Rate may be the same or different for different categories

(Sec 528 Local Government Act 1993)

- (1) The ad valorem amount (the amount in the dollar) of the ordinary rate may be the same for all categories of land or it may be different for different categories.
- (2) The regulations may provide that the ad valorem amount of the ordinary rate for land categorised as mining is to be not more or less than a specified percentage of the ad valorem amount of the ordinary rate for land categorised as business. The regulations may apply to all councils or one or more councils specified in the regulations.

Rate may be the same or different within a category

(Sec 529 Local Government Act 1993)

The criteria in determining the categorisation of land is as follows:

- (1) Before making an ordinary rate, a council may determine a sub-category or sub-categories for one or more categories of rateable land in its area.
- (2) A sub-category may be determined:
 - (a) for the category "farmland"—according to
 - (i) the location of the land, or
 - (ii) the intensity of land use, or
 - (iii) the irrigability of the land, or
 - (iv) economic factors affecting the land,
 - (b) for the category "residential"—according to
 - (i) whether the land is rural residential land, or
 - (ii) whether the land is in a centre of population, or
 - (iii) whether the land is in a residential area or in part of a residential area,
 - (c) for the category "mining"—according to the kind of mining involved,
 - (d) for the category "business"—according to a centre of activity.

Rate may be the same or different within a category (Cont'd)
(Sec 529 Local Government Act 1993)

- (2A) A sub-category may be determined for subsection (2)(b)(iii) only if the council is satisfied on reasonable grounds that it is necessary to identify residential areas because of significant differences between the areas in relation to access to or demand for, or the cost of providing, services or infrastructure.
- (2B) A sub-category must be identified by reference to geographical names or another way prescribed by the regulations for the sub-category if —
- (a) the sub-category is identified by reference to the location of the land, or
- (b) the sub-category is identified by reference to the factor mentioned in subsection (2)(b)(iii).

Note: In relation to the category "business", a centre of activity might comprise a business centre, an industrial estate or some other concentration of like activities.

- (3) The ad valorem amount (the amount in the dollar) of the ordinary rate may be the same for all land within a category or it may be different for different sub-categories.
- (4) Land may be taken to be irrigable for the purposes of subsection (2) (a) if, and only if, it is the subject of a water right within the meaning of the [Valuation of Land Act 1916](#).
- (5) The regulations may make provision for or with respect to the following—
- (a) the factors that may or may not be taken into account in determining a sub-category for a category of land for which a sub-category may be determined,
- (b) public consultation requirements to be followed by councils in determining a sub-category, including by applying, with or without modification, provisions of the Act, the regulations or guidelines concerning the preparation, exhibition and publication of strategic council planning documents.
- (6) In this section—
- geographical name** has the same meaning as in the *Geographical Names Act 1966*.
- regulatory restrictions** mean restrictions imposed by an Act, environmental planning instrument, conservation agreement, or in some other way, specified by the regulations.
- strategic council planning document** means a community strategic plan, resourcing strategy, delivery program or operational plan mentioned in Chapter 13, Part 2.

Special provisions for residential sub-categories

(Sec 530 Local Government Act 1993)

- (1) This section applies in relation to determining a sub-category (a **residential sub-category**) under section 529 for the category "residential" for rateable land in a council's area.
- (2) The Minister may, from time to time, issue guidelines for the determination of ordinary rates for rateable land in contiguous urban areas.
- (3) Without limiting subsection (2), the guidelines may provide for when an area is, or is not, a contiguous urban area for this section.
- (4) The highest ordinary rate for rateable land in a contiguous urban area must not exceed the average ordinary rate payable for other rateable land in the area by the factor, if any, prescribed by the regulations.
- (5) Despite subsection (4), the Minister may, by written instrument given to a council on its application—
 - (a) determine a factor for the council that is greater than the factor mentioned in subsection (4), and
 - (b) impose conditions in relation to the use of the determined factor.
- (6) The Minister may, by a further written instrument given to a council, vary or revoke a determination, or a condition of a determination, made or imposed for the council under subsection (5).
- (7) If a council decides to make different ordinary rates for residential sub-categories, the council must—
 - (a) publish the reasons for doing so on its website as soon as practicable after making the rates, and
 - (b) set out the reasons in the council's statement of revenue policy in its operational plan for the year concerned.
- (8) The Minister may, from time to time, issue written directions to councils concerning—
 - (a) the factors or circumstances that may, or may not, be used by councils in determining a residential sub-category or the ordinary rate for a residential sub- category, and
 - (b) matters to be included in reasons published for subsection (7)(a).
- (9) A council must comply with the guidelines and directions given by the Minister under this section.

What provisions of this Part apply to the determination of sub-categories?

(Sec 531 Local Government Act 1993)

- (1) Sections 519–527 apply to the determination of sub-categories for a category of rateable land in the same way as those sections apply to the declaration of a category.
- (2) Notice of determination of a sub-category may be given in the same notice as the notice of declaration of a category.

Conservation Agreements

(Sec 555 (1) (b1) and (3) Local Government Act 1993)

Section 555 (1) (b1) and (3) provides provision for council rate exemption for land which is subject to a conservation agreement. Rate exemption provides positive recognition for dedicated landholders undertaking voluntary action to legally protect and actively manage their land for conservation. Through their legacy an invaluable gift is passed on to future generations, ensuring significant natural and cultural heritage is protected.

Determining Category & Sub-Categories

The criteria in determining the categorisation and sub-category of land within the Narromine Shire Council local government area is as follows:

Category	Sub-Category	Description
Farmland		In accordance with Sec 515 of the Local Government Act, 1993
Residential		In accordance with Sec 516 (1)(c) of the Local Government Act, 1993
Residential	Narromine	Land within the Narromine town boundary
Residential	Trangie	Land within the Trangie town boundary
Residential	Tomingley	Land within the Tomingley town boundary
Residential	Skypark	Residential land within the Skypark Estate subdivision. This land is not contiguous with the Narromine town boundary.
Business		In accordance with Sec 518) of the Local Government Act, 1993
Business	Narromine	Land within the Narromine town boundary used for business activities.
Business	Trangie	Land within the Trangie town boundary used for business activities.
Business	Industrial Estate	Land located within the Narromine Industrial Estate and land zoned Industrial located between the Narromine town boundary and the current Industrial Estate.
Business	Aerodrome Business Park	Land located within the Aerodrome Business Park
Business	Craigie Lea Industrial Hub	Industrial land located on Craigie Lea Lane Narromine
Mining		All mining located within the Narromine Shire Local Government area.

Categories and sub-categories are shown on the attached Rating Map

Rate structure for 2023/2024

Table 2 shows the rates for 2023/2024 using the minimum with ad valorem calculation, based on the 3.7% rate peg and the allowable catch-up.

Impact - Overall increase of 3.78% in the ordinary general rate.

Table 2:

Category	No of Assmts	Rateable Land Value	Minimum	Ad Valorem	Estimated Income
Farmland	824	1,670,648,240	328.51	0.216773	3,627,358.33
Residential	375	81,433,760	328.51	0.345429	286,475.26
Residential - Narromine	1436.89	100,004,885	517.76	1.15108	1,167,659.13
Residential – Trangie	376	9,961,110	422.01	2.49660	251,588.96
Residential - Tomingley	26	896,700	256.34	1.16562	10,863.17
Residential - Skypark	61	7,057,000	517.76	2.26557	159,881.38
Business – Narromine	135.11	10,341,415	1,173.06	3.07392	348,734.74
Business – Trangie	50	1,049,830	1,089.63	8.30179	99,321.00
Business	80	11,043,140	574.08	1.26944	153,986.30
Business – Industrial Estate	38	6,627,000	1,043.00	0.73559	54,177.95
Business – Aerodrome Business Park	22	1,028,450	590.00	1.21244	15,142.41
Business – Craigie Lea Industrial Hub	0	0	590.00	1.21244	0.00
Mining	3	14,072,700	442.56	2.26739	319,101.55
TOTAL	3,427	1,914,164,230			6,494,290.18

How Ordinary Rates are calculated

The calculation used to ascertain the general rates for an individual property are:

$$\text{Land Value} \times \frac{\text{Ad Valorem}}{100} = \text{Ordinary Rate}$$

Note: If the result of the calculation is under the amount shown in the Minimum column of the above table for the category or sub-category required, then the Minimum rate is payable.

Average rates payable. (Ordinary Rates only)

Table 3 shows the average general rates per rating category and sub-category. However, it should be noted that this may not be a true reflection of the average rates due to variations in land values.

Table 3:

Category/Sub-Category	No of Assmts	Average Rates 2021/2022	Average Rates 2023/2024
Farmland	823	4,239.54	4,402.14
Residential	375	737.08	763.94
Residential - Narromine	1437.89	773.07	812.63
Residential – Trangie	376	645.23	669.12
Residential - Tomingley	24	426.07	417.81
Residential - Skypark	61	2,439.88	2,621.00
Business – Narromine	135.11	2,486.47	2,581.11
Business – Trangie	50	1,915.49	1,986.42
Business	80	1,856.09	1,924.83
Business – Industrial Estate	38	1,374.83	1,425.74
Business – Aerodrome Business Park	22	574.37	688.29
Business – Craigie Lea Industrial Hub	0	0.00	0.00
Mining	3	102,568.83	106,367.17

Rate mix history

Table 4 outlines the rating mix history from the 2018/2019 rating year to the current rating year.

Table 4:

Category/ Sub-Categories	Percentage of Rates Yield					
	2018/19	2019/20	2020/21	2021/22	2022/23	Estimated 2023/24
Farmland	56.90	56.88	56.86	56.56	56.10	55.86
Residential	4.39	4.40	4.41	4.42	4.39	4.41
Residential - Narrormine	18.19	18.20	18.22	18.20	17.82	17.98
Residential – Trangie	3.92	3.92	3.92	3.92	3.89	3.87
Residential - Tomingley	0.19	.18	.18	.17	.16	0.16
Residential - Skypark	1.44	1.44	1.44	1.77	2.38	2.46
Business – Narrormine	5.41	5.40	5.40	5.40	5.36	5.37
Business – Trangie	1.55	1.55	1.55	1.55	1.54	1.53
Business	2.39	2.39	2.37	2.37	2.38	2.37
Business – Industrial Estate	0.83	.83	.85	.84	.84	0.83
Business – Aerodrome Business Park	0.00	0.00	0.00	0.00	.20	0.23
Business – Craigie Lea Industrial Hub	0.00	0.00	0.00	0.00	0.00	0.00
Mining	4.79	4.79	4.80	4.80	4.94	4.91
TOTAL %	100%	100%	100%	100%	100%	100%

Interest rate

In accordance with Section 566(3) of the Local Government Act, 1993 it has been determined that the maximum interest rate payable on overdue rates and charges for 2023/2024 will be 9.0% per annum.

Instalment dates

Section 562 (3)(b) *Local Government Act 1993* states "If payment is made by quarterly instalments, the instalments are payable by 31 August, 30 November, 28 February and 31 May",

except as provided in Subsection 4". It has been Council's practice to extend the payment date to the first working day after the due date if the instalment falls due on a weekend or public holiday.

Methods of payment

Currently payments for rates and charges can be made by one of the following options:

- In person at Council's Customer Service & Payments Centre between the hours of 8.45am and 4.30pm Monday to Friday.
- At any Australia Post Branch or Agency Australia wide.
- Cheques and money orders may be posted to Council's office.
- EFTPOS (No cash given out) at Council's Customer Service & Payments Centre.
- BPay using telephone or internet banking.
- Council website www.narromine.nsw.gov.au and select the "Pay my Rates" option.
- Bankcard, Mastercard and Visa payments are accepted over the telephone.
- A Direct Debit from a nominated bank account can be arranged by contacting Council's Customer Service & Payment's Centre.
- In person at the Trangie Post Office Agency located at the Trangie Newsagency during normal operating hours.
- Directly into Council's bank account (prior arrangements must be made).
- Centrepay deductions for eligible pensioners.
- BPay view - By signing up for [eNotices](#) and selecting the option to "pay my notice."
- BPay view – By scanning the QR code on your rate notice.

Other services

Under Section 501 (1) of the *Local Government Act 1993*, a Council may make an annual charge for any of the following services provided, or proposed to be provided, on an annual basis by the Council:

- Water supply services
- Sewerage services
- Drainage services
- Waste management services (other than domestic waste management services)
- Any services prescribed by the regulations

Best-practice pricing – water supply, sewerage and trade waste

The introduction of best-practice pricing is essential for the effective and sustainable management of Council's water supply and sewerage businesses and minimisation of customer bills.

The purpose of best-practice management is:

- to encourage the effective and efficient delivery of water supply and sewerage services; and
- to promote sustainable water conservation practices and water demand management throughout NSW.

With increasing demands on the limited water resources of NSW, it is vital that these resources are managed in an efficient and sustainable manner.

Best-practice management is essential for efficient and sustainable management of water resources and the environment. It enables Council to achieve sustainable water supply and sewerage businesses and comply with the Australian Government's *National Competition Policy (NCP)* and *National Water Initiative (NWI)*.

Best-practice water supply pricing requires that the usage charge recover those costs that vary with demand in the long-term (i.e. long-run marginal cost), through a usage charge.

Section 552 (1)(b) of the *Local Government Act 1993* prescribes that Council may levy a special rate or charge on land that is situated within 225 metres of a water pipe of the council whether the land has a frontage or not to the public road (if any) in which the water pipe is laid, and although the land is not actually supplied with water from any water pipe of the council.

Section 552 (3)(a) of the *Local Government Act 1993* prescribes that Council may levy a special rate or charge relating to the sewerage on all land except land which is more than 75 metres from a sewer of the council and is not connected to the sewer.

Residential water access charge – Narromine, Trangie, Rural and Tomingley

(Sec 501 Local Government Act 1993)

The access charge is an annual charge to customers and is independent of the level of consumption. The water access charge for the 2023/2024 rating year will be charged in accordance with the Department of Water & Energy Best-Practice Management of Water Supply and Sewerage Guidelines 2007.

The residential water access charges for 2023/2024, based on connection size with an average 3.1% increase for Narromine, Trangie and Rural. Tomingley residential water access charges have increased by an average of 5.47% with the new water filtration plant becoming operational. The charges are shown below:

DESCRIPTION	No of Services	2022/2023 ACCESS CHARGE	2023/2024 ACCESS CHARGE
Narromine Water Access Charge 20mm	1370	285.00	294.00
Narromine Water Access Charge 25mm	130	442.00	456.00
Narromine Water Access Charge 32mm	49	722.40	745.00
Narromine Water Access Charge 40mm	12	1,125.60	1,160.00
Narromine Water Access Charge 50mm	1	1,741.60	1,795.00
Narromine Water Access Charge 100mm	0	6,994.40	7,205.00
Trangie Water Access Charge 20mm	396	285.00	294.00
Trangie Water Access Charge 25mm	16	442.00	456.00
Trangie Water Access Charge 32mm	10	722.40	745.00
Trangie Water Access Charge 40mm	5	1,125.60	1,160.00
Trangie Water Access Charge 50mm	0	1,741.60	1,795.00
Trangie Water Access Charge 100mm	0	6,994.40	7,205.00
Rural Water Access Charge 20mm	396	285.00	294.00
Rural Water Access Charge 25mm	16	442.00	456.00
Rural Water Access Charge 32mm	10	722.40	745.00
Rural Water Access Charge 40mm	5	1,125.60	1,160.00
Rural Water Access Charge 50mm	0	1,741.60	1,795.00
Rural Water Access Charge 100mm	0	6,994.40	7,205.00
Tomingley Water Access Charge 20mm	26	280.00	294.00
Tomingley Water Access Charge 25mm	3	432.32	456.00
Tomingley Water Access Charge 32mm	0	705.00	745.00
Tomingley Water Access Charge 40mm	0	1,097.40	1,160.00
Tomingley Water Access Charge 50mm	0	1,702.40	1,795.00
Tomingley Water Access Charge 100mm	0	6,826.40	7,205.00

The estimated yield from Residential Water Access Charges is \$662,547.

Residential water user charges – Narromine, Trangie, Rural and Tomingley
(Sec 502 Local Government Act 1993)

Best practice water supply pricing requires that the usage charge recover those costs that vary with demand in the long term.

The residential water consumption charge for 2023/2024 based on a flat kilolitre charge are shown below:

DESCRIPTION	2022/2023 CHARGE PER KL	2023/2024 CHARGE PER KL
Consumption Charge (per kilolitre) All Residential Properties	\$2.10	\$2.35

Non-residential water access charge – Narromine, Trangie, Rural and Tomingley (Sec 501 Local Government Act 1993)

The access charge is an annual charge to customers and is independent of the level of consumption. The water access charge for the 2023/2024 rating year will be charged in accordance with the Department of Water & Energy Best-Practice Management of Water Supply and Sewerage Guidelines 2007.

The commercial water access charges for 2023/2024, based on connection size with an average 4.7% increase for Narromine, Trangie and Rural. Tomingley residential water access charges have increased by an average of 5.47% with the new water filtration plant becoming operational. The charges are shown below:

DESCRIPTION	No of Services	2022/2023 ACCESS CHARGE	2023/2024 ACCESS CHARGE
Narromine Com Water Access Charge 20mm	128	285.00	294.00
Narromine Com Water Access Charge 25mm	18	442.00	456.00
Narromine Com Water Access Charge 32mm	20	722.40	745.00
Narromine Com Water Access Charge 40mm	16	1,125.60	1,160.00
Narromine Com Water Access Charge 50mm	5	1,741.60	1,795.00
Narromine Com Water Access Charge 100mm	6	6,994.40	7,205.00
Trangie Com Water Access Charge 20mm	53	285.00	294.00
Trangie Com Water Access Charge 25mm	5	442.00	456.00
Trangie Com Water Access Charge 32mm	4	722.40	745.00
Trangie Com Water Access Charge 40mm	2	1,125.60	1,160.00
Trangie Com Water Access Charge 50mm	2	1,741.60	1,795.00
Trangie Com Water Access Charge 100mm	0	6,994.40	7,205.00
Rural Com Water Access Charge 20mm	37	285.00	294.00
Rural Com Water Access Charge 25mm	6	442.00	456.00
Rural Com Water Access Charge 32mm	2	722.40	745.00
Rural Com Water Access Charge 40mm	4	1,125.60	1,160.00
Rural Com Water Access Charge 50mm	2	1,741.60	1,795.00
Rural Com Water Access Charge 100mm	0	6,994.40	7,205.00
Tomingley Com Water Access Charge 20mm	6	280.00	294.00
Tomingley Com Water Access Charge 25mm	0	432.32	456.00
Tomingley Com Water Access Charge 32mm	1	705.00	745.00
Tomingley Com Water Access Charge 40mm	1	1,097.40	1,160.00
Tomingley Com Water Access Charge 50mm	0	1,702.40	1,795.00
Tomingley Com Water Access Charge 100mm	0	6,826.40	7,205.00

Council will consider, on a case by case basis, applications from non-profit community groups for a 50% reduction in Water Access Charges.

The estimated yield from Non-Residential Water Charges is \$189,425.

Non-residential water user charges – Narromine, Trangie, Rural and Tomingley

(Sec 502 Local Government Act 1993)

Best practice water supply pricing requires that the usage charge recover those costs that vary with demand in the long term. To improve the effectiveness of pricing signals Council issues quarterly accounts.

The non-residential water consumption charges for 2023/2024 are shown below:

DESCRIPTION	2022/2023 CHARGE PER KL	2023/2024 CHARGE PER KL
Non-Residential Consumption Charge (per kilolitre)	\$2.20	\$2.50

Residential sewer access charges – Narromine and Trangie

(Sec 501 Local Government Act 1993)

Best practice sewerage pricing involves a uniform annual sewerage bill for residential customers. Council moved to sewer access charges in accordance with the Department of Land and Water Conservation "Water Supply, Sewerage & Trade Waste Pricing Guidelines" in the 2003/04 rating year.

The annual sewerage service charge will be applied to all single dwellings, strata title units and vacant land where a sewerage service is available. The residential sewer access charges based on a 3% increase for 2023/2024 are shown below:

DESCRIPTION	No of Services	2022/2023 ACCESS CHARGE	2023/2024 ACCESS CHARGE
Narromine Residential Sewer Access Charge	1,466	681.00	702.00
Trangie Residential Sewer Access Charge	363	681.00	702.00

The estimated yield from Residential Sewer Access Charges is \$1,284,660.

Non-residential sewer access charge – Narromine and Trangie (Sec 501 Local Government Act 1993)

Best practice guidelines for non-residential customers involve an appropriate sewer usage charge which is required for the estimated volume discharged to the sewerage system, together with an access charge based on the capacity requirements that their loads place on the system relative to residential customers. The sewer access charge for the 2023/2024 rating year will be charged in accordance with the Department of Water & Energy Best-Practice Management of Water Supply and Sewerage Guidelines 2007.

The non-residential sewer access charges for 2023/2024, based on connection size and a 3% increase, are shown below:

DESCRIPTION	No of Services	2022/2023 ACCESS CHARGE	2023/2024 ACCESS CHARGE
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 20mm	253	242.17	249.44
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 25mm	51	378.39	389.75
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 32mm	43	619.95	638.57
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 40mm	25	968.67	997.76
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 50mm	15	1,513.54	1559.00
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 80mm	0	New Charge	3,991.04
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 100mm	4	6,054.16	6236.00

In accordance with the guideline a minimum charge of \$702.00 (Total of Annual Charge and Usage will apply). To facilitate the charging of this minimum the annual charge for non-residential properties will be removed from the rates instalment notice and will appear as a quarterly charge on the Water/Sewer Usage Account.

The estimated yield from Non-Residential Sewer Access Charges is \$183,717.

Non-residential sewer usage charges – Narromine, Trangie and Rural

(Sec 501 Local Government Act 1993)

Best practice guidelines for non-residential customers involves an appropriate sewer usage charge which is required for the estimated volume discharged to the sewerage system based on the capacity requirements that their loads place on the system relative to residential customers.

Council moved to sewer usage charges in accordance with the Department of Land and Water Conservation “Water Supply, Sewerage & Trade Waste Pricing Guidelines” in the 2003/04 rating year. The usage charges for 2023/2024 will be calculated as follows:

- Sewer Discharge Factor (SDF) x (Access Charge + (Consumption x Usage Charge))
- The usage charge for 2023/2024 is \$2.70 per kl.
- Minimum Charge per annum \$702.00

Non-residential sewer access charges – non rateable properties

(Schools and Churches etc)

(Sec 501 Local Government Act 1993)

Council can provide Community Service Obligations (CSOs) to non-rateable properties and Council has such a scheme in place. These non-rateable properties are not subject to the access charge but are responsible for water and sewer usage charges.

The charges for 2023/2024 will be calculated as follows:

- Sewer Discharge Factor (SDF) x (Access Charge + (Consumption x Usage Charge))
- The usage charge for 2023/2024 is \$2.70 per kl.

Non-residential sewer access charges – multiple use properties

(Flats, Motels, Hotels, Caravan Parks etc)

(Sec 501 Local Government Act 1993)

Best practice sewerage pricing involves a uniform annual sewerage bill for multiple use properties (flats, motels, hotels, caravan parks, etc). Council moved to sewer access charges in accordance with the Department of Land and Water Conservation “water supply, sewerage & trade waste pricing guidelines” in the 2003/04 rating year.

The charges for 2023/2024 will be calculated as follows:

- Sewer Discharge Factor (SDF) x (Access Charge + (Consumption x Usage Charge))
- The usage charge for 2023/2024 is \$2.70 per kl.
- Minimum Charge per annum \$702.00

Liquid Trade waste charges – non-residential (Narromine and Trangie)

(Sec 501 Local Government Act 1993)

In accordance with the NSW Framework for Regulation of Sewerage and Trade Waste, Council is required to have a Liquid Trade Waste Policy in place. The policy sets out how Council will regulate sewerage and trade waste discharges to its sewerage system and is concerned with the approval, monitoring and enforcement process for liquid trade wastes discharged to Council's sewerage system and the levying of commercial sewerage and liquid trade waste fees and charges. Council is required to put in place a Policy that has been developed to ensure the proper control of liquid trade waste and subsequently the protection of public health, worker safety, the environment, and Council's sewerage system. In addition to this, the Policy also aims to promote waste minimisation, water conservation, water recycling and bio solids reuse.

The objectives of the policy are:

- to protect public and workers health and safety and the environment
- to protect NSC's assets from damage
- to minimise adverse impacts on the sewage treatment processes
- to assist Council meeting regulatory and licence compliance
- to promote water conservation, waste minimization, cleaner production, effluent recycling and biosolids reuse
- to provide an environmentally responsible liquid trade waste service to the non-residential sector
- to ensure commercial provision of services and full cost recovery through appropriate sewerage and liquid trade waste fees and charges.

Sewerage systems are generally designed to cater for waste from domestic sources that are essentially of predictable strength and quality. Liquid trade wastes may exert much greater demands on sewerage systems than domestic sewage and, if uncontrolled, can pose serious problems to public health, worker safety, Council's sewerage system and the environment.

Liquid trade waste is defined in the Local Government (General) Regulation 2021 as:
“Liquid trade waste means all liquid waste other than sewage of a domestic nature.”

Liquid trade waste discharges to the sewerage system include liquid wastes from:

- industrial premises
- business/commercial premises (e.g. beautician, florist, hairdresser, hotel, motel, restaurant, butcher, supermarket, etc.)
- community/public premises (including clubs, school, college, university, hospital and nursing home)
- any commercial activities carried out at residential premises
- saleyards, racecourses and stables and kennels that are not associated with domestic households

Liquid Trade waste charges – non-residential (Narromine and Trangie) (Cont'd)
(Sec 501 Local Government Act 1993)

- tankered human waste, ship-to-shore waste from marina pump-out facilities, portable toilet waste and established sites for the discharge of pan contents from mobile homes/caravans
- any other waste tankered to the sewerage facilities, e.g. commercial or industrial waste from un-sewered areas.

Liquid trade waste excludes:

- toilet, hand wash basin (used for personal hygiene only), shower and bath wastes derived from all the premises and activities mentioned above
- wastewater from residential toilets, kitchens, bathrooms or laundries (i.e., domestic sewage)
- wastewater from common laundry facilities in caravan parks (Note that discharges from common kitchen facilities in caravan parks are liquid trade waste)
- residential pool backwash.

Liquid trade waste discharged to the sewerage system from industrial, commercial or other non-residential customers can impose significant costs on sewage transport and treatment facilities. To recover these costs and to ensure removal of existing significant cross-subsidies from residential customers, appropriate fees and charges are levied for liquid trade waste.

Council's liquid trade waste fees and charges include:

- general fees and charges (application fee, annual liquid trade waste fee, inspection and/or re-inspection fees and renewal fees)
- category specific charges (trade waste usage charges for Charging Category 2 discharges, excess mass charges for Charging Category 3 discharges, charges for Charging Category 2S discharges and noncompliance charges)
- other charges related to the nature of waste (e.g. charges for the discharge of stormwater from large areas)

The policy places each premises into one of four discharge classifications being

- Concurrence Classification A – liquid trade waste for which Council has been authorised to assume concurrence to the approval subject to certain requirements
- Concurrence Classification B – liquid trade waste for which Council may apply for authorisation to assume concurrence to the approval subject to certain requirements
- Concurrence Classification S – the acceptance of septic tank, pan waste and ship-to-shore pump-out etc. Council may apply for authorisation to assume concurrence to the approval subject to certain conditions
- Concurrence Classification C – all other liquid trade waste that do not fall within Concurrence Classification A, B or S, and therefore require Council to forward the application for concurrence.

Liquid Trade waste charges – non-residential (Narromine and Trangie) (Cont'd)

(Sec 501 Local Government Act 1993)

Additional fees and charges may be levied by Council if wastewater is discharged to Council's sewerage system from the following equipment and or processes, with Council's approval.

- Food waste disposal units (i.e., garbage grinders/insinkerators)
- Solid food waste processing unit
- Discharge of stormwater to the sewerage system from large open areas or large quantities of groundwater

These fees and charges will be calculated based on each application.

The general discharge fee is calculated using the volume of waste liquid (based on water usage) and the biological and chemical makeup of the trade waste liquid.

The general equation is as follows: -

$$\text{Liquid Trade Waste Usage Charge (\$)} = Q \times \$*/kL$$

Where: Q = Volume (kL) of liquid trade waste discharged to sewer. \$* = rate determined by Biological and/or Chemical content of the waste.

Furthermore, complex equations are provided within the Policy where excess mass discharges have occurred or non-compliances have occurred. The Policy is applicable to all commercial and industrial premises with exemption for obtaining approval being provided for certain activities, subject to the activity meeting and maintaining minimum requirements, as detailed in the Policy.

The Policy is quite technical in the requirements, particularly around determining the appropriate categories, the volume of discharge, biological and chemical makeup of the discharge, as well as the calculation of the fee; however, the Policy is based on the model policy produced by the Department of Water and Energy. Council adopted its Liquid Trade Waste Policy in 2022.

Liquid trade waste user charges are charged in addition to the non-residential sewer charges to applicable properties.

For charging purposes there are 4 liquid trade waste charging categories

- Category 1 – discharges requiring minimal pre-treatment, or prescribed pre-treatment but low impact on the sewerage system. These dischargers will only pay an annual fee. If pre-treatment equipment is not provided or maintained, non-compliance charges will be applied.
- Category 2 – discharges with prescribed pre-treatment and other activities listed under this charging category in Appendix D. These dischargers will pay trade waste usage charge and annual trade waste fee. If pre-treatment equipment is not provided or not maintained, then such dischargers will be required to pay non-compliance usage charge.

Liquid Trade waste charges – non-residential (Narromine and Trangie) (Cont'd)

(Sec 501 Local Government Act 1993)

- Category 2S – transporters who tanker human waste to Council's STWs, owners/operators of ship-to-shore pump out facilities and owners/operators of 'dump points' directly connected to sewer • Category 3 – large (>20 kL/d) and industrial discharges (excluding shopping centres and institutions). Such dischargers will pay excess mass charges. If the discharge fails to comply with Council's acceptance limits, dischargers will be required to pay non-compliance excess mass charges and pH charges.

The liquid trade waste charges for 2023/2024 based on a 3% increase, apart from Category 1 and 2S dischargers which saw a 0% increase are shown below:

		2022/2023 CHARGE	2023/2024 CHARGE	The
Annual Trade Waste Fee – Category 1 Dischargers	Annual Trade Waste Fee	\$108.00	\$108.00	
Annual Trade Waste Fee – Category 2 Dischargers	Annual Trade Waste Fee	\$108.00	\$112.00	
Annual Trade Waste Fee – Category 2S Dischargers	Annual Trade Waste Fee	\$157.50	\$157.50	
Annual Trade Waste Fee – Classification C (High Risk) – Category 3 Dischargers	Annual Trade Waste Fee	\$686.00	\$707.00	
Inspection Fee – Category 1 & 2	Inspection Fee	\$99.00	\$102.00	

estimated yield for the annual Liquid Trade Waste fee is \$6,996.

In addition, a trade waste usage charge is calculated by applying an additional discharge factor (identified as being the portion of liquid trade waste discharged into the sewer) by a specified fee per kl and apply to dischargers.

The usage charges for Category 1 & 2 dischargers only for 2023/2024 will be calculated as follows:

- Consumption x Liquid Trade Waste Discharge Factor (TWDF) x User Charge
- The usage charge for 2023/2024 is \$2.60 per kl.

Domestic waste management charge – Narromine, Trangie and Tomingley (Sec 496 Local Government Act 1993)

A council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available. Council has reviewed the waste management operations to determine the appropriate current and future costs to be included as part of the reasonable costs determination. The *Local Government Act 1993* requires that the level of charges must be based upon "reasonable costs".

Council implemented a two-tiered domestic waste management charge in 1994/1995, designed to reflect the levels of cost that are associated with varying degrees of service delivery. A tiered fee structure is the most effective method of charging for domestic waste management and is designed to fully recover all costs incurred. Council has put forward a structure which includes a 2.72% increase for Domestic Waste Management Charges for 2023/2024.

Where a dwelling has been constructed on vacant land during the current rating year, an adjustment will be made on the charges levied for that land. i.e.: an apportionment of the vacant charge on a daily basis multiplied by the number of days up to the time the dwelling is completed and a charge for services from the completion date of the dwelling multiplied by the number of days remaining in current year.

Where additional Domestic Waste Management services are requested, the charge shall be equivalent to the current annual charge levied, for the first Domestic Waste Service, apportioned for the number of days remaining in the rating year. Where additional Domestic Waste Services are already provided the charge shall be equivalent to the current annual charge levied for each service provided. The waste collection areas are shown on the attached maps.

The Domestic Waste Management Service Charges for the 2023/2024 year includes a 3.13% increase. The charge is shown in the table below:

DESCRIPTION	No of Services	2022/2023 SERVICE CHARGE (Per Service)	2023/2024 SERVICE CHARGE (Per Service)
Domestic Waste Management Charge	2,142	405.00	416.00

The estimated yield for Domestic Waste Management Charge is \$921,921.

Recycling services – Narromine, Trangie and Tomingley

(Sec 501 Local Government Act 1993)

Council has joined forces with Dubbo Regional Council to provide a fortnightly recycling service. This service allows residents to recycle more resulting in a reduction in waste having to be disposed of to landfill. This service allows maximum recovery of resources and helps reduce greenhouse gas emissions. These fees are charged based on each occupied residential and commercial property.

The recycling service will be provided to residents within the current collection area in Narromine, Trangie and Tomingley. The cost of providing the recycling service will be a separate charge and will be applied across rateable properties in Narromine, Trangie and Tomingley in addition to any waste collection charge including the unoccupied waste management charge.

The Recycling Service Charges for the 2023/2024 rating year includes a 3.6% increase. The charge is shown in the table below:

DESCRIPTION	No of Services	2022/2023 SERVICE CHARGE (Per Service)	2023/2024 SERVICE CHARGE (Per Service)
Recycling Service – Domestic (Sec 496 Local Government Act 1993)	2,059	108.00	111.00
Recycling Service – Other (Sec 501 Local Government Act, 1993)	308	108.00	111.00

The estimated yield from the Recycling Service is \$272,205.

Unoccupied domestic waste service – Narromine, Trangie and Tomingley

(Sec 501 Local Government Act 1993)

All rateable land that is situated within the area in which a domestic waste management service can be provided whether occupied land or vacant land, must be subject to an annualised section 501 charge.

The Unoccupied Domestic Waste Charge for the 2023/2024 rating year includes a 3.13% increase. The charge is shown in the table below:

DESCRIPTION	No of Services	2022/2023 SERVICE CHARGE	2023/2024 SERVICE CHARGE
Waste Management – Unoccupied	153	93.00	96.00

The estimated yield from Unoccupied Domestic Waste Service Charge is \$14,652.

Waste depot charge – Rural ratepayers only

(Sec 501 Local Government Act 1993)

Council currently provides waste management facilities for all ratepayers in the Shire. The rural ratepayers pay a small percentage of what the Narromine, Trangie and Tomingley residential and commercial ratepayers are charged as their contribution to the running expenses of waste facilities. It is proposed that rateable rural properties, except for Crown land licences and leases, be charged \$99.00 per annum for this service. Crown land licences and leased properties will be exempt from the waste depot charge if the following conditions are met:

- Licences (pump sites) and leases for land areas under 10ha.
- The licence/lease is held in the same name or company name for an existing property categorised as farmland or rural residential.

The estimated yield from the Waste Depot Charge is \$102,861.

Commercial waste management charges – Narromine, Trangie and Tomingley

(Sec 501 Local Government Act 1993)

Council will levy a charge for commercial waste management for commercial properties in Narromine and Trangie in accordance with Section 501 of the *Local Government Act 1993*. These fees are charged based on each property serviced multiplied by the number of services provided.

The Commercial Waste Management Service Charge for the 2023/2024 rating year includes a 3.09% increase. The charge is shown in the table below:

DESCRIPTION	No of Services	2022/2023 SERVICE CHARGE (Per Service)	2023/2024 SERVICE CHARGE (Per Service)
Waste Management – Commercial	504	410.00	421.00

The estimated yield from the Commercial Waste Management Charge is \$219,170.

Food and Organics Collection - Residential Properties (FOGO)

Council introduced a weekly Food and Organics Collection Service to stand alone residential properties in Narromine, Trangie and Tomingley from 1 July 2018. It is proposed to increase this charge by 3.37% for the 2023/2024 rating year.

1.

Council will grant a \$50.00 concession (\$12.50 per quarter) to eligible pensioners towards the cost of this service. The full cost of this concession will be subsidised by Council.

DESCRIPTION	No of Services	2022/2023 SERVICE CHARGE (Per Service)	2023/2024 SERVICE CHARGE (Per Service)
Food and Organic Collection	2,034	87.00	89.00

The estimated yield from the Food and Organics Collection Charge is \$188,324. The estimated cost of the pensioner concession will be approximately \$21,500.

Stormwater levy

(Sec 496A Local Government Act 1993)

Charge Methodology

The *Local Government Act 1993* provides Council with the ability to make and levy a charge for the provision of stormwater management services for each parcel of rateable land for which the service is available. Council has a large capital works program to complete for stormwater in each of the three towns within the shire. This levy enables significant works to be funded over the next ten year program. Council will endeavour to ensure equitable distribution of stormwater management services over time.

Urban Land Exempt from the Stormwater Management Service Charge

The same exemptions that apply to non-rateable properties for other rates and charges also apply in respect of the stormwater management service charge pursuant to the *Local Government Act 1993*.

In addition, the following properties are also exempt from this charge under the provisions:

- Rateable land owned by the Crown
- Rateable land under a lease for private purposes granted under the *Housing Act 2001* or the *Aboriginal Housing Act 1998*
- Vacant Land, as in land containing no buildings, car parks or large areas of material such as concrete (i.e., no impervious surfaces)
- Rural residential or rural business land (i.e., land not located within a village, town or city)
- Land belonging to charities and public benevolent institutions

Stormwater levy (Cont'd) (Sec 496A Local Government Act 1993)

Councils are also not to levy the charge on properties where they do not provide a stormwater management service.

Properties categorised as Residential

A flat charge of \$25.00 is to be charged against each eligible assessment categorised as Residential within the urban stormwater catchment. As the cost of managing stormwater runoff from impervious surfaces is usually less per residential strata lot than for standard residential property, a flat charge of \$12.50 will be charged against each eligible Strata unit within the urban stormwater catchment.

Properties categorised as Business

A stormwater Management Service Charge is to be charged against eligible assessment categorised as business within the stormwater catchment area based on the following criteria –

- \$25 for all lots with an area below 1,200 m²
- \$50 for lots with an area greater than or equal to 1,200 m² and below 5,000 m²
- \$100 for lots with an area greater than or equal to 5,000 m² and below 10,000 m²
- \$375 for lots with an area greater than or equal to 10,000 m²

Exemptions to Properties categorised as Business

All properties zoned RE1 and RE2 (Private Recreation) will be exempt from this charge as they have large areas of open space and limited impervious surfaces.

Discounts or Rebates

No discounts or rebates are to be allowed against this charge.

Apportionment of Charges

Where a dwelling has been constructed on vacant land during the current rating year, an adjustment will be made on the charges levied for that land. i.e., an apportionment of the stormwater charge on a daily basis multiplied by the number of days from the completion date of the dwelling multiplied by the number of days remaining in current year.

The estimated yield from the Stormwater Levy Charge is \$52,712.50.

Hardship Policy

Council has adopted a Hardship Policy for those ratepayers that are experiencing difficulty with payment of rates, charges and/or fees. The Policy and associated application form can be located on Council's web site: <http://www.narromine.nsw.gov.au>

Rounding

Some charges in this Policy have been rounded to the nearest dollar.

Emergency Services Levy

In 2017 the NSW Government abolished the ESL levy paid on top of insurance premiums with a new FESL calculated on unimproved land values. The new scheme relied on Councils to collect the FESL on behalf of the NSW Government from its rate payers.

The NSW Government now charges this annual charge (FESL) to Councils but due to community feedback deferred the ability for Councils to charge ratepayers. An announcement regarding this reform will be made following further community consultation.

The annual charge to Council for the 2023/2024 financial year is \$468,810.36.

National Competition Policy

Council has adopted the principle of 'competitive neutrality' to its business activities as part of the national competition policy which is being applied throughout Australia at all levels of government. The framework for its application is set out in the June 1996 Government Policy statement on the "Application of National Competition Policy to Local Government".

The "Pricing & Costing for Council Businesses a Guide to Competitive Neutrality" issued by the Office of Local Government in July 1997 has also been adopted. The pricing & costing guidelines outline the process for identifying and allocating costs to activities and provide a standard of disclosure requirements. These disclosures are reflected in Council's pricing and include taxation equivalents; council subsidies; return on investments (rate of return); and dividends paid.

For the purpose of the National Competition Policy the following activities of Council are regarded as "business activities":

Category 1 Businesses (Operating turnover \$2m and above)

- Narromine Shire Council Water Supply

Comprising the whole of the operations and assets of the water supply systems servicing the towns of Narromine, Trangie and Tomingley.

Government policy requires that subsidies provided to customers and the funding of those subsidies must be explicitly disclosed. Subsidies occur where council provides services on a less than cost recovery basis.

National Competition Policy (Cont'd)

This option is exercised on a range of services in order for council to meet its community service obligations. Accordingly, Subsidies disclosed (in relation to National Competition Policy) represents the difference between revenue generated from 'rate of return' pricing and revenue generated from prices set by the council in any given financial year.

The overall effect of subsidies is contained within the Income Statement of each reported Business Activity in Council's Long Term Financial Plan.

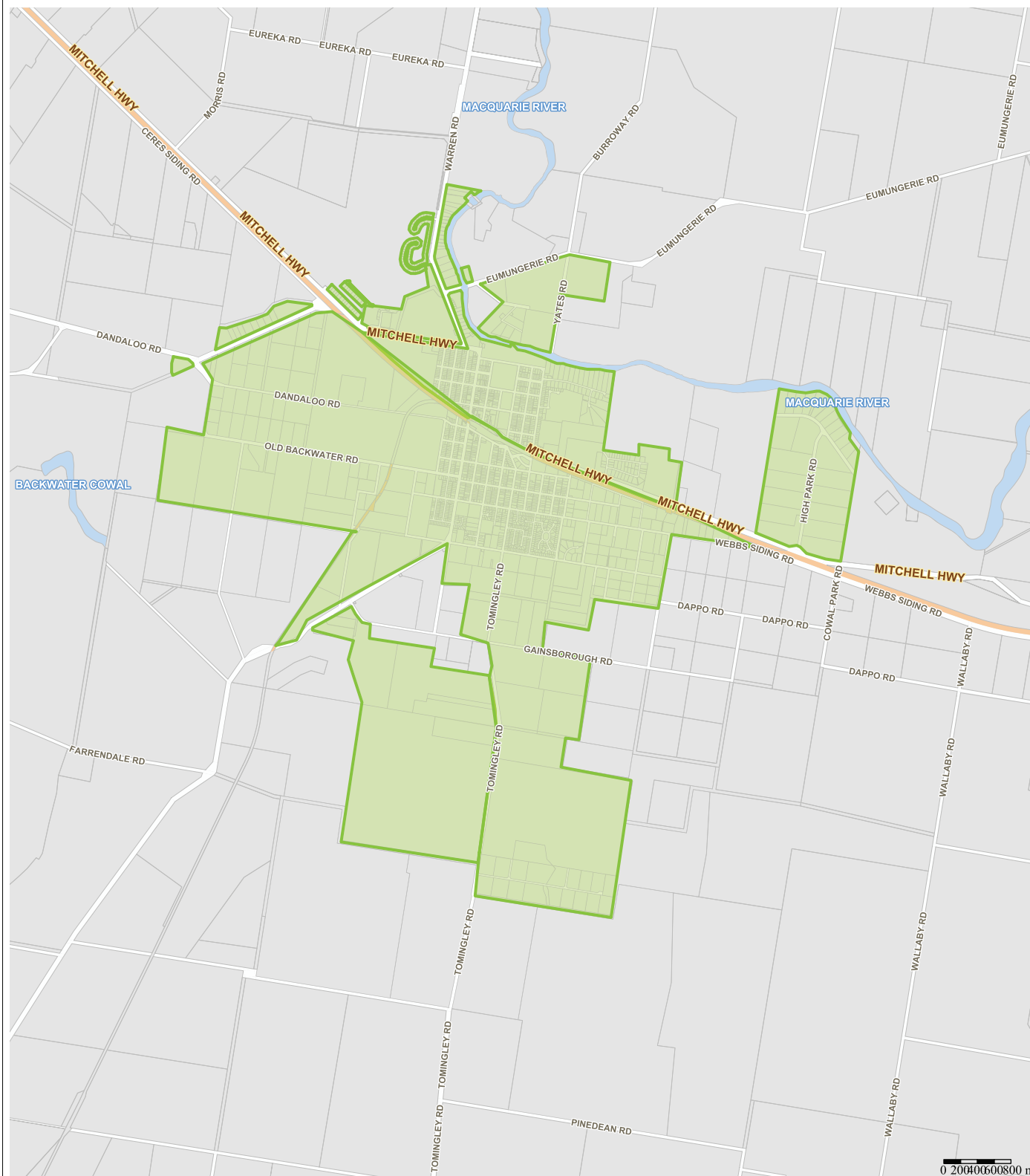
Statement of borrowings


Council is not intending any borrowings for the 2023/24 financial year.

Appendices

Appendix 1 - Garbage Collection Areas


Appendix 2 – Rating Maps





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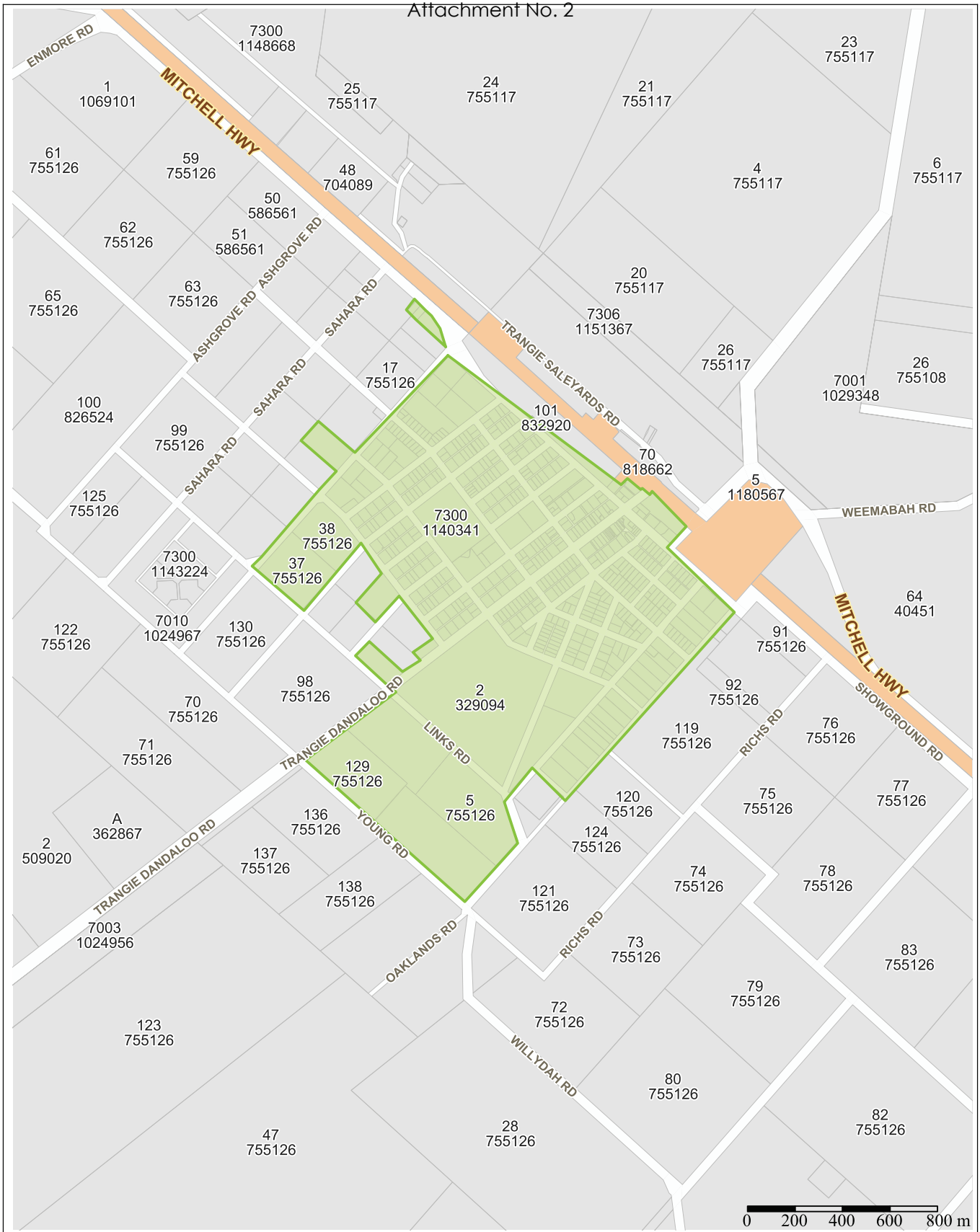
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Waste Collection Area - Narromine

Map Scale: 1:43582 at A4



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Waste Collection Area - Trangie

Map Scale: 1:21791 at A4



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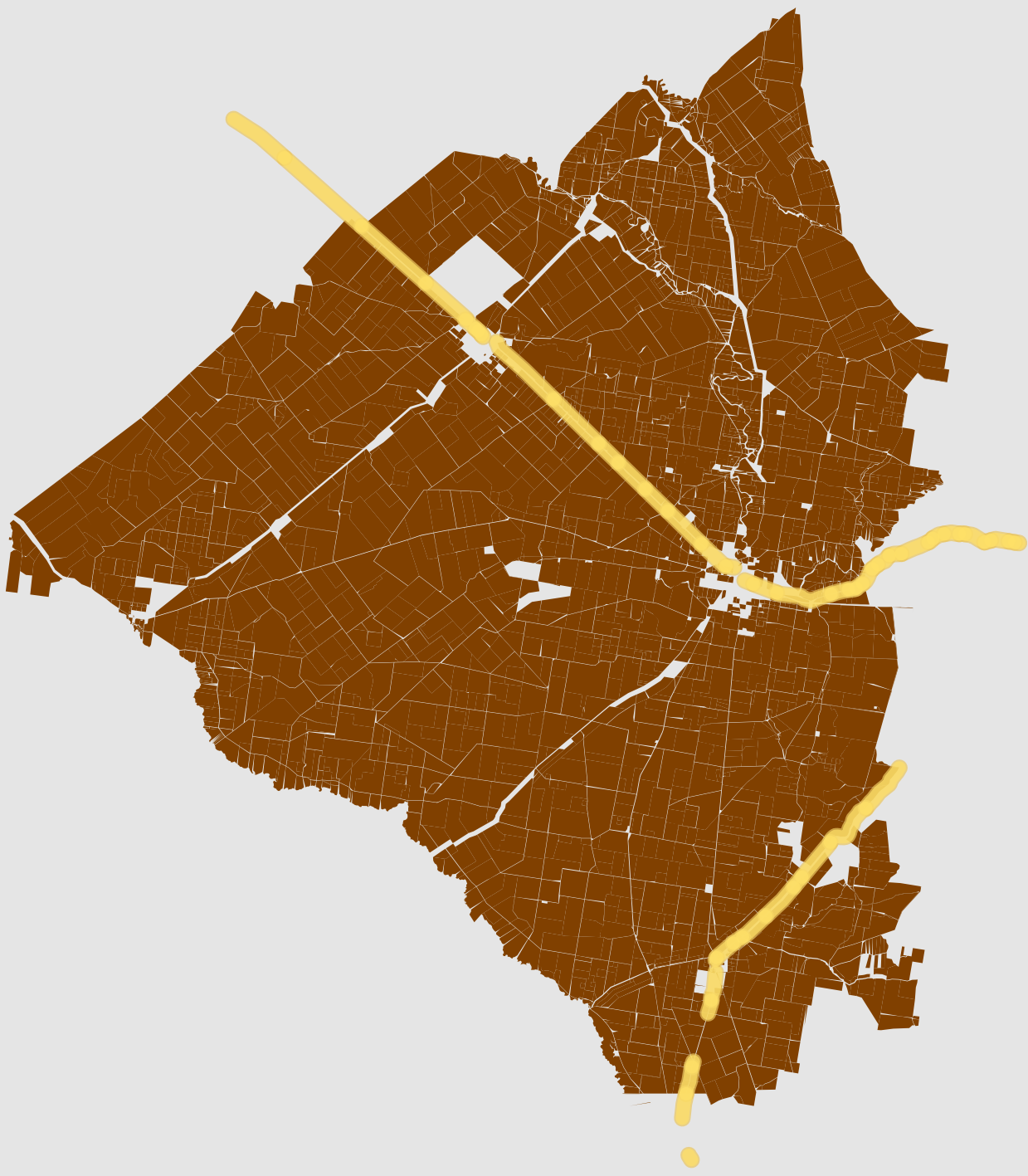
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Waste Collection Area - Tomingley

Map Scale: 1:10895 at A4



0 5 10 15 20 km



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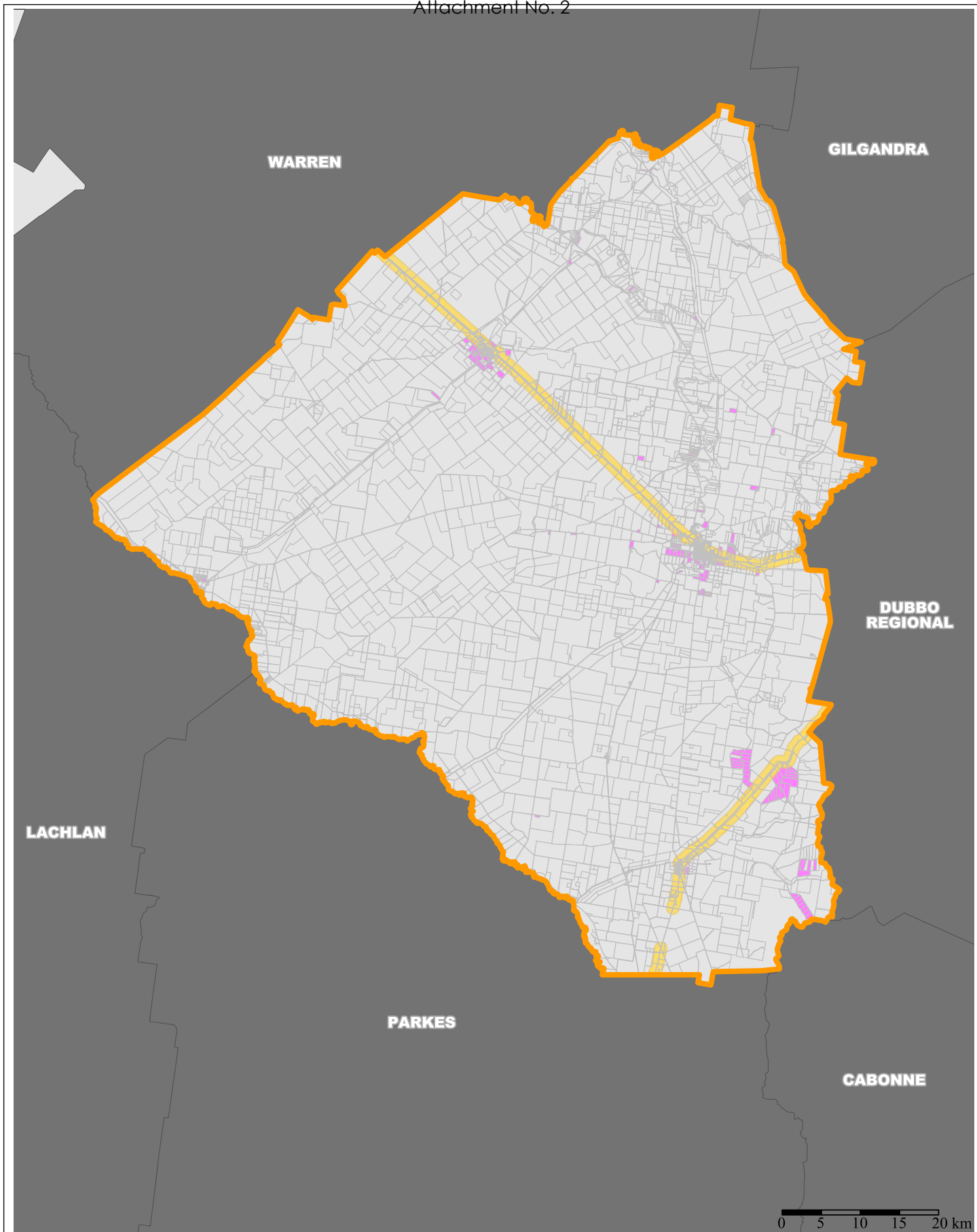
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Farmland

Map Scale: 1:603210 at A4



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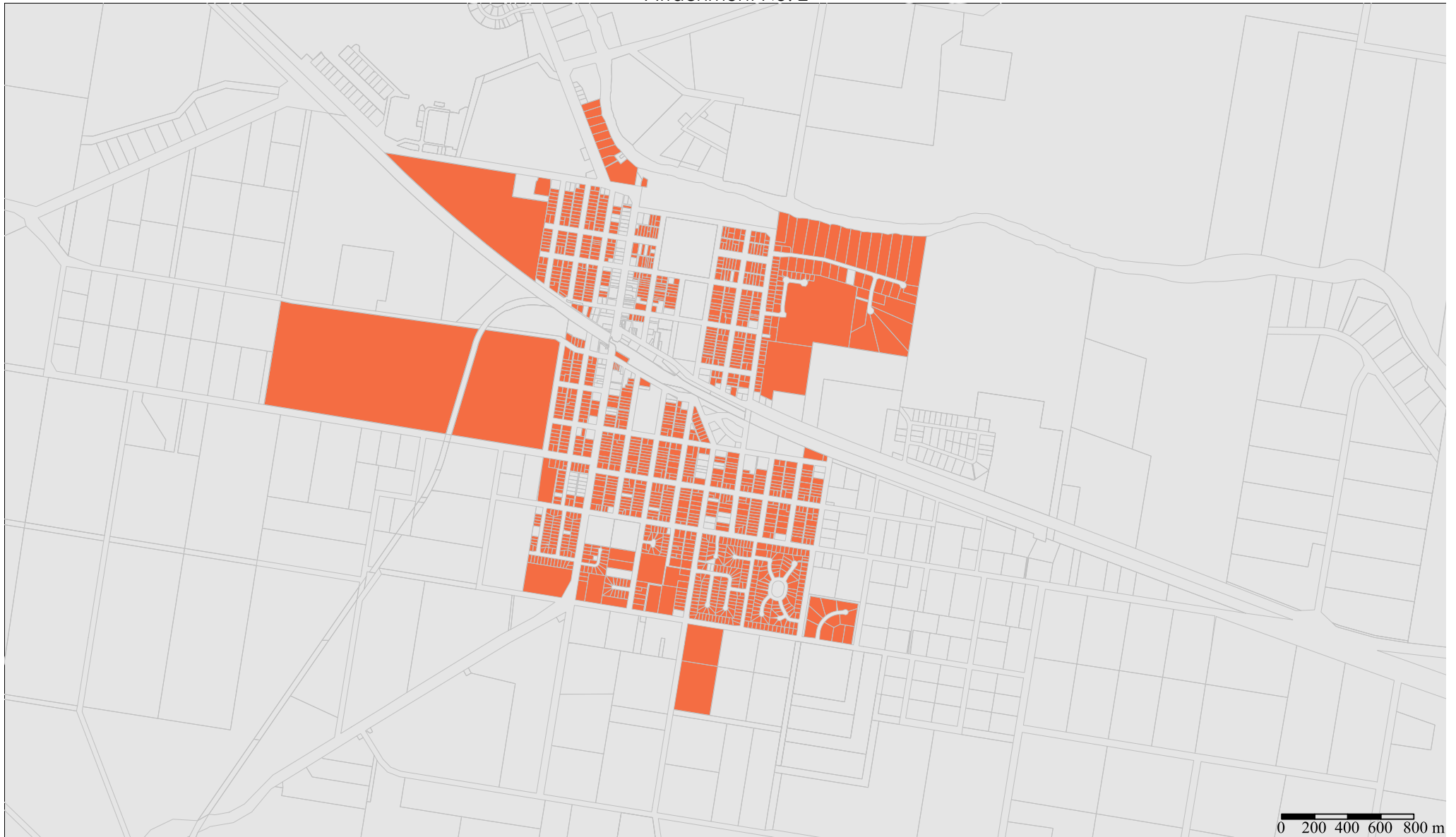
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Residential

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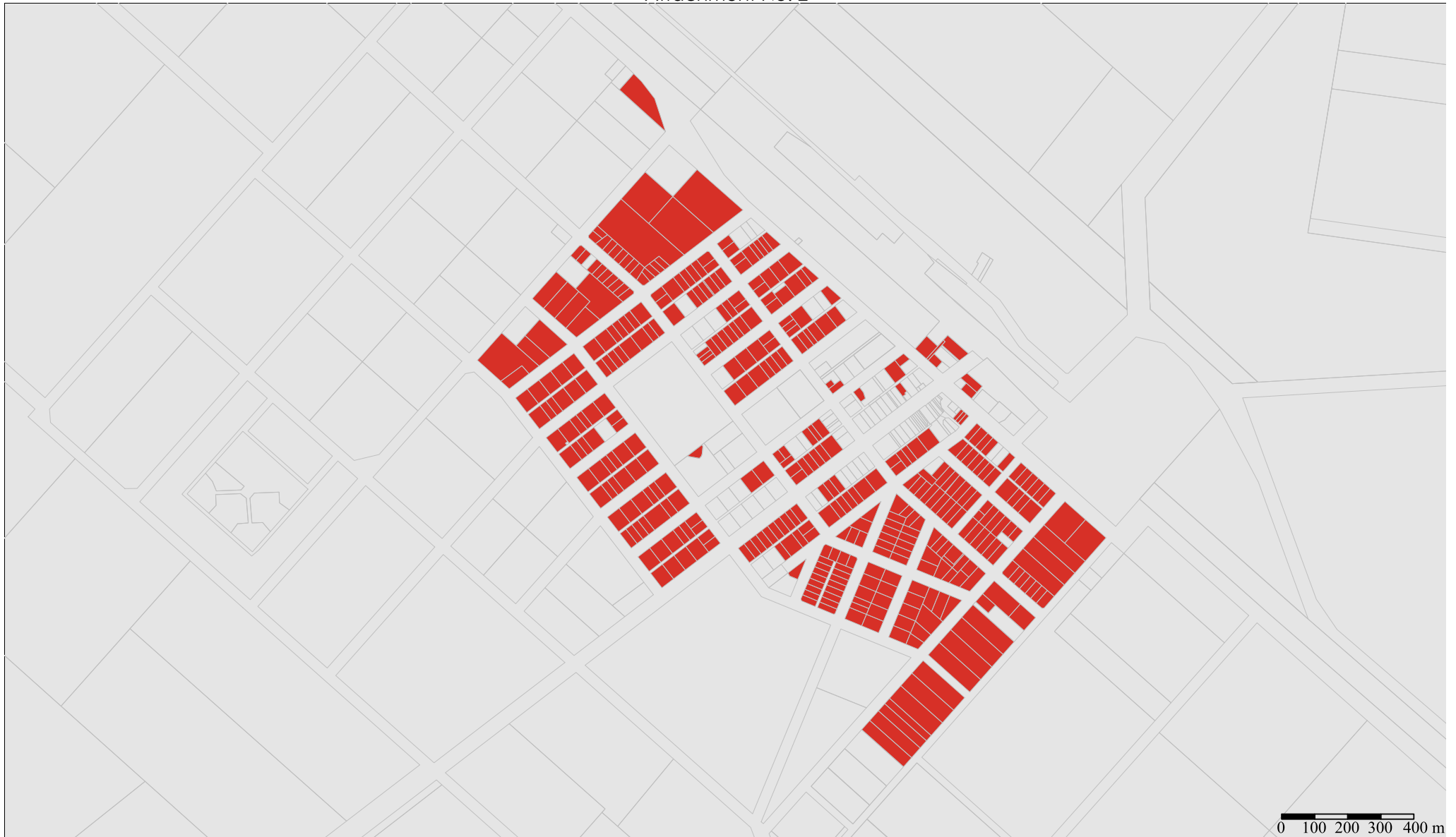
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Residential - Narromine

Map Scale: 1:29195 at A4



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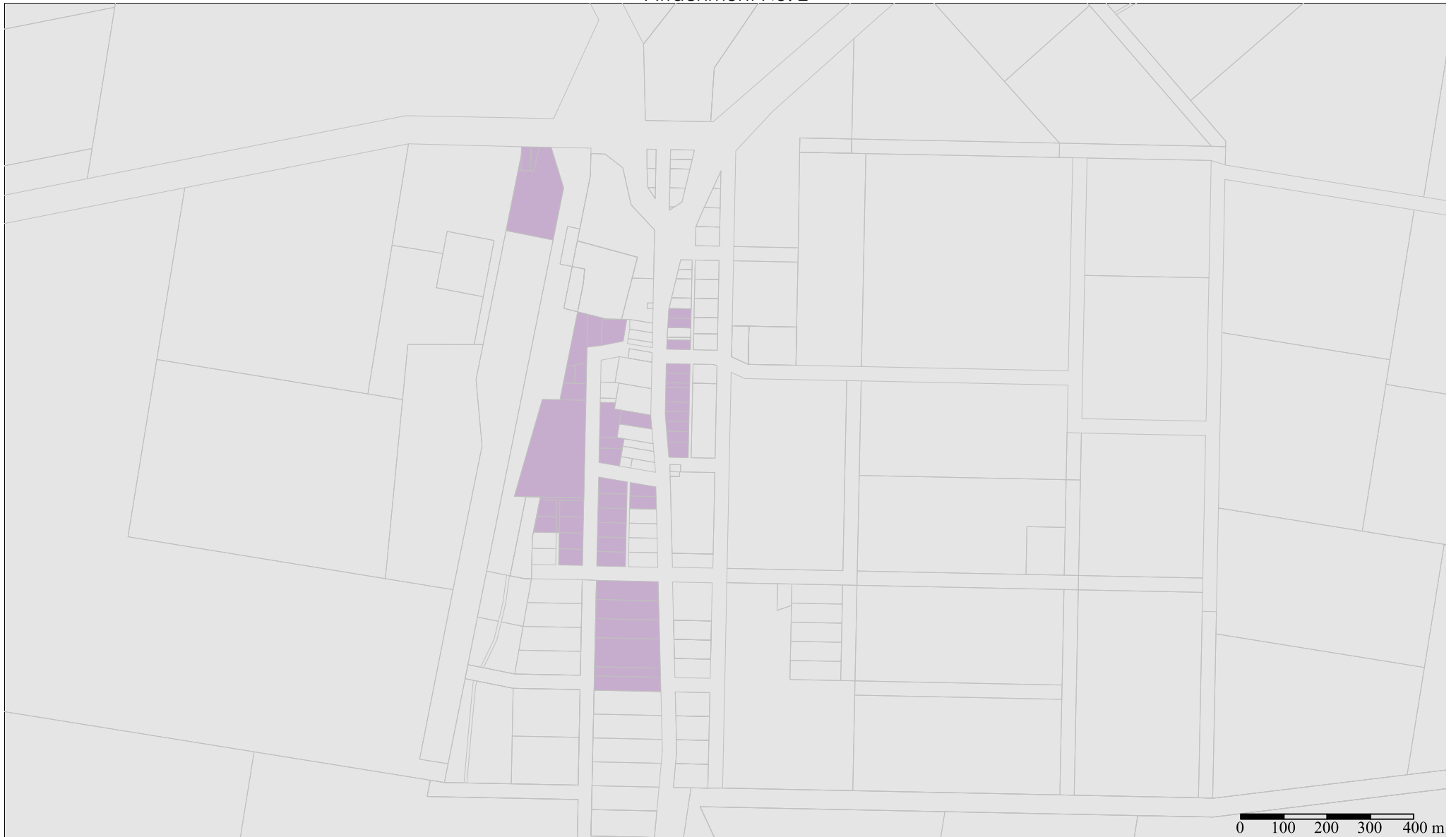
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Drawn By: Jeanette Coen

Residential - Trangie

Map Scale: 1:14598 at A4



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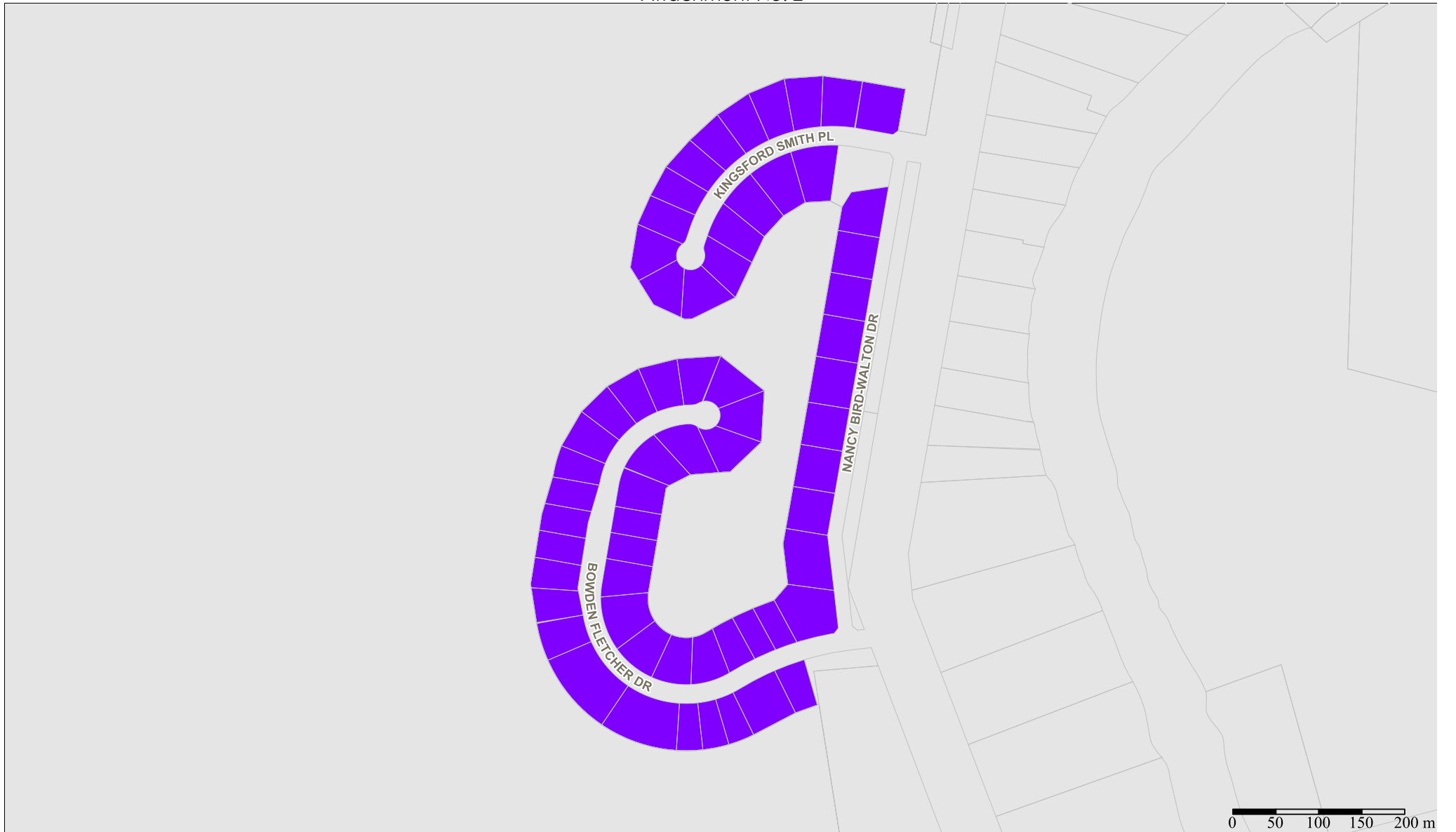
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Date: 28/02/2023

Drawn By: Jeanette Coen

Residential - Tomingley

Map Scale: 1:11232 at A4



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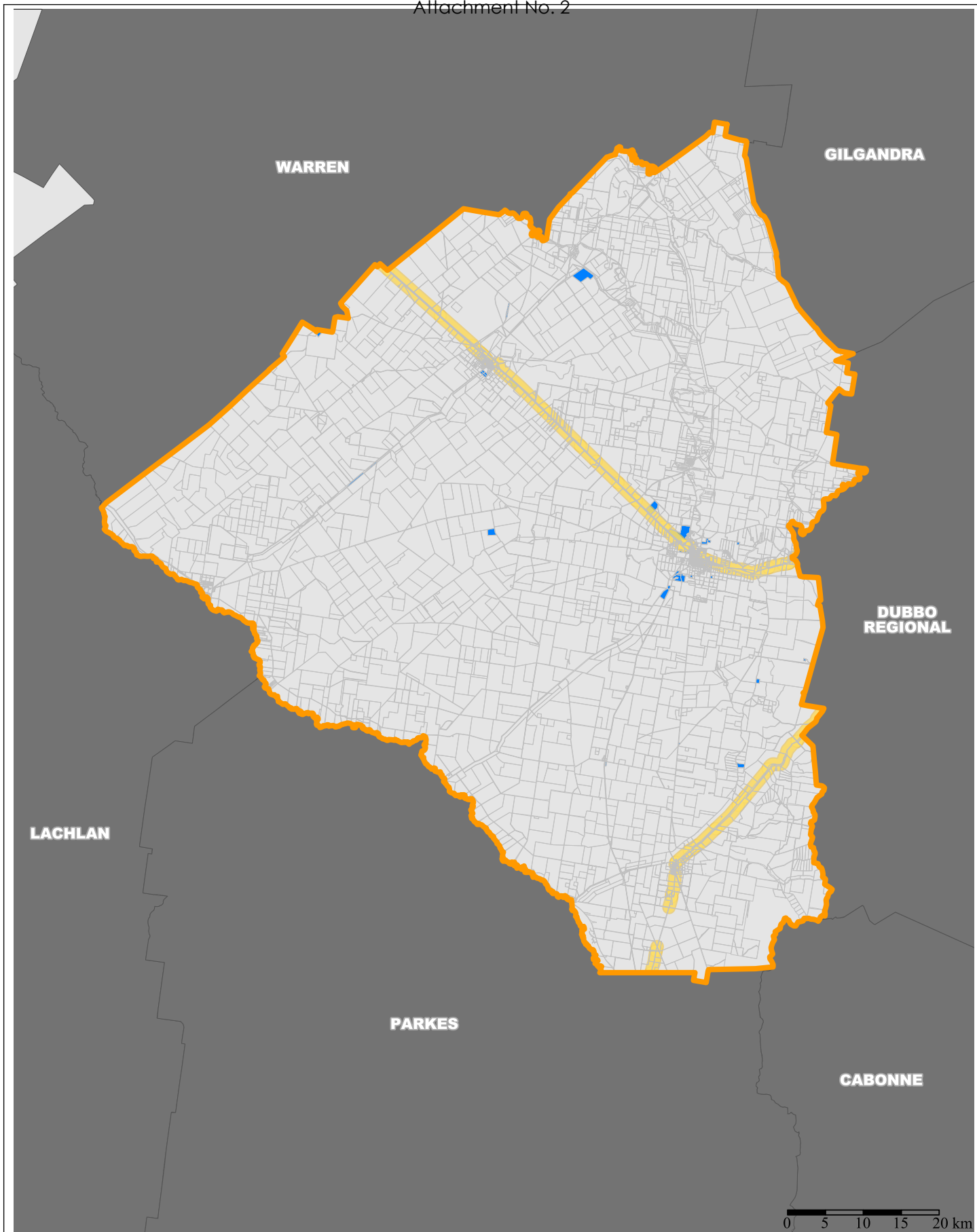
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Date: 28/02/2023

Drawn By: Jeanette Coen

Residential - Skypark

Map Scale: 1:5616 at A4



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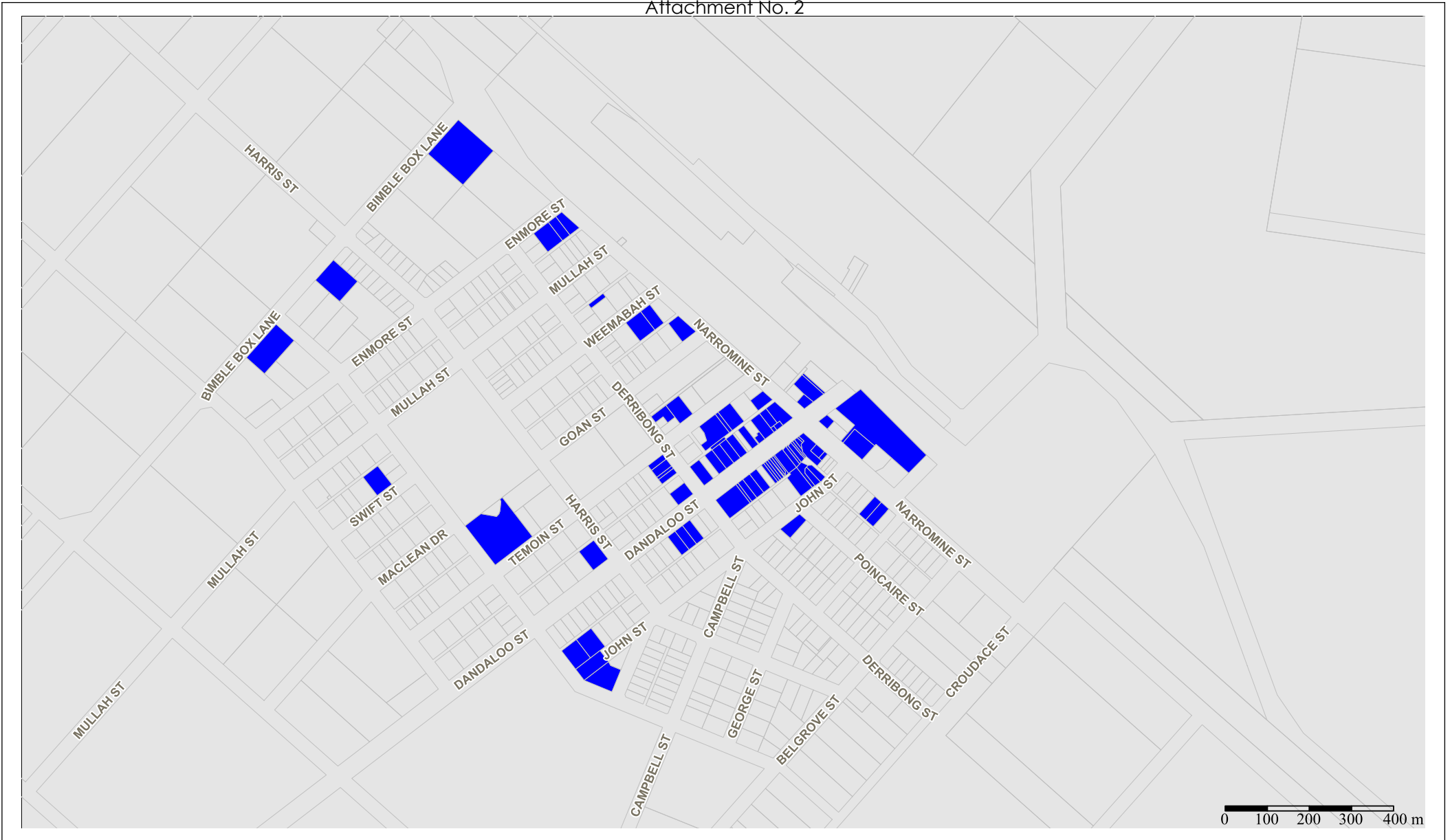
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Projection: GDA2020 / MGA zone 55

Date: 1/03/2023 3:20 PM

Business

Map Scale: 1:608874 at A4



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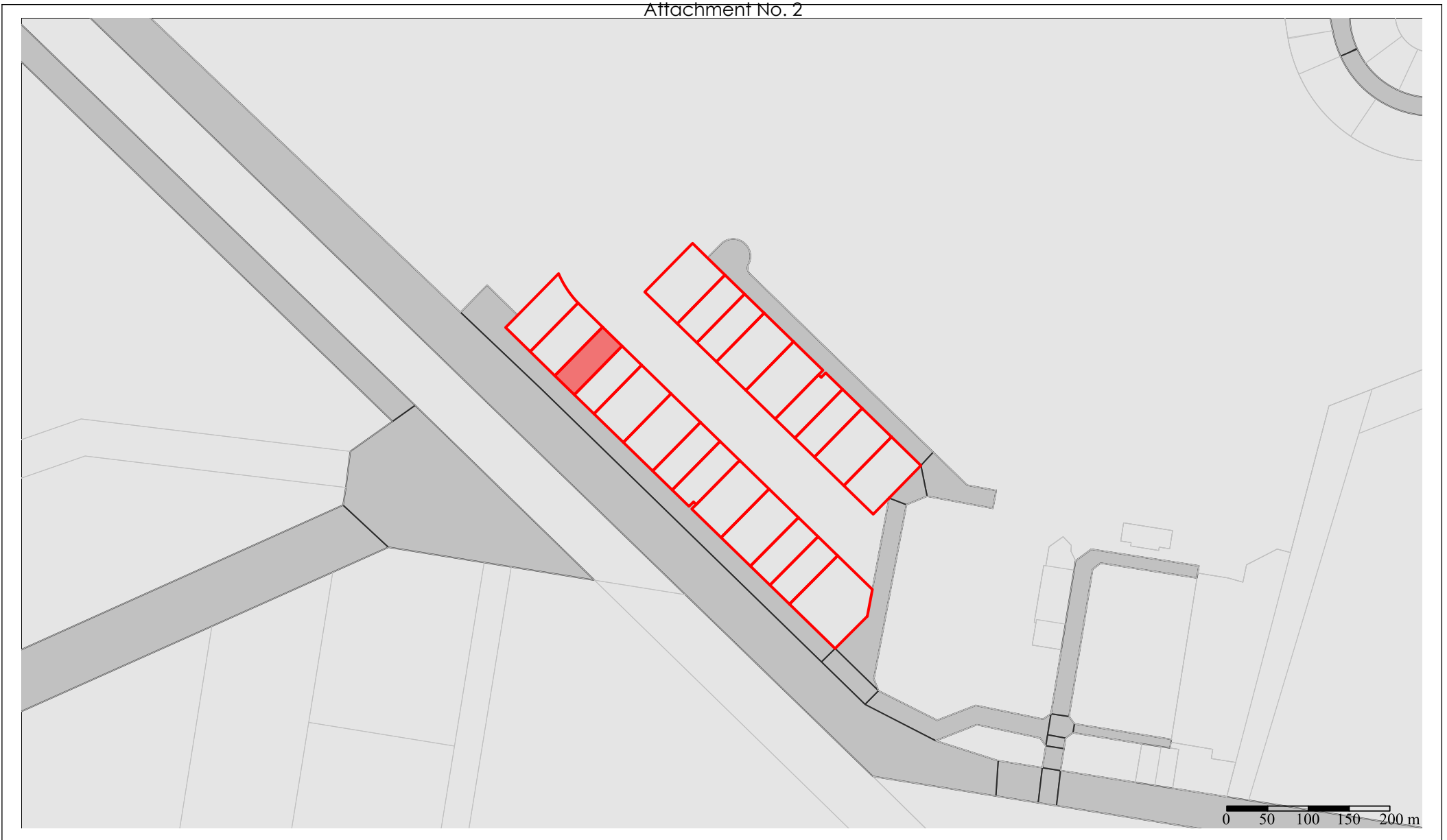
Projection: GDA2020 / MGA zone 55

Date: 28/02/2023

Drawn By: Jeanette Coen

Business - Trangie

Map Scale: 1:11232 at A4



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Projection: GDA2020 / MGA zone 55

Date: 1/03/2023

Drawn By: Jeanette Coen

Business - Aerodrome Business Park

Map Scale: 1:5705 at A4



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Projection: GDA2020 / MGA zone 55

Date: 28/02/2023

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Reports to Council - General Manager

Business - Industrial Estate

Map Scale: 1:7299 at A4



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Projection: GDA2020 / MGA zone 55

Date: 1/03/2023

Drawn By: Jeanette Coen

Mining

Map Scale: 1:44030 at A4



2023 – 2024

**Budget &
Long Term Financial Plan**

(10 Years)

Long Term Financial Plan

Income Statement – Consolidated Fund

Narromine Shire Council											
Long Term Financial Plan											
INCOME STATEMENT - CONSOLIDATED	Budget	Long Term Financial Plan									
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income from Continuing Operations											
Revenue:											
Rates & Annual Charges	12,243,283	12,621,333	13,012,076	13,415,980	13,833,534	14,265,244	14,711,638	15,173,267	15,650,703	16,144,540	16,655,400
User Charges & Fees	880,176	906,581	933,779	961,792	990,646	1,020,365	1,050,976	1,082,505	1,114,981	1,148,430	1,182,883
Interest & Investment Revenue	882,289	760,000	680,000	840,000	800,000	880,000	960,000	1,040,000	1,200,000	1,280,000	1,440,000
Other Revenues	2,047,096	2,108,509	2,171,764	2,236,917	2,304,025	2,373,145	2,444,340	2,517,670	2,593,200	2,670,996	2,751,126
Grants & Contributions provided for Operating Purposes	7,393,083	7,614,875	7,843,322	8,078,621	8,320,980	8,570,609	8,827,728	9,092,560	9,365,336	9,646,296	9,935,685
Grants & Contributions provided for Capital Purposes	8,899,327	3,846,278	16,352,446	13,781,072	4,466,256	3,028,244	3,092,093	3,310,533	3,325,426	3,408,488	3,483,740
Other Income:											
Net gains from the disposal of assets	1,194,300	1,110,768	1,114,091	1,117,514	1,121,039	1,124,671	1,128,411	1,132,263	1,136,231	1,140,318	1,144,527
Total Income from Continuing Operations	33,539,554	28,968,345	42,107,478	40,431,897	31,836,479	31,262,279	32,215,186	33,348,798	34,385,877	35,439,068	36,593,361
Expenses from Continuing Operations											
Employee Benefits & On-Costs	9,075,061	9,392,688	9,721,432	10,061,682	10,413,841	10,778,326	11,155,567	11,546,012	11,950,122	12,368,377	12,801,270
Borrowing Costs	177,039	130,145	108,786	252,198	241,402	218,024	208,765	185,031	175,031	151,727	150,441
Materials & Contracts	6,056,549	5,888,245	6,014,892	6,195,339	6,381,199	6,572,635	6,769,814	6,972,908	7,182,096	7,397,558	7,619,485
Depreciation & Amortisation	7,751,629	7,829,145	7,907,437	7,986,511	8,066,376	8,147,040	8,228,510	8,310,795	8,393,903	8,477,842	8,562,621
Other Expenses	1,014,653	1,045,093	1,076,445	1,108,739	1,142,001	1,176,261	1,211,549	1,247,895	1,285,332	1,323,892	1,363,609
Total Expenses from Continuing Operations	24,074,931	24,285,316	24,828,992	25,604,469	26,244,819	26,892,285	27,574,205	28,262,642	28,986,484	29,719,397	30,497,426
Operating Result from Continuing Operations	9,464,623	4,683,029	17,278,485	14,827,428	5,591,660	4,369,994	4,640,980	5,086,156	5,399,392	5,719,672	6,095,935
Net Operating Result for the Year	9,464,623	4,683,029	17,278,485	14,827,428	5,591,660	4,369,994	4,640,980	5,086,156	5,399,392	5,719,672	6,095,935
Net Operating Result before Grants and Contributions provided for Capital Purposes	565,296	836,751	926,039	1,046,356	1,125,404	1,341,750	1,548,887	1,775,623	2,073,966	2,311,184	2,612,195

Long Term Financial Plan

Income Statement – General Fund

Narromine Shire Council											
Long Term Financial Plan											
INCOME STATEMENT - GENERAL FUND	Budget	Long Term Financial Plan									
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income from Continuing Operations											
Revenue:											
Rates & Annual Charges	8,232,669	8,447,102	8,667,154	8,892,973	9,124,713	9,362,528	9,606,578	9,857,031	10,114,054	10,377,819	10,648,506
User Charges & Fees	854,612	880,250	906,658	933,858	961,873	990,730	1,020,451	1,051,065	1,082,597	1,115,075	1,148,527
Interest & Investment Revenue	864,981	432,000	364,000	404,000	440,000	487,600	512,400	530,400	625,200	688,000	788,000
Other Revenues	2,002,338	2,062,408	2,124,280	2,188,009	2,253,649	2,321,259	2,390,896	2,462,623	2,536,502	2,612,597	2,690,975
Grants & Contributions provided for Operating Purposes	7,102,341	7,315,411	7,534,874	7,760,920	7,993,747	8,233,560	8,480,567	8,734,984	8,997,033	9,266,944	9,544,952
Grants & Contributions provided for Capital Purposes	7,811,827	3,446,278	2,852,446	2,906,072	2,966,256	3,028,244	3,092,093	3,310,533	3,325,426	3,408,488	3,483,740
Other Income:											
Net gains from the disposal of assets	1,194,300	1,110,768	1,114,091	1,117,514	1,121,039	1,124,671	1,128,411	1,132,263	1,136,231	1,140,318	1,144,527
Total Income from Continuing Operations	28,063,068	23,694,217	23,563,502	24,203,345	24,861,277	25,548,591	26,231,397	27,078,899	27,817,043	28,609,241	29,449,228
Expenses from Continuing Operations											
Employee Benefits & On-Costs	8,516,181	8,814,247	9,122,746	9,442,042	9,772,514	10,114,552	10,468,561	10,834,960	11,214,184	11,606,681	12,012,914
Borrowing Costs	177,039	130,145	108,786	94,390	83,594	73,734	64,475	54,854	44,854	36,286	35,000
Materials & Contracts	3,705,862	3,467,037	3,521,048	3,626,680	3,735,480	3,847,544	3,962,971	4,081,860	4,204,316	4,330,445	4,460,358
Depreciation & Amortisation	6,722,859	6,790,088	6,857,988	6,926,568	6,995,834	7,065,792	7,136,450	7,207,815	7,279,893	7,352,692	7,426,219
Other Expenses	1,014,653	1,045,093	1,076,445	1,108,739	1,142,001	1,176,261	1,211,549	1,247,895	1,285,332	1,323,892	1,363,609
Total Expenses from Continuing Operations	20,136,594	20,246,610	20,687,014	21,198,419	21,729,422	22,277,883	22,844,006	23,427,384	24,028,579	24,649,996	25,298,100
Operating Result from Continuing Operations	7,926,474	3,447,607	2,876,488	3,004,926	3,131,855	3,270,707	3,387,391	3,651,514	3,788,464	3,959,245	4,151,127
Net Operating Result for the Year	7,926,474	3,447,607	2,876,488	3,004,926	3,131,855	3,270,707	3,387,391	3,651,514	3,788,464	3,959,245	4,151,127
Net Operating Result before Grants and Contributions provided for Capital Purposes	114,647	1,329	24,042	98,854	165,599	242,463	295,298	340,981	463,038	550,757	667,387

Long Term Financial Plan

Income Statement – Water Fund

Narromine Shire Council											
Long Term Financial Plan											
INCOME STATEMENT - WATER FUND	Budget	Long Term Financial Plan									
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income from Continuing Operations											
Revenue:											
Rates & Annual Charges	2,164,951	2,273,199	2,386,858	2,506,201	2,631,511	2,763,087	2,901,241	3,046,303	3,198,619	3,358,550	3,526,477
User Charges & Fees	25,564	26,331	27,121	27,934	28,773	29,636	30,525	31,440	32,384	33,355	34,356
Interest & Investment Revenue	14,907	36,000	20,000	136,000	16,000	400	3,600	9,600	18,800	28,000	24,000
Other Revenues	44,758	46,101	47,484	48,908	50,376	51,887	53,443	55,047	56,698	58,399	60,151
Grants & Contributions provided for Operating Purposes	290,742	299,464	308,448	317,702	327,233	337,050	347,161	357,576	368,303	379,352	390,733
Grants & Contributions provided for Capital Purposes	1,087,500	400,000	13,500,000	10,875,000	1,500,000	-	-	-	-	-	-
Other Income:											
Net gains from the disposal of assets	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	3,628,422	3,081,094	16,289,911	13,911,746	4,553,892	3,182,059	3,335,971	3,499,967	3,674,804	3,857,656	4,035,717
Expenses from Continuing Operations											
Employee Benefits & On-Costs	379,598	392,884	406,635	420,867	435,597	450,843	466,623	482,955	499,858	517,353	535,460
Borrowing Costs	-	-	-	157,808	157,808	144,290	144,290	130,177	130,177	115,441	115,441
Materials & Contracts	1,556,009	1,602,689	1,650,770	1,700,293	1,751,302	1,803,841	1,857,956	1,913,695	1,971,106	2,030,239	2,091,146
Depreciation & Amortisation	580,021	585,821	591,679	597,596	603,572	609,608	615,704	621,861	628,080	634,360	640,704
Other Expenses	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	2,515,628	2,581,394	2,649,084	2,876,564	2,948,279	3,008,582	3,084,573	3,148,687	3,229,220	3,297,393	3,382,751
Operating Result from Continuing Operations	1,112,794	499,700	13,640,827	11,035,181	1,605,613	173,477	251,398	351,279	445,583	560,263	652,965
Net Operating Result for the Year	1,112,794	499,700	13,640,827	11,035,181	1,605,613	173,477	251,398	351,279	445,583	560,263	652,965
Net Operating Result before Grants and Contributions provided for Capital Purposes	25,294	99,700	140,827	160,181	105,613	173,477	251,398	351,279	445,583	560,263	652,965

Long Term Financial Plan

Income Statement – Sewer Fund

Narromine Shire Council											
Long Term Financial Plan											
INCOME STATEMENT - SEWER FUND	Budget	Long Term Financial Plan									
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income from Continuing Operations											
Revenue:											
Rates & Annual Charges	1,845,663	1,901,033	1,958,064	2,016,806	2,077,310	2,139,629	2,203,818	2,269,933	2,338,031	2,408,172	2,480,417
User Charges & Fees	-	-	-	-	-	-	-	-	-	-	-
Interest & Investment Revenue	2,401	292,000	296,000	300,000	344,000	392,000	444,000	500,000	556,000	564,000	628,000
Other Revenues	-	-	-	-	-	-	-	-	-	-	-
Grants & Contributions provided for Operating Purposes	-	-	-	-	-	-	-	-	-	-	-
Grants & Contributions provided for Capital Purposes	-	-	-	-	-	-	-	-	-	-	-
Other Income:											
Net gains from the disposal of assets	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	1,848,064	2,193,033	2,254,064	2,316,806	2,421,310	2,531,629	2,647,818	2,769,933	2,894,031	2,972,172	3,108,417
Expenses from Continuing Operations											
Employee Benefits & On-Costs	179,282	185,557	192,051	198,773	205,730	212,931	220,383	228,097	236,080	244,343	252,895
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-
Materials & Contracts	794,678	818,518	843,074	868,366	894,417	921,250	948,887	977,354	1,006,674	1,036,875	1,067,981
Depreciation & Amortisation	448,749	453,236	457,769	462,347	466,970	471,640	476,356	481,120	485,931	490,790	495,698
Other Expenses	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	1,422,709	1,457,312	1,492,894	1,529,486	1,567,117	1,605,820	1,645,627	1,686,570	1,728,685	1,772,008	1,816,574
Operating Result from Continuing Operations	425,355	735,721	761,170	787,320	854,193	925,809	1,002,192	1,083,363	1,165,345	1,200,164	1,291,843
Net Operating Result for the Year	425,355	735,721	761,170	787,320	854,193	925,809	1,002,192	1,083,363	1,165,345	1,200,164	1,291,843
Net Operating Result before Grants and Contributions provided for Capital Purposes	425,355	735,721	761,170	787,320	854,193	925,809	1,002,192	1,083,363	1,165,345	1,200,164	1,291,843

Long Term Financial Plan

Balance Sheet – Consolidated Fund

Narromine Shire Council											
Long Term Financial Plan											
BALANCE SHEET - CONSOLIDATED	Budget	Long Term Financial Plan									
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ASSETS											
Current Assets											
Cash & Cash Equivalents	19,947,538	17,448,399	21,125,969	20,285,633	22,227,081	24,417,192	26,478,300	30,320,949	32,670,590	36,882,281	41,612,841
Receivables	1,357,575	1,425,454	1,496,726	1,571,563	1,650,141	1,732,648	1,819,280	1,910,244	2,005,757	2,106,044	2,211,347
Inventories	5,618,315	5,899,231	6,194,192	6,503,902	6,829,097	7,170,552	7,529,079	7,905,533	8,300,810	8,715,851	9,151,643
Other	97,240	100,157	103,162	106,257	109,444	112,728	116,110	119,593	123,181	126,876	130,682
Total Current Assets	27,020,668	24,873,241	28,920,050	28,467,354	30,815,763	33,433,120	35,942,769	40,256,320	43,100,337	47,831,052	53,106,513
Non-Current Assets											
Infrastructure, Property, Plant & Equipment	398,637,494	411,770,611	437,561,384	457,910,874	466,892,360	474,566,797	482,818,880	489,881,686	498,815,247	506,502,486	514,323,426
Total Non-Current Assets	398,637,494	411,770,611	437,561,384	457,910,874	466,892,360	474,566,797	482,818,880	489,881,686	498,815,247	506,502,486	514,323,426
TOTAL ASSETS	425,658,162	436,643,852	466,481,434	486,378,228	497,708,123	507,999,917	518,761,649	530,138,006	541,915,584	554,333,538	567,429,939
LIABILITIES											
Current Liabilities											
Payables	1,102,994	1,136,084	1,170,166	1,205,271	1,241,429	1,278,672	1,317,033	1,356,543	1,397,240	1,439,157	1,482,332
Borrowings	1,105,010	1,201,208	1,344,338	819,218	796,878	749,100	749,100	749,100	749,100	543,113	464,242
Provisions	1,788,693	1,851,297	1,916,093	1,983,156	2,052,566	2,124,406	2,198,760	2,275,717	2,355,367	2,437,805	2,523,128
Total Current Liabilities	3,996,697	4,188,589	4,430,597	4,007,645	4,090,874	4,152,179	4,264,893	4,381,361	4,501,707	4,420,075	4,469,702
Non-Current Liabilities											
Borrowings	2,532,414	2,786,013	9,099,483	8,438,072	7,785,484	7,180,674	6,561,751	5,942,827	5,238,168	4,881,496	4,517,309
Employee benefit provisions	55,999	57,959	59,988	62,087	64,260	66,509	68,837	71,246	73,740	76,321	78,992
Provisions	1,543,557	1,543,557	1,543,557	1,543,557	1,543,557	1,543,557	1,543,557	1,543,557	1,543,557	1,543,557	1,543,557
Total Non-Current Liabilities	4,131,970	4,387,529	10,703,028	10,043,716	9,393,301	8,790,740	8,174,145	7,557,630	6,855,465	6,501,374	6,139,858
TOTAL LIABILITIES	8,128,667	8,576,118	15,133,625	14,051,361	13,484,175	12,942,919	12,439,038	11,938,991	11,357,172	10,921,449	10,609,560
Net Assets	417,529,495	428,067,734	451,347,809	472,326,867	484,223,948	495,056,998	506,322,611	518,199,015	530,558,412	543,412,089	556,820,379
EQUITY											
Accumulated Surplus	183,321,095	188,004,124	205,282,609	220,110,037	225,701,697	230,071,691	234,712,671	239,798,827	245,198,219	250,917,891	257,013,826
Revaluation Reserves	234,208,400	240,063,610	246,065,200	252,216,830	258,522,251	264,985,307	271,609,940	278,400,188	285,360,193	292,494,198	299,806,553
Council Equity Interest	417,529,495	428,067,734	451,347,809	472,326,867	484,223,948	495,056,998	506,322,611	518,199,015	530,558,412	543,412,089	556,820,379
Total Equity	417,529,495	428,067,734	451,347,809	472,326,867	484,223,948	495,056,998	506,322,611	518,199,015	530,558,412	543,412,089	556,820,379

Long Term Financial Plan

Balance Sheet – General Fund

Narromine Shire Council											
Long Term Financial Plan											
BALANCE SHEET - GENERAL FUND	Budget	Long Term Financial Plan									
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ASSETS											
Current Assets											
Cash & Cash Equivalents	11,695,484	9,414,274	10,145,893	11,136,217	12,334,770	13,160,524	13,707,952	15,875,466	17,748,447	20,525,660	23,105,350
Receivables	1,067,285	1,120,649	1,176,682	1,235,516	1,297,292	1,362,156	1,430,264	1,501,777	1,576,866	1,655,709	1,738,495
Inventories	5,618,315	5,899,231	6,194,192	6,503,902	6,829,097	7,170,552	7,529,079	7,905,533	8,300,810	8,715,851	9,151,643
Other	97,240	100,157	103,162	106,257	109,444	112,728	116,110	119,593	123,181	126,876	130,682
Total Current Assets	18,478,324	16,534,311	17,619,929	18,981,891	20,570,603	21,805,960	22,783,405	25,402,370	27,749,304	31,024,096	34,126,170
Non-Current Assets											
Infrastructure, Property, Plant & Equipment	342,836,272	353,539,776	359,216,314	365,193,993	371,728,129	378,911,279	386,654,655	393,161,963	400,152,146	406,675,798	413,851,327
Total Non-Current Assets	342,836,272	353,539,776	359,216,314	365,193,993	371,728,129	378,911,279	386,654,655	393,161,963	400,152,146	406,675,798	413,851,327
TOTAL ASSETS	361,314,596	370,074,087	376,836,243	384,175,884	392,298,732	400,717,239	409,438,060	418,564,333	427,901,450	437,699,894	447,977,497
LIABILITIES											
Current Liabilities											
Payables	914,959	942,408	970,680	999,800	1,029,794	1,060,688	1,092,509	1,125,284	1,159,043	1,193,814	1,229,628
Borrowings	1,105,010	1,201,208	880,096	354,976	332,636	284,858	284,858	284,858	284,858	78,871	-
Provisions	1,663,486	1,721,708	1,781,968	1,844,337	1,908,888	1,975,700	2,044,849	2,116,419	2,190,493	2,267,161	2,346,511
Total Current Liabilities	3,683,455	3,865,324	3,632,744	3,199,113	3,271,319	3,321,246	3,422,216	3,526,561	3,634,394	3,539,846	3,576,140
Non-Current Liabilities											
Borrowings	2,532,414	2,786,013	1,905,917	1,550,940	1,218,304	933,446	648,588	363,729	7,871	-	-
Employee benefit provisions	52,081	53,904	55,790	57,743	59,764	61,856	64,021	66,262	68,581	70,981	73,465
Provisions	1,543,557	1,543,557	1,543,557	1,543,557	1,543,557	1,543,557	1,543,557	1,543,557	1,543,557	1,543,557	1,543,557
Total Non-Current Liabilities	4,128,052	4,383,474	3,505,264	3,152,240	2,821,625	2,538,859	2,256,166	1,973,548	1,620,009	1,614,538	1,617,022
TOTAL LIABILITIES	7,811,507	8,248,798	7,138,008	6,351,353	6,092,944	5,860,105	5,678,382	5,500,108	5,254,403	5,154,384	5,193,162
Net Assets	353,503,089	361,825,290	369,698,235	377,824,531	386,205,788	394,857,134	403,759,678	413,064,224	422,647,047	432,545,510	442,784,335
EQUITY											
Accumulated Surplus	158,519,389	161,966,997	164,843,485	167,848,412	170,980,266	174,250,974	177,638,364	181,289,878	185,078,342	189,037,587	193,188,714
Revaluation Reserves	194,983,700	199,858,293	204,854,750	209,976,119	215,225,522	220,606,160	226,121,314	231,774,346	237,568,705	243,507,923	249,595,621
Council Equity Interest	353,503,089	361,825,290	369,698,235	377,824,531	386,205,788	394,857,134	403,759,678	413,064,224	422,647,047	432,545,510	442,784,335
Total Equity	353,503,089	361,825,290	369,698,235	377,824,531	386,205,788	394,857,134	403,759,678	413,064,224	422,647,047	432,545,510	442,784,335

Long Term Financial Plan

Balance Sheet – Water Fund

Narromine Shire Council											
Long Term Financial Plan											
BALANCE SHEET - WATER FUND	Budget	Long Term Financial Plan									
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ASSETS											
Current Assets											
Cash & Cash Equivalents	936,916	594,373	3,463,849	488,998	19,352	98,119	248,444	477,724	730,690	600,018	1,092,900
Receivables	186,714	196,050	205,852	216,145	226,952	238,300	250,215	262,725	275,862	289,655	304,137
Inventories	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	1,123,630	790,423	3,669,701	705,143	246,304	336,419	498,659	740,449	1,006,552	889,673	1,397,037
Non-Current Assets											
Infrastructure, Property, Plant & Equipment	28,436,497	29,688,491	48,537,466	62,671,186	64,867,170	65,093,411	65,322,968	65,584,781	65,914,075	66,753,565	67,058,977
Total Non-Current Assets	28,436,497	29,688,491	48,537,466	62,671,186	64,867,170	65,093,411	65,322,968	65,584,781	65,914,075	66,753,565	67,058,977
TOTAL ASSETS	29,560,127	30,478,914	52,207,167	63,376,329	65,113,474	65,429,830	65,821,627	66,325,230	66,920,627	67,643,238	68,456,014
LIABILITIES											
Current Liabilities											
Payables	148,302	152,751	157,334	162,054	166,915	171,923	177,080	182,393	187,865	193,500	199,305
Borrowings	-	-	464,242	464,242	464,242	464,242	464,242	464,242	464,242	464,242	464,242
Provisions	89,434	92,564	95,804	99,157	102,628	106,220	109,937	113,785	117,767	121,889	126,155
Total Current Liabilities	237,736	245,315	717,380	725,453	733,785	742,384	751,260	760,420	769,874	779,632	789,703
Non-Current Liabilities											
Borrowings	-	-	7,193,566	6,887,132	6,567,180	6,247,228	5,913,163	5,579,098	5,230,297	4,881,496	4,517,309
Employee benefit provisions	2,799	2,897	2,998	3,103	3,212	3,324	3,441	3,561	3,686	3,815	3,948
Provisions	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Liabilities	2,799	2,897	7,196,564	6,890,235	6,570,392	6,250,552	5,916,604	5,582,659	5,233,983	4,885,311	4,521,257
TOTAL LIABILITIES	240,535	248,212	7,913,944	7,615,688	7,304,177	6,992,937	6,667,863	6,343,079	6,003,857	5,664,943	5,310,960
Net Assets	29,319,592	30,230,701	44,293,223	55,760,641	57,809,297	58,436,893	59,153,763	59,982,151	60,916,770	61,978,295	63,145,054
EQUITY											
Accumulated Surplus	12,863,217	13,362,917	27,003,744	38,038,925	39,644,538	39,818,015	40,069,413	40,420,692	40,866,275	41,426,538	42,079,503
Revaluation Reserves	16,456,375	16,867,784	17,289,479	17,721,716	18,164,759	18,618,878	19,084,350	19,561,459	20,050,495	20,551,757	21,065,551
Council Equity Interest	29,319,592	30,230,701	44,293,223	55,760,641	57,809,297	58,436,893	59,153,763	59,982,151	60,916,770	61,978,295	63,145,054
Total Equity	29,319,592	30,230,701	44,293,223	55,760,641	57,809,297	58,436,893	59,153,763	59,982,151	60,916,770	61,978,295	63,145,054

Long Term Financial Plan

Balance Sheet – Sewer Fund

Narromine Shire Council											
Long Term Financial Plan											
BALANCE SHEET - SEWER FUND	Budget	Long Term Financial Plan									
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ASSETS											
Current Assets											
Cash & Cash Equivalents	7,315,138	7,439,752	7,516,227	8,660,418	9,872,959	11,158,549	12,521,904	13,967,759	14,191,453	15,756,603	17,414,591
Receivables	103,576	108,755	114,193	119,902	125,897	132,192	138,802	145,742	153,029	160,680	168,714
Inventories	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	7,418,714	7,548,507	7,630,420	8,780,320	9,998,856	11,290,741	12,660,706	14,113,501	14,344,482	15,917,283	17,583,305
Non-Current Assets											
Infrastructure, Property, Plant & Equipment	27,364,725	28,542,344	29,807,604	30,045,695	30,297,061	30,562,107	30,841,257	31,134,943	32,749,025	33,073,123	33,413,122
Total Non-Current Assets	27,364,725	28,542,344	29,807,604	30,045,695	30,297,061	30,562,107	30,841,257	31,134,943	32,749,025	33,073,123	33,413,122
TOTAL ASSETS	34,783,439	36,090,851	37,438,024	38,826,015	40,295,917	41,852,848	43,501,963	45,248,444	47,093,507	48,990,406	50,996,427
LIABILITIES											
Current Liabilities											
Payables	39,733	40,925	42,153	43,417	44,720	46,061	47,443	48,867	50,333	51,843	53,398
Borrowings	-	-	-	-	-	-	-	-	-	-	-
Provisions	35,773	37,025	38,321	39,662	41,050	42,487	43,974	45,513	47,106	48,755	50,461
Total Current Liabilities	75,506	77,950	80,474	83,079	85,770	88,549	91,417	94,380	97,439	100,597	103,859
Non-Current Liabilities											
Borrowings	-	-	-	-	-	-	-	-	-	-	-
Employee benefit provisions	1,119	1,158	1,199	1,241	1,284	1,329	1,376	1,424	1,474	1,525	1,578
Provisions	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Liabilities	1,119	1,158	1,199	1,241	1,284	1,329	1,376	1,424	1,474	1,525	1,578
TOTAL LIABILITIES	76,625	79,108	81,672	84,320	87,054	89,878	92,793	95,804	98,912	102,123	105,438
Net Assets	34,706,814	36,011,743	37,356,351	38,741,695	40,208,863	41,762,971	43,409,170	45,152,640	46,994,595	48,888,284	50,890,990
EQUITY											
Accumulated Surplus	11,938,489	12,674,210	13,435,380	14,222,700	15,076,893	16,002,702	17,004,894	18,088,257	19,253,602	20,453,766	21,745,609
Revaluation Reserves	22,768,325	23,337,533	23,920,971	24,518,995	25,131,970	25,760,269	26,404,276	27,064,383	27,740,993	28,434,518	29,145,381
Council Equity Interest	34,706,814	36,011,743	37,356,351	38,741,695	40,208,863	41,762,971	43,409,170	45,152,640	46,994,595	48,888,284	50,890,990
Total Equity	34,706,814	36,011,743	37,356,351	38,741,695	40,208,863	41,762,971	43,409,170	45,152,640	46,994,595	48,888,284	50,890,990

Long Term Financial Plan

Cash Flow Statement – Consolidated Fund

Narromine Shire Council											
Long Term Financial Plan											
CASH FLOW STATEMENT - CONSOLIDATED	Budget	Long Term Financial Plan									
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities											
Receipts:											
Rates & Annual Charges	11,631,118	11,990,266	12,361,472	12,745,181	13,141,857	13,551,982	13,976,056	14,414,604	14,868,168	15,337,313	15,822,630
User Charges & Fees	836,167	861,252	887,090	913,702	941,114	969,347	998,427	1,028,380	1,059,232	1,091,009	1,123,739
Interest & Investment Revenue Received	882,289	760,000	680,000	840,000	800,000	880,000	960,000	1,040,000	1,200,000	1,280,000	1,440,000
Grants & Contributions	16,292,410	11,461,153	24,195,768	21,859,693	12,787,236	11,598,853	11,919,821	12,403,093	12,690,762	13,054,784	13,419,425
Other	1,944,741	2,003,083	2,063,176	2,125,071	2,188,823	2,254,488	2,322,123	2,391,786	2,463,540	2,537,446	2,613,570
Payments:											
Employee Benefits & On-Costs	(8,893,559)	(9,204,834)	(9,527,004)	(9,860,449)	(10,205,564)	(10,562,759)	(10,932,456)	(11,315,092)	(11,711,120)	(12,121,009)	(12,545,244)
Materials & Contracts	(9,236,418)	(9,113,481)	(9,296,885)	(9,485,792)	(9,680,365)	(9,880,776)	(10,087,200)	(10,299,816)	(10,518,810)	(10,744,374)	(10,976,705)
Borrowing Costs	(177,039)	(130,145)	(108,786)	(94,390)	(83,594)	(73,734)	(64,475)	(54,854)	(44,854)	(36,286)	(35,000)
Other	(994,359)	(1,024,191)	(1,054,916)	(1,086,564)	(1,119,161)	(1,152,736)	(1,187,318)	(1,222,937)	(1,259,625)	(1,297,414)	(1,336,337)
Net Cash provided (or used in) Operating Activities	12,285,350	7,603,103	20,199,915	17,956,452	8,770,346	7,584,665	7,904,978	8,385,164	8,747,293	9,101,469	9,526,078
Cash Flows from Investing Activities											
Receipts:											
Sale of Real Estate Assets	2,212,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000
Sale of Infrastructure, Property, Plant & Equipment	285,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Payments:											
Purchase of Infrastructure, Property, Plant & Equipment	(20,052,897)	(11,001,133)	(25,242,248)	(20,541,811)	(8,596,261)	(7,209,695)	(7,659,011)	(6,357,656)	(8,212,793)	(6,910,906)	(6,895,518)
Purchase of Real Estate Assets	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Investing Activities	(17,555,897)	(8,901,133)	(23,142,248)	(18,441,811)	(6,496,261)	(5,109,695)	(5,559,011)	(4,257,656)	(6,112,793)	(4,810,906)	(4,795,518)
Cash Flows from Financing Activities											
Receipts:											
Proceeds from Borrowings & Advances	-	-	7,500,000	-	-	-	-	-	-	-	-
Payments:											
Repayment of Borrowings & Advances	(1,404,915)	(1,201,109)	(880,097)	(819,219)	(796,879)	(749,101)	(749,101)	(749,101)	(749,101)	(543,114)	(464,242)
Net Cash Flow provided (used in) Financing Activities	(1,404,915)	(1,201,109)	6,619,903	(819,219)	(796,879)	(749,101)	(749,101)	(749,101)	(749,101)	(543,114)	(464,242)
Net Increase/(Decrease) in Cash & Cash Equivalents	(6,675,462)	(2,499,139)	3,677,570	(1,304,578)	1,477,206	1,725,869	1,596,866	3,378,407	1,885,399	3,747,449	4,266,318
plus: Cash, Cash Equivalents & Investments - beginning of year	26,623,000	19,947,538	17,448,399	21,125,969	19,821,391	21,298,597	23,024,466	24,621,332	27,999,739	29,885,138	33,632,587
Cash & Cash Equivalents - end of the year	19,947,538	17,448,399	21,125,969	19,821,391	21,298,597	23,024,466	24,621,332	27,999,739	29,885,138	33,632,587	37,898,905
Representing:											
- External Restrictions	10,309,343	10,135,629	13,127,122	11,343,370	12,134,580	13,548,702	15,113,639	16,841,569	17,372,608	18,863,097	21,071,658
- Internal Restrictions	5,957,255	6,129,782	6,307,485	6,490,519	6,679,044	6,873,225	7,073,231	7,279,237	7,491,424	7,709,976	7,935,085
- Unrestricted	3,680,940	1,182,988	1,691,362	1,987,502	2,484,973	2,602,539	2,434,462	3,878,933	5,021,106	7,059,514	8,892,162
	19,947,538	17,448,399	21,125,969	19,821,391	21,298,597	23,024,466	24,621,332	27,999,739	29,885,138	33,632,587	37,898,905

Long Term Financial Plan

Cash Flow Statement – General Fund

Narromine Shire Council											
Long Term Financial Plan											
CASH FLOW STATEMENT - GENERAL FUND											
	Budget	Long Term Financial Plan									
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities											
Receipts:											
Rates & Annual Charges	7,821,036	8,024,746	8,233,795	8,448,324	8,668,477	8,894,401	9,126,250	9,364,180	9,608,351	9,858,928	10,116,081
User Charges & Fees	811,882	836,238	861,325	887,164	913,780	941,193	969,428	998,512	1,028,467	1,059,322	1,091,101
Interest & Investment Revenue Received	864,981	432,000	364,000	404,000	440,000	487,600	512,400	530,400	625,200	688,000	788,000
Grants & Contributions	14,914,168	10,761,689	10,387,320	10,666,991	10,960,003	11,261,803	11,572,660	12,045,517	12,322,459	12,675,432	13,028,692
Other	1,902,221	1,959,287	2,018,066	2,078,608	2,140,966	2,205,196	2,271,352	2,339,492	2,409,677	2,481,967	2,556,427
Payments:											
Employee Benefits & On-Costs	(8,345,857)	(8,637,962)	(8,940,292)	(9,253,201)	(9,577,063)	(9,912,261)	(10,259,190)	(10,618,261)	(10,989,900)	(11,374,547)	(11,772,656)
Materials & Contracts	(6,104,565)	(6,740,698)	(6,852,918)	(6,968,506)	(7,087,560)	(7,210,187)	(7,336,494)	(7,466,588)	(7,600,585)	(7,738,603)	(7,880,761)
Borrowing Costs	(177,039)	(130,145)	(108,786)	(94,390)	(83,594)	(73,734)	(64,475)	(54,854)	(44,854)	(36,286)	(35,000)
Other	(994,359)	(1,024,191)	(1,054,916)	(1,086,564)	(1,119,161)	(1,152,736)	(1,187,318)	(1,222,937)	(1,259,625)	(1,297,414)	(1,336,337)
Net Cash provided (or used in) Operating Activities	10,692,468	5,480,964	4,907,594	5,082,426	5,255,848	5,441,275	5,604,613	5,915,461	6,099,190	6,316,799	6,555,547
Cash Flows from Investing Activities											
Receipts:											
Sale of Real Estate Assets	2,212,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000
Sale of Infrastructure, Property, Plant & Equipment	285,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Payments:											
Purchase of Infrastructure, Property, Plant & Equipment	(17,437,856)	(8,661,065)	(5,395,878)	(6,301,367)	(6,288,900)	(6,894,904)	(7,336,568)	(6,027,330)	(6,505,592)	(6,024,956)	(6,540,099)
Purchase of Real Estate Assets	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Investing Activities	(14,940,856)	(6,561,065)	(3,295,878)	(4,201,367)	(4,188,900)	(4,794,904)	(5,236,568)	(3,927,330)	(4,405,592)	(3,924,956)	(4,440,099)
Cash Flows from Financing Activities											
Receipts:											
Proceeds from Borrowings & Advances	-	-	-	-	-	-	-	-	-	-	-
Payments:											
Repayment of Borrowings & Advances	(1,404,915)	(1,201,109)	(880,097)	(354,977)	(332,637)	(284,859)	(284,859)	(284,859)	(284,859)	(78,872)	-
Net Cash Flow provided (used in) Financing Activities	(1,404,915)	(1,201,109)	(880,097)	(354,977)	(332,637)	(284,859)	(284,859)	(284,859)	(284,859)	(78,872)	-
Net Increase/(Decrease) in Cash & Cash Equivalents	(5,653,303)	(2,281,210)	731,619	526,082	734,311	361,512	83,186	1,703,272	1,408,739	2,312,971	2,115,448
plus: Cash, Cash Equivalents & Investments - beginning of year	17,348,787	11,695,484	9,414,274	10,145,893	10,671,975	11,406,286	11,767,798	11,850,984	13,554,256	14,962,995	17,275,966
Cash & Cash Equivalents - end of the year	11,695,484	9,414,274	10,145,893	10,671,975	11,406,286	11,767,798	11,850,984	13,554,256	14,962,995	17,275,966	19,391,414

Long Term Financial Plan

Cash Flow Statement – Water Fund

Narromine Shire Council											
Long Term Financial Plan											
CASH FLOW STATEMENT - WATER FUND	Budget	Long Term Financial Plan									
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities											
Receipts:											
Rates & Annual Charges	2,056,703	2,159,539	2,267,516	2,380,891	2,499,936	2,624,933	2,756,179	2,893,988	3,038,688	3,190,622	3,350,153
User Charges & Fees	24,285	25,014	25,765	26,538	27,334	28,154	28,999	29,868	30,765	31,687	32,638
Interest & Investment Revenue Received	14,907	36,000	20,000	136,000	16,000	400	3,600	9,600	18,800	28,000	24,000
Grants & Contributions	1,378,242	699,464	13,808,448	11,192,702	1,827,233	337,050	347,161	357,576	368,303	379,352	390,733
Other	42,520	43,796	45,110	46,463	47,857	49,292	50,771	52,294	53,863	55,479	57,143
Payments:											
Employee Benefits & On-Costs	(372,006)	(385,026)	(398,502)	(412,450)	(426,885)	(441,826)	(457,290)	(473,296)	(489,861)	(507,006)	(524,751)
Materials & Contracts	(1,930,157)	(1,570,635)	(1,617,755)	(1,666,287)	(1,716,276)	(1,767,764)	(1,820,797)	(1,875,421)	(1,931,684)	(1,989,634)	(2,049,323)
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Operating Activities	1,214,494	1,008,152	14,150,582	11,703,857	2,275,199	830,239	908,623	994,609	1,088,874	1,188,500	1,280,593
Cash Flows from Investing Activities											
Receipts:											
Sale of Real Estate Assets	-	-	-	-	-	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	-	-	-	-	-	-	-	-	-	-	-
Payments:											
Purchase of Infrastructure, Property, Plant & Equipment	(1,991,267)	(1,350,695)	(18,781,106)	(14,214,466)	(2,280,603)	(287,230)	(294,056)	(301,087)	(371,666)	(854,930)	(323,469)
Purchase of Real Estate Assets	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Investing Activities	(1,991,267)	(1,350,695)	(18,781,106)	(14,214,466)	(2,280,603)	(287,230)	(294,056)	(301,087)	(371,666)	(854,930)	(323,469)
Cash Flows from Financing Activities											
Receipts:											
Proceeds from Borrowings & Advances	-	-	7,500,000	-	-	-	-	-	-	-	-
Payments:											
Repayment of Borrowings & Advances	-	-	-	(464,242)	(464,242)	(464,242)	(464,242)	(464,242)	(464,242)	(464,242)	(464,242)
Net Cash Flow provided (used in) Financing Activities	-	-	7,500,000	(464,242)	(464,242)	(464,242)	(464,242)	(464,242)	(464,242)	(464,242)	(464,242)
Net Increase/(Decrease) in Cash & Cash Equivalents	(776,773)	(342,543)	2,869,476	(2,974,851)	(469,646)	78,767	150,325	229,280	252,966	(130,672)	492,882
plus: Cash, Cash Equivalents & Investments - beginning of year	1,713,689	936,916	594,373	3,463,849	488,998	19,352	98,119	248,444	477,724	730,690	600,018
Cash & Cash Equivalents - end of the year	936,916	594,373	3,463,849	488,998	19,352	98,119	248,444	477,724	730,690	600,018	1,092,900

Long Term Financial Plan

Cash Flow Statement – Sewer Fund

Narromine Shire Council											
Long Term Financial Plan											
CASH FLOW STATEMENT - SEWER FUND											
	Budget	Long Term Financial Plan									
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities											
Receipts:											
Rates & Annual Charges	1,753,379	1,805,981	1,860,161	1,915,966	1,973,444	2,032,648	2,093,627	2,156,436	2,221,129	2,287,763	2,356,396
User Charges & Fees	-	-	-	-	-	-	-	-	-	-	-
Interest & Investment Revenue Received	2,401	292,000	296,000	300,000	344,000	392,000	444,000	500,000	556,000	564,000	628,000
Grants & Contributions	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
Payments:											
Employee Benefits & On-Costs	(175,696)	(181,846)	(188,210)	(194,798)	(201,616)	(208,672)	(215,976)	(223,535)	(231,359)	(239,456)	(247,837)
Materials & Contracts	(1,201,696)	(802,148)	(826,212)	(850,999)	(876,529)	(902,825)	(929,909)	(957,807)	(986,541)	(1,016,137)	(1,046,621)
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Operating Activities	378,388	1,113,987	1,141,739	1,170,169	1,239,299	1,313,151	1,391,742	1,475,094	1,559,229	1,596,170	1,689,938
Cash Flows from Investing Activities											
Receipts:											
Sale of Real Estate Assets	-	-	-	-	-	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	-	-	-	-	-	-	-	-	-	-	-
Payments:											
Purchase of Infrastructure, Property, Plant & Equipment	(623,774)	(989,373)	(1,065,264)	(25,978)	(26,758)	(27,561)	(28,387)	(29,239)	(1,335,535)	(31,020)	(31,950)
Purchase of Real Estate Assets	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Investing Activities	(623,774)	(989,373)	(1,065,264)	(25,978)	(26,758)	(27,561)	(28,387)	(29,239)	(1,335,535)	(31,020)	(31,950)
Cash Flows from Financing Activities											
Receipts:											
Proceeds from Borrowings & Advances	-	-	-	-	-	-	-	-	-	-	-
Payments:											
Repayment of Borrowings & Advances	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	-	-	-	-	-	-	-	-	-	-	-
Net Increase/(Decrease) in Cash & Cash Equivalents	(245,386)	124,614	76,475	1,144,191	1,212,541	1,285,590	1,363,355	1,445,855	223,694	1,565,150	1,657,988
plus: Cash, Cash Equivalents & Investments - beginning of year	7,560,524	7,315,138	7,439,752	7,516,227	8,660,418	9,872,959	11,158,549	12,521,904	13,967,759	14,191,453	15,756,603
Cash & Cash Equivalents - end of the year	7,315,138	7,439,752	7,516,227	8,660,418	9,872,959	11,158,549	12,521,904	13,967,759	14,191,453	15,756,603	17,414,591

Long Term Financial Plan

Equity Statement – Consolidated Fund

Narromine Shire Council											
Long Term Financial Plan											
EQUITY STATEMENT - CONSOLIDATED	Budget	Long Term Financial Plan									
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Opening Balance	402,352,472	417,529,495	427,071,121	435,414,378	443,636,226	449,121,646	454,198,164	460,200,046	465,101,270	489,496,393	495,273,328
a. Current Year Income & Expenses Recognised direct to Equity											
- Transfers to/(from) Asset Revaluation Reserve	5,712,400	5,855,210	6,001,590	6,151,630	6,305,421	6,463,056	6,624,633	6,790,248	6,960,005	7,134,005	7,312,355
- Transfers to/(from) Other Reserves	-	-	-	-	-	-	-	-	-	-	-
- Other Income/Expenses recognised	-	-	-	-	-	-	-	-	-	-	-
- Other Adjustments	-	-	-	-	-	-	-	-	-	-	-
Net Income Recognised Directly in Equity	5,712,400	5,855,210	6,001,590	6,151,630	6,305,421	6,463,056	6,624,633	6,790,248	6,960,005	7,134,005	7,312,355
b. Net Operating Result for the Year	9,464,623	4,683,029	17,278,485	14,827,428	5,591,660	4,369,994	4,640,980	5,086,156	5,399,392	5,719,672	6,095,935
Total Recognised Income & Expenses (c&d)	15,177,023	9,541,626	8,343,257	8,221,848	5,485,420	5,076,518	6,001,882	4,901,224	24,395,123	5,776,935	5,139,524
c. Distributions to/(Contributions from) Minority Interests	-	-	-	-	-	-	-	-	-	-	-
d. Transfers between Equity	-	-	-	-	-	-	-	-	-	-	-
Equity - Balance at end of the reporting period	417,529,495	427,071,121	435,414,378	443,636,226	449,121,646	454,198,164	460,200,046	465,101,270	489,496,393	495,273,328	500,412,852

Long Term Financial Plan

Equity Statement – General Fund

Narromine Shire Council											
Long Term Financial Plan											
EQUITY STATEMENT - GENERAL FUND	Budget	Long Term Financial Plan									
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Opening Balance	340,820,915	353,503,089	361,825,290	369,698,235	377,824,531	386,205,788	394,857,134	403,759,678	413,064,224	422,647,047	432,545,510
a. Current Year Income & Expenses Recognised direct to Equity											
- Transfers to/(from) Asset Revaluation Reserve	4,755,700	4,874,593	4,996,457	5,121,369	5,249,403	5,380,638	5,515,154	5,653,032	5,794,359	5,939,218	6,087,698
- Transfers to/(from) Other Reserves	-	-	-	-	-	-	-	-	-	-	-
- Other Income/Expenses recognised	-	-	-	-	-	-	-	-	-	-	-
- Other Adjustments	-	-	-	-	-	-	-	-	-	-	-
Net Income Recognised Directly in Equity	4,755,700	4,874,593	4,996,457	5,121,369	5,249,403	5,380,638	5,515,154	5,653,032	5,794,359	5,939,218	6,087,698
b. Net Operating Result for the Year	7,926,474	3,447,608	2,876,488	3,004,927	3,131,854	3,270,708	3,387,390	3,651,514	3,788,464	3,959,245	4,151,127
Total Recognised Income & Expenses (c&d)	12,682,174	8,322,201	7,872,945	8,126,296	8,381,257	8,651,346	8,902,544	9,304,546	9,582,823	9,898,463	10,238,825
c. Distributions to/(Contributions from) Minority Interests	-	-	-	-	-	-	-	-	-	-	-
d. Transfers between Equity	-	-	-	-	-	-	-	-	-	-	-
Equity - Balance at end of the reporting period	353,503,089	361,825,290	369,698,235	377,824,531	386,205,788	394,857,134	403,759,678	413,064,224	422,647,047	432,545,510	442,784,335

Long Term Financial Plan

Equity Statement – Water Fund

Narromine Shire Council											
Long Term Financial Plan											
EQUITY STATEMENT - WATER FUND											
	Budget	Long Term Financial Plan									
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Opening Balance	27,805,423	29,319,592	30,230,701	44,293,223	55,760,641	57,809,297	58,436,893	59,153,763	59,982,151	60,916,770	61,978,295
a. Current Year Income & Expenses Recognised direct to Equity											
- Transfers to/(from) Asset Revaluation Reserve	401,375	411,409	421,695	432,237	443,043	454,119	465,472	477,109	489,036	501,262	513,794
- Transfers to/(from) Other Reserves	-	-	-	-	-	-	-	-	-	-	-
- Other Income/Expenses recognised	-	-	-	-	-	-	-	-	-	-	-
- Other Adjustments	-	-	-	-	-	-	-	-	-	-	-
Net Income Recognised Directly in Equity	401,375	411,409	421,695	432,237	443,043	454,119	465,472	477,109	489,036	501,262	513,794
b. Net Operating Result for the Year	1,112,794	499,700	13,640,827	11,035,181	1,605,613	173,477	251,398	351,279	445,583	560,263	652,965
Total Recognised Income & Expenses (c&d)	1,514,169	911,109	14,062,522	11,467,418	2,048,656	627,596	716,870	828,388	934,619	1,061,525	1,166,759
c. Distributions to/(Contributions from) Minority Interests	-	-	-	-	-	-	-	-	-	-	-
d. Transfers between Equity	-	-	-	-	-	-	-	-	-	-	-
Equity - Balance at end of the reporting period	29,319,592	30,230,701	44,293,223	55,760,641	57,809,297	58,436,893	59,153,763	59,982,151	60,916,770	61,978,295	63,145,054

Long Term Financial Plan

Equity Statement – Sewer Fund

Narromine Shire Council											
Long Term Financial Plan											
EQUITY STATEMENT - SEWER FUND											
	Budget	Long Term Financial Plan									
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Opening Balance	33,726,134	34,706,814	36,011,743	37,356,351	38,741,695	40,208,863	41,762,971	43,409,170	45,152,640	46,994,595	48,888,284
a. Current Year Income & Expenses Recognised direct to Equity											
- Transfers to/(from) Asset Revaluation Reserve	555,325	569,208	583,438	598,024	612,975	628,299	644,007	660,107	676,610	693,525	710,863
- Transfers to/(from) Other Reserves	-	-	-	-	-	-	-	-	-	-	-
- Other Income/Expenses recognised	-	-	-	-	-	-	-	-	-	-	-
- Other Adjustments	-	-	-	-	-	-	-	-	-	-	-
Net Income Recognised Directly in Equity	555,325	569,208	583,438	598,024	612,975	628,299	644,007	660,107	676,610	693,525	710,863
b. Net Operating Result for the Year	425,355	735,721	761,170	787,320	854,193	925,809	1,002,192	1,083,363	1,165,345	1,200,164	1,291,843
Total Recognised Income & Expenses (c&d)	980,680	1,304,929	1,344,608	1,385,344	1,467,168	1,554,108	1,646,199	1,743,470	1,841,955	1,893,689	2,002,706
c. Distributions to/(Contributions from) Minority Interests	-	-	-	-	-	-	-	-	-	-	-
d. Transfers between Equity	-	-	-	-	-	-	-	-	-	-	-
Equity - Balance at end of the reporting period	34,706,814	36,011,743	37,356,351	38,741,695	40,208,863	41,762,971	43,409,170	45,152,640	46,994,595	48,888,284	50,890,990



2023-2024 Draft Fees & Charges

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Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

NARROMINE SHIRE COUNCIL

ORGANISATIONAL SERVICES

FEE FOR RETURNED CHEQUES/DIRECT DEPOSITS

Each Instance	\$37.00	\$38.00	\$0.00	\$38.00	2.70%	N	N	999
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RATE CERTIFICATES

Section 603 Certificate	\$90.00	\$90.00	\$0.00	\$90.00	0.00%	Y	N	003
Section 603 Certificate – Expedition Fee	\$39.00	\$40.00	\$0.00	\$40.00	2.56%	N	N	999

SEARCHES - BY SERVICE AGENTS

Company Searches – through Service Agent					Costs + 30%	N	N	999
Property Searches – By Address, Lot & DP, Name – through Service Agent					Costs + 30%	N	N	999

COPY OF RATE OR WATER ACCOUNT

Request for Hard Copy of Original Rate or Water Notice	\$9.80	\$10.00	\$0.00	\$10.00	2.04%	N	N	999
Request for Email Copy of Original Rate or Water Notice					No Charge	N	N	999

ACCRUAL OF INTEREST (SEC 566 LG ACT 1993)

Outstanding Rates & Charges					9.0% per annum	Y	N	003
					Last year fee 6.0% per annum			

RATE ENQUIRY FEE - PER PROPERTY

ADMINISTRATION COSTS

Staff Time per hour or part thereof – Related to GST exempt charge	\$90.00	\$93.00	\$0.00	\$93.00	3.33%	N	N	999
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Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

ADMINISTRATION COSTS [continued]

Staff Time per hour or part thereof – Not related to GST exempt charge	\$96.00	\$90.00	\$9.00	\$99.00	3.13%	N	Y	999
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PHOTOCOPYING COSTS

PHOTOCOPYING OF COUNCIL DOCUMENTS ONLY THAT CANNOT BE TAKEN AWAY FROM THE BUILDING, I.E. LEP PAGES, DCP PAGES

A4 - Black & White	\$0.85	\$0.82	\$0.08	\$0.90	5.88%	N	Y	999
A3 - Black & White	\$0.85	\$0.82	\$0.08	\$0.90	5.88%	N	Y	999
A4 - Colour	\$1.50	\$1.41	\$0.14	\$1.55	3.33%	N	Y	999
A3 - Colour	\$2.90	\$2.73	\$0.27	\$3.00	3.45%	N	Y	999

PHOTOCOPYING SERVICES FOR COMMUNITY GROUPS

A4 - Black & White	\$0.60	\$0.59	\$0.06	\$0.65	8.33%	N	Y	999
A3 - Black & White	\$0.70	\$0.68	\$0.07	\$0.75	7.14%	N	Y	999
A4 - Colour	\$0.80	\$0.77	\$0.08	\$0.85	6.25%	N	Y	999
A3 - Colour	\$1.50	\$1.41	\$0.14	\$1.55	3.33%	N	Y	999
Laminating – A4 Size	\$0.90	\$0.86	\$0.09	\$0.95	5.56%	N	Y	999

PHOTOCOPYING FOR SPECIAL GROUPS (AT DISCRETION OF GENERAL MANAGER)

A4 - Black & White	\$0.25	\$0.27	\$0.03	\$0.30	20.00%	N	Y	999
A3 - Black & White	\$0.50	\$0.50	\$0.05	\$0.55	10.00%	N	Y	999
A4 - Colour	\$0.60	\$0.59	\$0.06	\$0.65	8.33%	N	Y	999
A3 - Colour	\$1.10	\$1.05	\$0.10	\$1.15	4.55%	N	Y	999

GIPA

Formal Application Access	\$30.00	\$30.00	\$0.00	\$30.00	0.00%	Y	N	002
Processing charge per hour	\$30.00	\$30.00	\$0.00	\$30.00	0.00%	Y	N	002

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

GIPA [continued]

Internal Review fee	\$40.00	\$40.00	\$0.00	\$40.00	0.00%	Y	N	002
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CASUAL HIRE OF COUNCIL MEETING ROOMS / OFFICES

CSPC Board Room – Hourly	\$24.50	\$23.64	\$2.36	\$26.00	6.12%	N	Y	999
CSPC Board Room – Daily Hire	\$59.00	\$55.45	\$5.55	\$61.00	3.39%	N	Y	999
CSPC Board Room – Weekly Hire	\$234.00	\$220.00	\$22.00	\$242.00	3.42%	N	Y	999
Council Chambers – Hourly	\$24.50	\$23.64	\$2.36	\$26.00	6.12%	N	Y	999
Council Chambers – Daily Hire	\$59.00	\$55.45	\$5.55	\$61.00	3.39%	N	Y	999
Council Chambers – Weekly Hire	\$234.00	\$220.00	\$22.00	\$242.00	3.42%	N	Y	999
Interview Room – Hourly	\$25.00	\$23.64	\$2.36	\$26.00	4.00%	N	Y	999
Interview Room – Daily Hire	\$59.00	\$55.45	\$5.55	\$61.00	3.39%	N	Y	999
Interview Room – Weekly Hire	\$234.00	\$220.00	\$22.00	\$242.00	3.42%	N	Y	999

HUBNSPOKE - 37 BURRAWAY STREET, NARROMINE

HubnSpoke - Electronic Access Key					Electronic fob included in charge	N	N	999
HubnSpoke - Casual* Daily Hire per person (charge provides access to one desk and hub facilities)	\$21.00	\$20.00	\$2.00	\$22.00	4.76%	N	Y	999
HubnSpoke - Weekly Hire per person (charge provides access to one desk and hub facilities)	\$72.00	\$68.18	\$6.82	\$75.00	4.17%	N	Y	999
HubnSpoke - Monthly Hire per person (charge provides access to one desk and hub facilities)	\$216.00	\$202.73	\$20.27	\$223.00	3.24%	N	Y	999
HubnSpoke - Annual Hire per person (charge provides access to one desk and hub facilities)	\$2,155.00	\$2,018.18	\$201.82	\$2,220.00	3.02%	N	Y	999
HubnSpoke - Dandaloo Office - Daily Hire per person (charge provides access to office and hub facilities)**	\$30.00	\$28.18	\$2.82	\$31.00	3.33%	N	Y	999
HubnSpoke - Burraway Office - Daily Hire per person (charge provides access to office and hub facilities)**	\$30.00	\$28.18	\$2.82	\$31.00	3.33%	N	Y	999
37 Burraway Street Rooms - Weekly Hire with Signed Lease (Excludes Electricity Charges – Billed separately)	\$189.00	\$177.27	\$17.73	\$195.00	3.17%	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

TEMPORARY CROWN LAND LICENCE AGREEMENTS

Temporary Crown Land Licence Agreements									Minimum Statutory Crown Land Rental	N	N	
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LEGAL FEES (AS PER COUNCIL'S DEBT RECOVERY POLICY)

Skip Trace search fee – Using Service Agent (Ratepayer responsible for all searches)					At Cost	N	N	999
Ratepayer responsible for all costs (includes Early & Late Stage Intervention & service fees)					At Cost	N	N	999

INTEREST PAYABLE

ADMINISTRATION CHARGE - (SECTION 713 SALE)

Sale of Land under Section 713 of the Local Government Act, 1993 (per property listed for sale)	\$613.00	\$574.55	\$57.45	\$632.00	3.10%	Y	Y	999
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Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

ENVIRONMENTAL & HEALTH

FOOD PREMISES INSPECTION FEES

Food Annual Inspection Admin fee - per premises	\$74.00	\$74.00	\$0.00	\$74.00	0.00%	Y	N	011
Food Inspection fee per hour - medium & high risk premises	\$87.00	\$87.00	\$0.00	\$87.00	0.00%	Y	N	011
Food Inspection Low Risk Premises – Nominal Fee	\$62.50	\$62.50	\$0.00	\$62.50	0.00%	Y	N	999
Food Inspection Community/Charity/Non-profit					No Charge	Y	N	999
Food Re-inspection fee	\$124.50	\$124.50	\$0.00	\$124.50	0.00%	Y	N	999
Improvement Notice - Administration Fee - Food Act	\$330.00	\$330.00	\$0.00	\$330.00	0.00%	Y	N	010

OTHER INSPECTION FEES

Public Health Premises – Skin Penetration Premises/Inspection Public Swimming Pools/Inspection Beauty Salons/Hairdressers	\$102.50	\$102.50	\$0.00	\$102.50	0.00%	N	N	999
Re-Inspection (Prohibition Order) per hour (min charge of half an hour, maximum 2 hours)	\$256.00	\$256.00	\$0.00	\$256.00	0.00%	Y	N	999

PROTECTION OF THE ENVIRONMENTAL OPERATIONS ACT (1997)

Compliance cost notice – full cost recovery for council's involvement including plant, equipment, wages, reports, investigations					As per Act	Y	Y	999
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WATER CARTERS - POTABLE WATER

Registration	\$62.00	\$62.00	\$0.00	\$62.00	0.00%	N	N	999
Annual Inspection	\$90.00	\$90.00	\$0.00	\$90.00	0.00%	Y	N	010

SECTION 68 - LOCAL GOVERNMENT ACT - ACTIVITY APPROVALS

PART A - TEMPORARY STRUCTURES AND PLACES OF PUBLIC ENTERTAINMENT

Application for approval to install a manufactured home or moveable dwelling	\$1,160.00	\$1,086.36	\$108.64	\$1,195.00	3.02%	N	Y	999
Part A Inspection	\$126.00	\$118.18	\$11.82	\$130.00	3.17%	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

PART B - WATER SUPPLY, SEWERAGE AND STORMWATER DRAINAGE WORK

Part B Inspection	\$126.00	\$118.18	\$11.82	\$130.00	3.17%	N	Y	999
Carry out water supply work	\$111.50	\$115.00	\$0.00	\$115.00	3.14%	N	N	999
Draw water from council water supply or standpipe or sell water so drawn	\$111.50	\$115.00	\$0.00	\$115.00	3.14%	N	N	999
Install, alter, disconnect or remove a meter connected to a service pipe	\$111.50	\$115.00	\$0.00	\$115.00	3.14%	N	N	999
Carry out Sewerage supply work	\$111.50	\$115.00	\$0.00	\$115.00	3.14%	N	N	999
Carry out stormwater drainage work	\$111.50	\$115.00	\$0.00	\$115.00	3.14%	N	N	999
Connect a private drain or sewer with a public drain or sewer under the control of a council or with a drain or sewer which connects with such a public drain or sewer	\$111.50	\$115.00	\$0.00	\$115.00	3.14%	N	N	999

PART C - MANAGEMENT OF WASTE

Part C Inspection	\$187.00	\$175.45	\$17.55	\$193.00	3.21%	N	Y	999
For fee or reward, transport waste over or under a public place	\$111.50	\$115.00	\$0.00	\$115.00	3.14%	N	N	999
Place waste in a public place	\$111.50	\$115.00	\$0.00	\$115.00	3.14%	N	N	999
Place a waste storage container in a public place	\$111.50	\$115.00	\$0.00	\$115.00	3.14%	N	N	999
Liquid Trade Waste Application	\$209.50	\$216.00	\$0.00	\$216.00	3.10%	N	N	999
Dispose of Liquid Trade Waste into a sewer of the council	\$111.50	\$115.00	\$0.00	\$115.00	3.14%	N	N	999
Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility	\$180.00	\$185.50	\$0.00	\$185.50	3.06%	N	N	999
Operate on site sewage system	\$111.50	\$115.00	\$0.00	\$115.00	3.14%	N	N	999

PART D - COMMUNITY LAND

Application to engage in a trade or business	\$286.50	\$295.50	\$0.00	\$295.50	3.14%	N	N	999
Application to direct or procure a theatrical, musical or other entertainment for the public	\$123.00	\$127.00	\$0.00	\$127.00	3.25%	N	N	999
Application to construct a temporary enclosure for the purpose of entertainment	\$123.00	\$127.00	\$0.00	\$127.00	3.25%	N	N	999
Application for fee or reward, play a musical instrument or sing	\$62.50	\$64.50	\$0.00	\$64.50	3.20%	N	N	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

PART D - COMMUNITY LAND [continued]

Application to set up, operate or use a loudspeaker or sound amplifying device	\$62.50	\$64.50	\$0.00	\$64.50	3.20%	N	N	999
Application to deliver a public address or hold a religious service or public meeting	\$62.50	\$64.50	\$0.00	\$64.50	3.20%	N	N	999

PART E - PUBLIC ROADS

Part E Inspection	\$126.00	\$118.18	\$11.82	\$130.00	3.17%	N	Y	999
Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway	\$117.00	\$110.00	\$11.00	\$121.00	3.42%	N	Y	999
Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road	\$165.00	\$154.55	\$15.45	\$170.00	3.03%	N	Y	999

PART F - OTHER ACTIVITIES

Part F Inspection	\$115.00	\$107.73	\$10.77	\$118.50	3.04%	N	Y	999
Operate a public car park	\$129.00	\$120.91	\$12.09	\$133.00	3.10%	N	Y	999
Operate a caravan park or camping ground	\$289.00	\$270.91	\$27.09	\$298.00	3.11%	N	Y	999
Operate a manufactured home estate	\$288.00	\$270.00	\$27.00	\$297.00	3.13%	N	Y	999
Install a domestic oil or solid fuel heating appliance, other than a portable appliance	\$97.00	\$90.91	\$9.09	\$100.00	3.09%	N	Y	999
Install or operate amusement devices	\$35.00	\$33.18	\$3.32	\$36.50	4.29%	N	Y	999
Use a standing vehicle or any article for the purpose of selling any article in a public place (Annual Fee)	\$129.00	\$120.91	\$12.09	\$133.00	3.10%	N	Y	999
Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations	\$100.00	\$93.64	\$9.36	\$103.00	3.00%	N	Y	999

SWIMMING POOL

Compliance certificate	\$81.00	\$75.91	\$7.59	\$83.50	3.09%	N	Y	999
Compliance inspection – first inspection	\$150.00	\$150.00	\$0.00	\$150.00	0.00%	Y	N	010
Compliance inspection – additional inspection	\$100.00	\$100.00	\$0.00	\$100.00	0.00%	Y	N	010

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

SWIMMING POOL [continued]

Exemption Certificate	\$70.00	\$70.00	\$0.00	\$70.00	0.00%	Y	N	010
Process swimming pool register application	\$10.00	\$10.00	\$0.00	\$10.00	0.00%	Y	N	010
Exemption from Barrier requirements under Sec 22 of the Act	\$250.00	\$250.00	\$0.00	\$250.00	0.00%	Y	N	999

USE OF FOOTPATH

Street dining/articles on footpaths application fees	\$113.00	\$105.91	\$10.59	\$116.50	3.10%	N	Y	999
Annual Rental	\$165.00	\$154.55	\$15.45	\$170.00	3.03%	N	Y	999
Footpath Security Deposit (Refundable if no damage incurred on footpath)	\$733.00	\$686.36	\$68.64	\$755.00	3.00%	N	Y	999

TEMPORARY BUILDINGS

Application for approval of temporary building	\$163.00	\$152.73	\$15.27	\$168.00	3.07%	N	Y	999
Application for permission to occupy moveable dwelling on building site (caravan) Information	\$163.00	\$152.73	\$15.27	\$168.00	3.07%	N	Y	999

NOXIOUS WEEDS

PRIVATE SPRAYING - NOXIOUS WEEDS

Plant - Plant including 1 operator per hour (Minimum Charge one hour)	\$129.00	\$120.91	\$12.09	\$133.00	3.10%	N	Y	999
Plant - Plant including 2 operators per hour (Minimum Charge one hour)	\$216.00	\$202.73	\$20.27	\$223.00	3.24%	N	Y	999
Plus Chemical					Costs + 30%	N	Y	999
Plus Charge per kilometre	\$2.40	\$2.27	\$0.23	\$2.50	4.17%	N	Y	999

RANGER SERVICES

DOG & CAT REGISTRATIONS

Dog Non – Desexed (after relevant date)	\$234.00	\$234.00	\$0.00	\$234.00	0.00%	Y	N	003
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Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				
Annual Permit (for cats not desexed by four months of age IN ADDITION to their Lifetime Registration Fee)	\$85.00	\$85.00	\$0.00	\$85.00	0.00%	Y	N	003
Annual Permit (Declared Dangerous Dogs IN ADDITION to their one-off Lifetime Registration Fee)	\$206.00	\$206.00	\$0.00	\$206.00	0.00%	Y	N	003
Annual Permit (Restricted Dog Breed IN ADDITION to their one-off Lifetime Registration Fee)	\$206.00	\$206.00	\$0.00	\$206.00	0.00%	Y	N	
Annual Permit Late Fee	\$19.00	\$19.00	\$0.00	\$19.00	0.00%	Y	N	003
Dog Desexed - Animal Registration (by relevant date)	\$69.00	\$69.00	\$0.00	\$69.00	0.00%	Y	N	003
Dog Desexed - Eligible Pensioner (by relevant date)	\$29.00	\$29.00	\$0.00	\$29.00	0.00%	Y	N	003
Dog - Service of the State					No Charge	Y	N	
Assistance Animal					No Charge	Y	N	003
Dog - Working					No Charge	Y	N	003
Dog Desexed – Sold by Pound/Shelter					No Charge	Y	N	011
Dog Non Desexed - Registered Breeder	\$69.00	\$69.00	\$0.00	\$69.00	0.00%	Y	N	003
Microchipping fee – all dogs and cats*	\$44.00	\$41.82	\$4.18	\$46.00	4.55%	N	Y	999
*NOTE: Only GST Exempt when part of impound release fee								
Euthanasia					Costs + 30%	Y	N	999
Non Desexed – Not Recommended	\$69.00	\$69.00	\$0.00	\$69.00	0.00%	Y	N	011
Certificate of Compliance for Dangerous/Restricted Breed Enclosure	\$150.00	\$150.00	\$0.00	\$150.00	0.00%	Y	N	010
Late Fee - where registration fee has not been paid 28 days after when animal was required to be registered.	\$19.00	\$19.00	\$0.00	\$19.00	0.00%	Y	N	003
Cat - Desexed or Not Desexed	\$59.00	\$59.00	\$0.00	\$59.00	0.00%	Y	N	010
Cat - Eligible Pensioners	\$29.00	\$29.00	\$0.00	\$29.00	0.00%	Y	N	010
Cat - Desexed (sold by pound/shelter)					No Charge	Y	N	010
Cat - Not Desexed (not recommended)	\$59.00	\$59.00	\$0.00	\$59.00	0.00%	Y	N	010
Cat - Not Desexed (recognised breeder)	\$59.00	\$59.00	\$0.00	\$59.00	0.00%	Y	N	010
Cat - Not desexed by four months of age	\$85.00	\$85.00	\$0.00	\$85.00	0.00%	Y	N	

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

IMPOUNDING FEE - COMPANION ANIMALS

Maintenance and sustenance fee (per day held)	\$15.00	\$14.55	\$1.45	\$16.00	6.67%	N	Y	999
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RELEASE FEES

NOTE: Animals are to be micro chipped and lifetime registered prior to being released

First release	\$56.00	\$52.73	\$5.27	\$58.00	3.57%	N	Y	999
Second and subsequent release (within 12 months of first release)	\$113.00	\$106.36	\$10.64	\$117.00	3.54%	N	Y	999

EQUIPMENT CHARGES (COMPANION ANIMALS)

Dangerous/Restricted Dog Collar (small)					Costs + 30%	N	N	999
Dangerous/Restricted Dog Collar (medium)					Costs + 30%	N	N	999
Dangerous/Restricted Dog Collar (large)					Costs + 30%	N	N	999
Dangerous/Restricted Dog Collar (extra large)					Costs + 30%	N	N	999

SURRENDER FEE (COMMERCIAL)

Surrender Greyhound (Commercial)	\$86.00	\$89.00	\$0.00	\$89.00	3.49%	N	N	999
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SALE OF COMPANION ANIMALS

Sale of Companion Animal – Including Microchipping, De-sexing & Lifetime Registration					Costs + 30%	N	N	999
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IMPOUNDING

After Hours Callout Fee (per person)	\$268.50	\$277.00	\$0.00	\$277.00	3.17%	N	N	999
Impounding Officer Fee (per hour)	\$70.00	\$73.00	\$0.00	\$73.00	4.29%	N	N	999
Fee per animal	\$30.00	\$31.00	\$0.00	\$31.00	3.33%	N	N	999

CALLOUT FEE

Per Officer Per Hour (during normal working hours)	\$51.00	\$53.00	\$0.00	\$53.00	3.92%	N	N	999
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Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

CALLOUT FEE [continued]

Per Additional Officer per hour	\$51.00	\$53.00	\$0.00	\$53.00	3.92%	N	N	999
Per Additional Officer per half hour (after 4 hours)	\$51.00	\$53.00	\$0.00	\$53.00	3.92%	N	N	999
Officer Travel per kilometer	\$1.30	\$1.23	\$0.12	\$1.35	3.85%	N	Y	999

TRANSPORT / CARRIER COSTS / FEEDING

Cost recovery of Actual Costs to Council					Costs + 30%	N	N	999
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TREATMENT & FEEDING COSTS

Feeding costs – Cost recovery of Actual Costs to Council					Costs + 30%	N	N	999
Euthanasia – per Animal Livestock					Costs + 30%	N	N	999

SALE OF LIVESTOCK

By Tender (All Advertising Costs & Preparation for Sale)	\$171.00	\$160.91	\$16.09	\$177.00	3.51%	N	Y	999
By Auction					Costs + 30%	N	N	999

IMPOUNDING FEE - VEHICLES/ ARTICLES

Abandoned Article – Small (Per Article)	\$209.50	\$216.00	\$0.00	\$216.00	3.10%	N	N	999
Abandoned Article – Large (Per Article)	\$299.00	\$308.00	\$0.00	\$308.00	3.01%	N	N	999
Abandoned Vehicle	\$430.00	\$443.00	\$0.00	\$443.00	3.02%	N	N	999
Release Fee – Vehicle / Article	\$37.00	\$38.00	\$0.00	\$38.00	2.70%	N	N	999
Storage Fee – Vehicle (Per Day)	\$13.60	\$12.73	\$1.27	\$14.00	2.94%	N	Y	999
Disposal Fee					Costs + 30%	N	N	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

PLANNING & DEVELOPMENT

PLANNING - LEP

LOCAL ENVIRONMENTAL PLANS (LEP)

Documents & Maps (hard copy)	\$63.50	\$65.50	\$0.00	\$65.50	3.15%	N	N	999
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DEVELOPMENT CONTROL PLANS (DCP)

Document in hard copy	\$35.00	\$36.50	\$0.00	\$36.50	4.29%	N	N	999
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FEEES FOR PLANNING PROPOSALS (REZONING APPLICATIONS)

Stage 1 – Milestone – Upon initial application	\$654.00	\$674.00	\$0.00	\$674.00	3.06%	N	N	999
Stage 2 – Milestone – Upon endorsement of Council	\$2,615.00	\$2,695.00	\$0.00	\$2,695.00	3.06%	N	N	999
Stage 3 – Milestone – Upon approval of the NSW Dept of Planning & Infrastructure 'Gateway'	\$9,120.00	\$9,395.00	\$0.00	\$9,395.00	3.02%	N	N	999
Advertising of rezoning	\$1,292.00	\$1,292.00	\$0.00	\$1,292.00	0.00%	N	N	005

SECTION 10.7 CERTIFICATES

Sec 10.7 Basic Certificate (charge per lot)	\$62.00	\$62.00	\$0.00	\$62.00	0.00%	Y	N	011
10.7 (2) & (5) Certificate (charge per lot)	\$156.00	\$156.00	\$0.00	\$156.00	0.00%	Y	N	011

SECTION 7.11 AND 7.12 CONTRIBUTIONS (S94 & S94A CONTRIBUTIONS)

Section 7.11 / 7.12 Contributions	As per Section 7.11 and 7.12 Contributions Plans					Y	N	001
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DEVELOPMENT APPLICATIONS

ADVERTISING SIGNS

Advertising Sign (first sign)	\$333.00	\$333.00	\$0.00	\$333.00	0.00%	Y	N	006
Plus each advertisement in excess of one (1) or fee based on value (whichever is greater)	\$93.00	\$93.00	\$0.00	\$93.00	0.00%	Y	N	010

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

DWELLING HOUSE WITH COST OF CONSTRUCTION LESS THAN \$100,000

For dwelling house with construction less than \$100,000*	\$532.00	\$532.00	\$0.00	\$532.00	0.00%	Y	N	006
*Where application involves erection of dwelling house, of which the estimation cost of construction is \$100,000 or less								

ALL DEVELOPMENTS

UP TO \$5,000

Up to \$5,000	\$129.00	\$129.00	\$0.00	\$129.00	0.00%	Y	N	006
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FROM \$5,001 TO \$50,000

Base Fee - All Developments from \$5,001 to \$50,000	\$198.00	\$198.00	\$0.00	\$198.00	0.00%	Y	N	006
Plus per \$1,000 (or part of \$1,000) of the estimated cost	\$3.00	\$3.00	\$0.00	\$3.00	0.00%	Y	N	006

FROM \$50,001 TO \$250,000

Base Fee - All Developments from \$50,001 to \$250,000	\$412.00	\$412.00	\$0.00	\$412.00	0.00%	Y	N	006
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000	\$3.64	\$3.64	\$0.00	\$3.64	0.00%	Y	N	006

FROM \$250,001 TO \$500,000

Base Fee - All Developments from \$250,001 to \$500,000	\$1,356.00	\$1,356.00	\$0.00	\$1,356.00	0.00%	Y	N	006
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$2.34	\$2.34	\$0.00	\$2.34	0.00%	Y	N	006

FROM \$500,001 TO \$1M

Base Fee - All Developments from \$500,001 to \$1M	\$2,041.00	\$2,041.00	\$0.00	\$2,041.00	0.00%	Y	N	006
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$1.64	\$1.64	\$0.00	\$1.64	0.00%	Y	N	006

FROM \$1M TO \$10M

Base Fee - All Developments from \$1M to \$10M	\$3,058.00	\$3,058.00	\$0.00	\$3,058.00	0.00%	Y	N	006
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Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

FROM \$1M TO \$10M [continued]

Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$1.44	\$1.44	\$0.00	\$1.44	0.00%	Y	N	006
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FROM \$10M TO \$100M

Base Fee - All Developments from \$10M to \$100M	\$18,565.00	\$18,565.00	\$0.00	\$18,565.00	0.00%	Y	N	006
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$1.19	\$1.19	\$0.00	\$1.19	0.00%	Y	N	006

DEVELOPMENT APPLICATION - FOR SUBDIVISIONS

Per Application (including creation of a public road)	\$777.00	\$777.00	\$0.00	\$777.00	0.00%	Y	N	006
Plus per additional Lot created (for applications creating a public road)	\$65.00	\$65.00	\$0.00	\$65.00	0.00%	Y	N	006
Per Application (not including creation of a public road)	\$386.00	\$386.00	\$0.00	\$386.00	0.00%	Y	N	006
Plus per additional Lot created (for applications not creating a public road)	\$53.00	\$53.00	\$0.00	\$53.00	0.00%	Y	N	006
Per Application (Strata Title)	\$386.00	\$386.00	\$0.00	\$386.00	0.00%	Y	N	006
Plus per additional Strata Lot created	\$65.00	\$65.00	\$0.00	\$65.00	0.00%	Y	N	006

DEVELOPMENT APPLICATION - NO BUILDING WORK

Application for development not involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a work or building - Per Application	\$333.00	\$333.00	\$0.00	\$333.00	0.00%	Y	N	
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SUBDIVISION CERTIFICATES

Subdivision Certificate (per Certificate)	\$118.00	\$122.00	\$0.00	\$122.00	3.39%	N	N	006
Plus Subdivision Certificate (per Lot)	\$129.00	\$133.00	\$0.00	\$133.00	3.10%	N	N	006

SUBDIVISION INSPECTION PACKAGE

Engineering Fee - project based					Costs + 30%	N	Y	
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Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

SUBDIVISION WORKS CERTIFICATES

Subdivision Works Certificate - Application Only	\$284.50	\$266.82	\$26.68	\$293.50	3.16%	N	Y	999
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DESIGNATED DEVELOPMENT

If a proposed development is also a designated development for the purposes of the Environmental Planning & Assessment Act (EP & A Act) the following additional fee applies	\$1,076.00	\$1,076.00	\$0.00	\$1,076.00	0.00%	Y	N	006
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DEVELOPMENT FEES - OTHER

Concurrence Fee - Item 3.2(a) Schedule 4 EP & A Regulations 2021	\$164.00	\$164.00	\$0.00	\$164.00	0.00%	Y	N	
Concurrence Fee Item 3.2(b) EP & A Regulations 2021	\$374.00	\$374.00	\$0.00	\$374.00	0.00%	Y	N	006
Integrated Development Processing Fee**	\$164.00	\$164.00	\$0.00	\$164.00	0.00%	Y	N	006

** An approval fee of \$374 is payable to each approval body in respect to Integrated Development.

MODIFICATION OF DEVELOPMENT APPLICATION

Minor Modifications to a DA (under S.4.55(1) of Act) (Minimal environmental impact)	\$83.00	\$83.00	\$0.00	\$83.00	0.00%	Y	N	006
Minor Modification (under S.4.55(1A) or S4.56(1) of the Act) (Minimal environmental impact)	50% of the Original DA fee up to a maximum \$754.00					Y	N	006
Original development application did not involve the erection of a building, the carrying out of a work or the demolition of a work or building (Minimal environmental impact)	50% fee for original application					Y	N	
Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact	\$0.00	\$222.00	\$0.00	\$222.00	∞	Y	N	

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

NOTES

The maximum fee for an application under section 4.55(2) of the Act in respect of a modification which, in the opinion of the consent authority, is not of minimal environmental impact, is:

(a) if the fee for the original application was less than \$100, 50% of that fee, or

(b) if the fee for the original application was \$100 or more:

(i) in the case of an application with respect to a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building, 50% of the fee for the original DA, and

(ii) in the case of an application with respect to a development application that involves the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less, \$190, and

(iii) in the case of an application with respect to any other development application, as set out below;

Plus an additional amount of not more than \$665 if notice of the application is required to be given under section 4.55(2) or 4.56(1) of the Act.

Estimated Cost and Maximum Fee Payable

UP TO \$5,000

Base Fee - Modification of Development Application up to \$5,000	\$64.00	\$64.00	\$0.00	\$64.00	0.00%	Y	N	008
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FROM \$5,001 TO \$250,000

Base Fee - Modification of Development Application from \$5,001 to \$250,000	\$99.00	\$99.00	\$0.00	\$99.00	0.00%	Y	N	008
Plus per \$1,000 (or part of \$1,000) of the estimated cost	\$1.50	\$1.50	\$0.00	\$1.50	0.00%	Y	N	008

FROM \$250,001 TO \$500,000

Base Fee - Modification of Development Application from \$250,001 to \$500,000	\$585.00	\$585.00	\$0.00	\$585.00	0.00%	Y	N	008
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$0.85	\$0.85	\$0.00	\$0.85	0.00%	Y	N	008

Attachment No. 2

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				
FROM \$500,001 TO \$1,000,000								
Base Fee - Modification of Development Application from \$500,001 to \$1,000,000	\$833.00	\$833.00	\$0.00	\$833.00	0.00%	Y	N	008
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$0.50	\$0.50	\$0.00	\$0.50	0.00%	Y	N	008
FROM \$1,000,001 TO \$10,000,000								
Base Fee - Modification of Development Application from \$1,000,001 to \$10,000,000	\$1,154.00	\$1,154.00	\$0.00	\$1,154.00	0.00%	Y	N	008
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$0.40	\$0.40	\$0.00	\$0.40	0.00%	Y	N	008
FROM \$10M								
Base Fee - Modification of Development Application from \$10M	\$5,540.00	\$5,540.00	\$0.00	\$5,540.00	0.00%	Y	N	008
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$0.27	\$0.27	\$0.00	\$0.27	0.00%	Y	N	008
MODIFICATION APPLICATIONS								
Additional fee for modification application if notice of application is required to be given under the Act, section 4.55(2) or 4.56(1) - Item 4.6 EP & A Regulations 2021	\$778.00	\$778.00	\$0.00	\$778.00	0.00%	Y	N	
Additional fee for modification application that is accompanied by statement of qualified designer - Item 4.7 EP & A Regulations 2021	\$889.00	\$889.00	\$0.00	\$889.00	0.00%	Y	N	
Additional fee for modification application that is referred to design review panel for advice - Item 4.8 EP & A Regulations 2021	\$3,508.00	\$3,508.00	\$0.00	\$3,508.00	0.00%	Y	N	

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

MODIFICATION OF DEVELOPMENT CONSENTS

REVIEW OF A DEVELOPMENT APPLICATION

The maximum fee for a request for a review of a determination under section 8.3 of the Act is:

(a) in the case of a request with respect to a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building, 50 % of the fee for the original development application, and

(b) in the case of a request with respect to a development application that involves the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less, \$222, and

Application for a review under Act, Section 8.3 that relates to a development not referred to above; with value :-

UP TO \$5,000

Base Fee - Review of Development Application up to \$5,000	\$64.00	\$64.00	\$0.00	\$64.00	0.00%	Y	N	006
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FROM \$5,001 TO \$250,000

Base Fee - Review of Development Application from \$5,001 to \$250,000	\$100.00	\$100.00	\$0.00	\$100.00	0.00%	Y	N	006
Plus per \$1,000 (or part of \$1,000) of the estimated cost	\$1.50	\$1.50	\$0.00	\$1.50	0.00%	Y	N	006

FROM \$250,001 TO \$500,000

Base Fee - Review of Development Application from \$250,001 to \$500,000	\$585.00	\$585.00	\$0.00	\$585.00	0.00%	Y	N	006
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$0.85	\$0.85	\$0.00	\$0.85	0.00%	Y	N	006

FROM \$500,001 TO \$1,000,000

Base Fee - Review of Development Application from \$500,001 to \$1,000,000	\$833.00	\$833.00	\$0.00	\$833.00	0.00%	Y	N	006
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$0.50	\$0.50	\$0.00	\$0.50	0.00%	Y	N	006

Attachment No. 2

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				
FROM \$1,000,001 TO \$10,000,000								
Base Fee - Review of Development Application from \$1,000,001 to \$10,000,000	\$1,154.00	\$1,154.00	\$0.00	\$1,154.00	0.00%	Y	N	006
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$0.40	\$0.40	\$0.00	\$0.40	0.00%	Y	N	006
FROM \$10M								
Base Fee - Review of Development Application from \$10M	\$5,540.00	\$5,540.00	\$0.00	\$5,540.00	0.00%	Y	N	006
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$0.27	\$0.27	\$0.00	\$0.27	0.00%	Y	N	006
REVIEW OF DECISION TO REJECT								
Estimated Cost Up To \$100,000	\$64.00	\$64.00	\$0.00	\$64.00	0.00%	Y	N	006
Estimated Cost between \$100,001 and \$1,000,000	\$175.00	\$175.00	\$0.00	\$175.00	0.00%	Y	N	006
Estimated Cost Greater than \$1,000,000	\$292.00	\$292.00	\$0.00	\$292.00	0.00%	Y	N	006
ADVERTISING OF DEVELOPMENT APPLICATION								
Advertised Development (Includes newspaper advertisement, letters to adjoining owners and 2 weeks advertising period)	\$1,292.00	\$1,292.00	\$0.00	\$1,292.00	0.00%	Y	N	005
Adjoining Owner's Notification (no newspaper advertisement, per application)	\$30.00	\$30.00	\$0.00	\$30.00	0.00%	Y	N	005
GIVING NOTICE								
Giving Notice for Designated Development	\$2,596.00	\$2,596.00	\$0.00	\$2,596.00	0.00%	Y	N	005
Giving of notice for nominated integrated development, threatened species development or Class 1 aquaculture development	\$1,292.00	\$1,292.00	\$0.00	\$1,292.00	0.00%	Y	N	
Giving of notice for prohibited development	\$1,292.00	\$1,292.00	\$0.00	\$1,292.00	0.00%	Y	N	
APPLICATION FOR REVIEW								
Notice of application for review of a determination under the Act, section 8.3	\$725.00	\$725.00	\$0.00	\$725.00	0.00%	Y	N	

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

MODIFICATION OF A CDC

Minor – per Certificate	\$121.00	\$113.64	\$11.36	\$125.00	3.31%	N	Y	999
Major – per Certificate				50% of the Original fee		N	Y	999

LODGEMENT OF CERTIFICATE BY PRIVATE CERTIFIERS

By a Private Certifier -per Certificate (for lodgement via NSW Planning Portal of a Construction Certificate, Subdivision Works Certificate, Occupation Certificate& Subdivision Certificate)	\$36.00	\$36.00	\$0.00	\$36.00	0.00%	Y	N	010
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BUILDING INFORMATION CERTIFICATE FEE (CL. 260)

Class 1 and Class 10 Building	\$250.00	\$250.00	\$0.00	\$250.00	0.00%	Y	N	005
Each additional dwelling – dwelling is in the building or on the allotment	\$250.00	\$250.00	\$0.00	\$250.00	0.00%	Y	N	005
Class 2 to Class 9 not exceeding 200m2	\$250.00	\$250.00	\$0.00	\$250.00	0.00%	Y	N	006
Plus: for areas within 201m2 to 2,000m2 per m2	\$0.55	\$0.55	\$0.00	\$0.55	0.00%	Y	N	006
Exceeding 2,000m2				\$1,165 + 7.5c per m2 exceeding 2,000m2		N	N	999
Where re-inspection required	\$92.50	\$92.50	\$0.00	\$92.50	0.00%	Y	N	006
Copy of Building Certificate (cl. 261)	\$13.00	\$13.00	\$0.00	\$13.00	0.00%	Y	N	006

STAMPING OF ADDITIONAL PLANS (PER SET)

Stamping of Additional Plans (per set)	\$15.00	\$15.60	\$0.00	\$15.60	4.00%	N	N	999
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BOND ADMINISTRATION FEE

Lodging of a bond or proof of bank guarantee with council for incomplete subdivision works	\$298.00	\$307.00	\$0.00	\$307.00	3.02%	N	N	999
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RELOCATION OF SECOND HAND DWELLING

Security Bond	\$11,275.00	\$11,615.00	\$0.00	\$11,615.00	3.02%	N	N	999
Inspection prior to relocation (within Narromine Shire)	\$335.00	\$314.55	\$31.45	\$346.00	3.28%	N	Y	999
Inspection prior to relocation (Outside Narromine Shire – 250km)	\$673.00	\$630.91	\$63.09	\$694.00	3.12%	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

RELOCATION OF SECOND HAND DWELLING [continued]

Inspection prior to relocation (Outside Narromine Shire – in excess of 250km)					Costs + 30%	N	Y	999
Section 608 Fee for Inspection (Other)	\$102.00	\$105.50	\$0.00	\$105.50	3.43%	N	N	999

COMPLYING DEVELOPMENT CERTIFICATE (CDC)

RESIDENTIAL (FEE DOES NOT INCLUDE INSPECTION FEE)

New Dwelling, Dwelling Alterations & Additions – Estimated value up to \$5,000					75% of Combined DA/CC fee	N	Y	999
New Dwelling, Dwelling Alterations & Additions – Estimated value between \$5,000 and \$50,000					75% of Combined DA/CC fee	N	Y	999
New Dwelling, Dwelling Alterations & Additions – Estimated value between \$50,001 to and \$250,000					75% of Combined DA/CC fee	N	Y	999
New Dwelling, Dwelling Alterations & Additions – Estimated value between \$250,001 to and \$500,000					75% of Combined DA/CC fee	N	Y	999
New Dwelling, Dwelling Alterations & Additions – Estimated value between \$500,00 to and \$1,000,000					75% of Combined DA/CC fee	N	Y	999

NON RESIDENTIAL (FEE DOES NOT INCLUDE INSPECTION FEE)

Commercial/Industrial buildings – Estimated value between \$5,001 to and \$50,000					75% of Combined DA/CC fee	N	Y	999
Commercial/Industrial buildings – Estimated value between \$50,001 to and \$250,000					75% of Combined DA/CC fee	N	Y	999
Commercial/Industrial buildings – Estimated value between \$250,001 to and \$500,000					75% of Combined DA/CC fee	N	Y	999
Commercial/Industrial buildings – Estimated value between \$500,001 to and \$1,000,000					75% of Combined DA/CC fee	N	Y	999

ASSESSMENT OF ALTERNATIVE SOLUTION

Non – Fire Safety (per application)	\$544.00	\$510.00	\$51.00	\$561.00	3.13%	N	Y	999
Fire Safety (per application) – Minor	\$1,540.00	\$1,445.45	\$144.55	\$1,590.00	3.25%	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

ASSESSMENT OF ALTERNATIVE SOLUTION [continued]

Fire Safety (per application) – Major					Costs + 30%	N	Y	999
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INSPECTIONS (INCLUDING FINAL OCCUPATION CERTIFICATES)

Building and Engineering Works Inspection Fee (Single)	\$128.00	\$120.00	\$12.00	\$132.00	3.13%	N	Y	999
Building Inspection Class 2 – 9 (Single)	\$216.00	\$202.27	\$20.23	\$222.50	3.01%	N	Y	999
New Dwelling Package (max. 6 Inspections)	\$567.00	\$530.91	\$53.09	\$584.00	3.00%	N	Y	999
Alterations and Additions including drainage package (max. 6 inspections)	\$645.00	\$604.55	\$60.45	\$665.00	3.10%	N	Y	999
Alterations and Additions NO Drainage package (max. 4 Inspections)	\$509.00	\$477.27	\$47.73	\$525.00	3.14%	N	Y	999
Class 10 – No Drainage	\$250.50	\$235.00	\$23.50	\$258.50	3.19%	N	Y	999
Class 10 Including Drainage	\$317.00	\$297.27	\$29.73	\$327.00	3.15%	N	Y	999
Re-Inspection	\$113.00	\$105.91	\$10.59	\$116.50	3.10%	N	Y	999
Commercial/Industrial (Less than 500m2) (max. 4 Inspections)	\$419.00	\$392.73	\$39.27	\$432.00	3.10%	N	Y	999
Commercial/Industrial (Greater than 500m2 but less than 1,000m2) (max. 7 Inspections)	\$680.00	\$637.27	\$63.73	\$701.00	3.09%	N	Y	999
Multi-Unit Residential Package (per unit)	\$419.00	\$392.73	\$39.27	\$432.00	3.10%	N	Y	999
Inspections of Roadworks at Critical Stages (package of up to 8 inspections)	\$680.00	\$637.27	\$63.73	\$701.00	3.09%	N	Y	999

CERTIFICATES & NOTICES

Outstanding Notices - EPA (cl5)	\$75.00	\$75.00	\$0.00	\$75.00	0.00%	Y	N	003
Section 735A Certificate Application Fee (Outstanding Notices LG Act)	\$80.00	\$80.00	\$0.00	\$80.00	0.00%	Y	N	003

CONSTRUCTION CERTIFICATES

Swimming Pool	\$273.50	\$256.36	\$25.64	\$282.00	3.11%	N	Y	999
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Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				
RESIDENTIAL - NEW DWELLING, DWELLING ALTERATIONS & ADDITIONS								
UP TO \$5,000								
Base Fee - New Dwelling, Dwelling Alterations & Additions up to \$5,000	\$205.00	\$192.27	\$19.23	\$211.50	3.17%	N	Y	999
FROM \$5,001 TO \$15,000								
Base Fee - New Dwelling, Dwelling Alterations & Additions from \$5,001 to \$15,000	\$240.00	\$225.00	\$22.50	\$247.50	3.13%	N	Y	999
FROM \$15,001 TO \$50,000								
Base Fee - New Dwelling, Dwelling Alterations & Additions from \$15,001 to \$50,000	\$290.00	\$271.82	\$27.18	\$299.00	3.10%	N	Y	999
FROM \$50,001 TO \$100,000								
Base Fee - New Dwelling, Dwelling Alterations & Additions from \$50,001 to \$100,000	\$305.00	\$286.36	\$28.64	\$315.00	3.28%	N	Y	999
FROM \$100,001 TO \$250,000								
Base Fee - New Dwelling, Dwelling Alterations & Additions from \$100,001 to \$250,000	\$400.00	\$374.55	\$37.45	\$412.00	3.00%	N	Y	999
FROM \$250,001 TO \$500,000								
Base Fee - New Dwelling, Dwelling Alterations & Additions from \$250,001 to \$500,000	\$470.00	\$440.91	\$44.09	\$485.00	3.19%	N	Y	999
FROM \$500,000								
Base Fee - New Dwelling, Dwelling Alterations & Additions from \$500,000	\$470.00	\$440.91	\$44.09	\$485.00	3.19%	N	Y	999
Plus per \$1,000 (or part of \$1,000) of estimated cost exceeding \$500,000	\$1.50	\$1.41	\$0.14	\$1.55	3.33%	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

CARPORT, PATIO OR GARAGE

Carport, Patio or Garage < 75m2	\$216.00	\$202.27	\$20.23	\$222.50	3.01%	N	Y	999
Carport, Patio or Garage > 75m2	\$273.50	\$256.36	\$25.64	\$282.00	3.11%	N	Y	999

DUAL OCCUPANCY

Dual Occupancy – value up to \$500,000	\$225.00	\$210.91	\$21.09	\$232.00	3.11%	N	Y	999
Dual Occupancy – exceeding \$500,000	\$615.00	\$576.36	\$57.64	\$634.00	3.09%	N	Y	999

MULTI UNIT RESIDENTIAL

Multi Unit Residential (Up to six units)	\$873.00	\$818.18	\$81.82	\$900.00	3.09%	N	Y	999
Multi Unit Residential (Greater than six units)	\$873.00	\$818.18	\$81.82	\$900.00	3.09%	N	Y	999
Per Unit above six units	\$180.00	\$168.64	\$16.86	\$185.50	3.06%	N	Y	999

COMMERCIAL / INDUSTRIAL BUILDINGS

UP TO \$15,000

Base Fee - Commercial / Industrial Buildings up to \$15,000	\$270.00	\$253.18	\$25.32	\$278.50	3.15%	N	Y	999
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FROM \$15,001 TO \$100,000

Base Fee - Commercial / Industrial Buildings from \$15,001 to \$100,000	\$340.00	\$319.09	\$31.91	\$351.00	3.24%	N	Y	999
Plus per \$1,000 (or part of \$1,000) of estimated cost exceeding \$15,000	\$3.70	\$3.55	\$0.35	\$3.90	5.41%	N	Y	999

FROM \$100,001 TO \$250,000

Base Fee - Commercial / Industrial Buildings from \$100,001 to \$250,000	\$440.00	\$412.73	\$41.27	\$454.00	3.18%	N	Y	999
Plus per \$1,000 (or part of \$1,000) of estimated cost exceeding \$100,000	\$2.50	\$2.36	\$0.24	\$2.60	4.00%	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

FROM \$250,000

Base Fee - Commercial / Industrial Buildings from \$250,000	\$825.00	\$772.73	\$77.27	\$850.00	3.03%	N	Y	999
Plus per \$1,000 (or part of \$1,000) of estimated cost exceeding \$250,000	\$1.50	\$1.41	\$0.14	\$1.55	3.33%	N	Y	999

ASSESSMENT OF CONSTRUCTION CERTIFICATE OUTSIDE COUNCIL'S ACCREDITATION LEVEL

Assessment outside Council's Accreditation Level					Costs + 30%	N	Y	999
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MODIFICATION OF CONSTRUCTION CERTIFICATES

Class 1 & 10	\$103.00	\$93.64	\$9.36	\$103.00	0.00%	Y	Y	006
Class 2 & 9				50% of the Original fee		Y	Y	007
Subdivision	\$77.00	\$70.00	\$7.00	\$77.00	0.00%	Y	Y	006
All Classes – correction of typographical error on submitted plans	\$21.00	\$19.09	\$1.91	\$21.00	0.00%	Y	Y	006

COPY OF SUBDIVISION CERTIFICATES

Issue Copy of CC	\$58.00	\$54.55	\$5.45	\$60.00	3.45%	N	Y	999
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SEWER CONNECTION (TOWN SEWERAGE SYSTEM) - SECTION 68 LG ACT APPLICATION

Application fee – Dwelling/Domestic	\$144.50	\$149.00	\$0.00	\$149.00	3.11%	N	N	999
Application fee – Alteration to an existing approval	\$74.00	\$76.50	\$0.00	\$76.50	3.38%	N	N	999
Application fee – Industrial/Commercial	\$289.50	\$298.50	\$0.00	\$298.50	3.11%	N	N	999
Application fee – Alteration to existing approval	\$144.50	\$149.00	\$0.00	\$149.00	3.11%	N	N	999

BUILDING STATISTIC CHARGE

Building Statistics Charge - Per Annum	\$175.50	\$181.00	\$0.00	\$181.00	3.13%	N	N	999
Building Statistics Charge - Monthly	\$17.40	\$18.00	\$0.00	\$18.00	3.45%	N	N	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

COMMUNITY & CULTURAL SERVICES

CEMETERY

GENERAL CEMETERY FEES - NARROMINE, TOMINGLEY & TRANGIE MONUMENTAL

Purchase Perpetual Interment Right (2.4m x .9m)	\$900.00	\$845.45	\$84.55	\$930.00	3.33%	N	Y	999
Reservation (Monumental)*	\$425.00	\$400.00	\$40.00	\$440.00	3.53%	N	Y	999
*Is deducted from future purchase price								
Interment Fee (Weekdays) – Monumental	\$975.00	\$931.82	\$93.18	\$1,025.00	5.13%	N	Y	999
Interment Fee – Reopening (Weekdays) – Monumental	\$1,145.00	\$1,090.91	\$109.09	\$1,200.00	4.80%	N	Y	999
Interment Fee (Weekends & Public Holidays) – Monumental	\$1,325.00	\$1,272.73	\$127.27	\$1,400.00	5.66%	N	Y	999
Interment Fee Monumental – Reopening (Weekends & Public Holidays)	\$1,450.00	\$1,363.64	\$136.36	\$1,500.00	3.45%	N	Y	999
Interment of Ashes in grave or headstone (Weekdays) – Monumental	\$301.00	\$286.36	\$28.64	\$315.00	4.65%	N	Y	999
Interment of Ashes in grave or headstone (Weekends & Public Holidays)	\$715.00	\$677.27	\$67.73	\$745.00	4.20%	N	Y	999
Interment Fee – Stillborn & Children under 2 years (Buried in children's section – single interment (No charge for gravesite)	\$470.00	\$440.91	\$44.09	\$485.00	3.19%	N	Y	999
Interment Fee – Still born and Children under 2 years (Buried in new grave – single interment) – Monumental	\$470.00	\$440.91	\$44.09	\$485.00	3.19%	N	Y	999
Exhumation Fee (Weekdays) – Monumental	\$2,210.00	\$2,090.91	\$209.09	\$2,300.00	4.07%	N	Y	999
Exhumation Fee (Weekend and Public Holidays) – Monumental	\$2,705.00	\$2,545.45	\$254.55	\$2,800.00	3.51%	N	Y	999
Provision of Cross	\$170.00	\$159.09	\$15.91	\$175.00	2.94%	N	Y	999
Processing Fee - Unauthorised Headstone (Headstone installed without prior approval)	\$100.00	\$95.46	\$9.55	\$105.00	5.00%	N	Y	
Permission to erect head/foot stones – Monumental Sections* NOTE: For Burials up to 1/7/2016. From 01/07/2016 fee included in Interment Fee	\$50.00	\$45.45	\$4.55	\$50.00	0.00%	N	Y	

WALLS OF MEMORY

Purchase Perpetual Interment Right - Niche – Narromine (Monumental Walls), Trangie & Tomingley	\$260.00	\$245.45	\$24.55	\$270.00	3.85%	N	Y	999
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Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

WALLS OF MEMORY [continued]

Purchase Perpetual Interment Right - Niche – Narromine (New Lawn Wall) Located in Lawn Section	\$260.00	\$245.45	\$24.55	\$270.00	3.85%	N	Y	999
Perpetual Interment Right - Bedrock Garden Niche (Narromine Cemetery)	\$350.00	\$365.00	\$0.00	\$365.00	4.29%	N	N	
Bronze Plaque					Costs + 30%	N	Y	999
Purchase Vase for Niche Wall - Fitting Included					Costs + 30%	N	N	
Interment of Ashes (Weekday)	\$236.00	\$222.73	\$22.27	\$245.00	3.81%	N	Y	999
Interment of Ashes (Weekend & Public Holidays)	\$600.00	\$563.64	\$56.36	\$620.00	3.33%	N	Y	999
Transfer of ashes into suitable receptacle	\$10.00	\$9.09	\$0.91	\$10.00	0.00%	N	Y	999
Removal of ashes from Niche Wall (Council not responsible if plaque damaged during removal)	\$236.00	\$222.73	\$22.27	\$245.00	3.81%	N	Y	999

LAWN CEMETERY FEES - NARROMINE & TRANGIE

Purchase Perpetual Interment Right (2.4m x 1.2m) – (Includes Perpetual Maintenance)	\$1,480.00	\$1,390.91	\$139.09	\$1,530.00	3.38%	N	Y	999
Reservation (Lawn)*	\$425.00	\$400.00	\$40.00	\$440.00	3.53%	N	Y	999

*Is deducted from future purchase price

Interment Fee (Weekdays) – Lawn	\$975.00	\$931.82	\$93.18	\$1,025.00	5.13%	N	Y	999
Interment Fee – Reopening (Weekdays) – Lawn	\$950.00	\$890.91	\$89.09	\$980.00	3.16%	N	Y	999
Interment Fee (Weekends & Public Holidays) – Lawn	\$1,325.00	\$1,240.91	\$124.09	\$1,365.00	3.02%	N	Y	999
Interment Fee/Reopening (Weekends & Public Holidays) – Lawn	\$1,375.00	\$1,290.91	\$129.09	\$1,420.00	3.27%	N	Y	999
Interment of Ashes in grave or headstone (Weekdays) – Lawn	\$300.00	\$286.36	\$28.64	\$315.00	5.00%	N	Y	999
Interment of Ashes in grave or headstone (Weekends & Public Holidays) – Lawn	\$715.00	\$677.27	\$67.73	\$745.00	4.20%	N	Y	999
Interment Fee – Stillborn & Children under 2 years (Buried under Lawn Concrete Beam + Grave site at full cost)	\$470.00	\$440.91	\$44.09	\$485.00	3.19%	N	Y	999
Interment Fee – Stillborn & Children under 2 years (Buried in new grave – single interment) – Lawn	\$470.00	\$440.91	\$44.09	\$485.00	3.19%	N	Y	999
Exhumation Fee (Weekdays) – Lawn	\$2,210.00	\$2,090.91	\$209.09	\$2,300.00	4.07%	N	Y	999
Exhumation Fee (Weekend and Public Holidays) – Lawn	\$2,705.00	\$2,545.45	\$254.55	\$2,800.00	3.51%	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

LAWN CEMETERY FEES - NARROMINE & TRANGIE [continued]

Provision of Cross	\$170.00	\$159.09	\$15.91	\$175.00	2.94%	N	Y	999
Processing Fee - Unauthorised Headstone (Headstone installed without prior approval)	\$100.00	\$95.46	\$9.55	\$105.00	5.00%	N	Y	
Permission to erect head/foot stones – Lawn Sections* NOTE: For Burials up to 1/7/2016. From 01/07/2016 fee included in Interment Fee.	\$50.00	\$50.00	\$0.00	\$50.00	0.00%	N	N	999

*NOTE: For Burials up to 1/7/2016. From 01/07/2016 fee included in Interment Fee.

COMMUNITY HALLS

TRANGIE MEMORIAL HALL (PER BOOKING)

Community Meetings					No Charge	N	N	999
Refundable Security Deposit	\$117.00	\$120.00	\$0.00	\$120.00	2.56%	N	N	999
Hire of the Memorial Hall – General use (Hirer to clean before and after event)	\$222.00	\$208.18	\$20.82	\$229.00	3.15%	N	Y	999
Hire of Memorial Hall – Special Charitable Occasions (Hirer to clean before and after the event)	\$76.00	\$70.91	\$7.09	\$78.00	2.63%	N	Y	999
Hire of Memorial Hall – School Concerts (Hirer to clean before and after the event)					No Charge	N	N	999
Hire of trestles (each)	\$13.40	\$12.55	\$1.25	\$13.80	2.99%	N	Y	999
Hire of chairs (each)	\$1.35	\$1.27	\$0.13	\$1.40	3.70%	N	Y	999

TOMINGLEY MEMORIAL HALL (PER BOOKING)

Community Meetings					No Charge	N	N	999
Casual Hire of Hall (per hour) – (Hirer to clean before and after event)	\$28.00	\$26.36	\$2.64	\$29.00	3.57%	N	Y	999
Hire of Hall per day (9am to 5 pm) – (Hirer to clean before and after event)	\$191.00	\$179.09	\$17.91	\$197.00	3.14%	N	Y	999
Hire of Hall for evening functions i.e. parties, social gatherings (Hirer to clean before and after event)	\$191.00	\$179.09	\$17.91	\$197.00	3.14%	N	Y	999
Refundable Security Deposit (all events except for evening functions)	\$124.50	\$128.00	\$0.00	\$128.00	2.81%	N	N	999
Refundable Security Deposit (evening functions)	\$246.00	\$253.00	\$0.00	\$253.00	2.85%	N	N	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

MACQUARIE REGIONAL LIBRARY

INTER LIBRARY LOANS

Inter Library Loan – per item	\$8.00	\$8.18	\$0.82	\$9.00	12.50%	Y	Y	012
Possible additional fee from other Libraries	\$28.80	\$27.45	\$2.75	\$30.20	4.86%	Y	Y	010

OVERDUE FEES - ITEM PER WEEK

Overdue Fees - Item per week	\$1.05	\$1.10	\$0.00	\$1.10	4.76%	Y	N	012
Overdue Fees - Amnesty	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	Y	N	012

RESERVATION FEE

Reservation Fee – per item	\$1.60	\$1.80	\$0.00	\$1.80	12.50%	Y	N	012
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EQUIPMENT USAGE

Scanner - per hour*	\$6.80	\$6.36	\$0.64	\$7.00	2.94%	Y	Y	012
Scanner - 15 minutes*	\$1.70	\$1.60	\$0.16	\$1.75	2.94%	Y	Y	012

PHOTOCOPYING & PRINTOUTS

Black & White – per A4 sheet	\$0.30	\$0.27	\$0.03	\$0.30	0.00%	Y	Y	012
Black & White – per A3 sheet	\$0.60	\$0.55	\$0.05	\$0.60	0.00%	Y	Y	012
Colour Copy per A4 sheet	\$1.00	\$1.00	\$0.10	\$1.10	10.00%	Y	Y	012
Colour Copy per A3 sheet	\$2.05	\$2.00	\$0.20	\$2.20	7.32%	Y	Y	012
3D Printing - not including materials - per hour	\$5.00	\$4.55	\$0.45	\$5.00	0.00%	Y	Y	012
3D Printing - not including materials - per 15 minutes	\$1.20	\$1.09	\$0.11	\$1.20	0.00%	Y	Y	012

LAMINATING

A4 - per page	\$1.55	\$1.64	\$0.16	\$1.80	16.13%	Y	Y	012
A3 - per page	\$3.10	\$3.27	\$0.33	\$3.60	16.13%	Y	Y	012

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

FAX SERVICES

*The fax service charges are based on the current Australia Post Fax Post Service

Fax, outgoing (Aust), first page*	\$5.35	\$5.00	\$0.50	\$5.50	2.80%	Y	Y	012
Fax, outgoing (Aust), additional pages*	\$1.35	\$1.27	\$0.13	\$1.40	3.70%	Y	Y	012
Fax, outgoing (O/S), first page*	\$11.00	\$10.00	\$1.00	\$11.00	0.00%	Y	Y	012
Fax, outgoing (O/S), additional pages*	\$2.70	\$2.55	\$0.25	\$2.80	3.70%	Y	Y	012
Fax, incoming (all), first page*	\$5.40	\$5.09	\$0.51	\$5.60	3.70%	Y	Y	012
Fax, incoming (all), additional pages*	\$1.35	\$1.27	\$0.13	\$1.40	3.70%	Y	Y	012

LOCAL & FAMILY HISTORY RESEARCH

Staff time - per hour	\$55.00	\$54.55	\$5.45	\$60.00	9.09%	Y	Y	012
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INFORMATION RESEARCH

Community – per hour	\$55.00	\$54.55	\$5.45	\$60.00	9.09%	Y	Y	012
Commercial - per hour	\$80.00	\$74.55	\$7.45	\$82.00	2.50%	Y	Y	012

BOOK CLUB SUBSCRIPTIONS

MRL Library Book Clubs - Annual					No Charge	N	N	012
Community Book Clubs - Annual	\$100.00	\$36.36	\$3.64	\$40.00	-60.00%	N	Y	012

DIGITAL IMAGE SERVICE

Single TIFF/JPG 300 dpi image on CD (Private Use) – Cost includes CD	\$17.00	\$15.45	\$1.55	\$17.00	0.00%	Y	Y	012
Postage & handling (if required)	\$12.00	\$13.64	\$1.36	\$15.00	25.00%	Y	Y	012
Single JPG 300 dpi image via email	\$12.60	\$11.45	\$1.15	\$12.60	0.00%	Y	Y	012
Single TIFF/JPG 300 dpi image on CD (Commercial Use) – Cost includes CD	\$55.60	\$51.82	\$5.18	\$57.00	2.52%	Y	Y	012
Postage & handling (if required)	\$11.60	\$10.81	\$1.08	\$11.90	2.59%	Y	Y	012

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

ITEM REPLACEMENT

Item Replacement - Library purchase cost					At Cost	N	N	
Item Replacement - Processing charge - per item	\$10.20	\$11.00	\$0.00	\$11.00	7.84%	Y	N	012

BOOK SALE

Adult/Junior/Large Print/Non-Fiction - soft cover	\$1.00	\$0.91	\$0.09	\$1.00	0.00%	N	Y	012
Adult/Junior/Large Print/Non-Fiction - hard cover	\$2.00	\$2.73	\$0.27	\$3.00	50.00%	N	Y	012
Box of Books - large	\$10.50	\$9.82	\$0.98	\$10.80	2.86%	N	Y	012
Box of Books - small	\$5.50	\$5.45	\$0.55	\$6.00	9.09%	N	Y	012

PC COMPUTERS (MRL DECOMMISSIONED)

PC Computers - MRL Decommissioned					Market Price	N	N	012
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MERCHANDISING

Miscellaneous Items						N	N	012
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LIBRARY MISCELLANEOUS

Library Bags – Nylon with the Macquarie Regional Library Logo	\$5.00	\$5.45	\$0.55	\$6.00	20.00%	Y	Y	012
Drawstring Bag	\$6.00	\$6.36	\$0.64	\$7.00	16.67%	N	Y	012
Tote Bag - cotton	\$10.00	\$10.00	\$1.00	\$11.00	10.00%	N	Y	012
Earphones - per set	\$3.00	\$3.64	\$0.36	\$4.00	33.33%	Y	Y	012
per USB Thumb Drives (16GB)	\$10.00	\$10.91	\$1.09	\$12.00	20.00%	Y	Y	012

WORKSHOPS

Workshops and Events- Adult - per participant (external service provider)	\$10.00	\$10.00	\$1.00	\$11.00	10.00%	N	Y	012
Workshops and Events - Children/youth under 16 - per participant (external service provider)	\$5.00	\$6.00	\$0.00	\$6.00	20.00%	N	N	012

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

INFRASTRUCTURE SERVICES

ROAD RELATED APPLICATIONS

SECTION 138 OF THE ROADS ACT, 1993

Working within Road Reserve under Section 138 of the Roads Act, 1993 such as (irrigation crossings, driveways, signs, pipelines, etc)	\$293.50	\$303.00	\$0.00	\$303.00	3.24%	N	N	999
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ROAD SIGNS

Information & Directional Signage - Signs & sign installation					Costs + 30%	N	N	
New Subdivision Road Name Sign					Costs + 30%	N	Y	999
Property Sign					Costs + 30%	N	Y	999

ROAD OPENINGS - REFUNDABLE BONDS (REFUNDED ON SATISFACTORY COMPLETION OF THE WORK) NOTE: GST PAYABLE IF NOT REFUNDED

Natural (per cubic metre of road disturbed) – case by case, based on Council estimates to reinstate					Costs + 30%	N	Y	999
Gravel (per cubic metre of road disturbed) – case by case, based on Council estimates to reinstate					Costs + 30%	N	Y	999
Bitumen (per cubic metre of road disturbed) – case by case, based on Council estimates to reinstate					Costs + 30%	N	Y	999

ROAD CLOSURE APPLICATIONS

Permanent	\$1,400.00	\$1,445.00	\$0.00	\$1,445.00	3.21%	N	N	999
Temporary	\$293.50	\$303.00	\$0.00	\$303.00	3.24%	N	N	999
Advertising					Costs + 30%	N	N	999
Survey					Costs + 30%	N	N	999
Traffic Facilities for Commercial Purposes Applications					Costs + 30%	N	Y	999

GUTTER CROSSING CHARGES: EXCLUDING THE REMOVAL OF EXISTING CROSSING

Standard Crossing @ 3.0m width	\$900.00	\$842.73	\$84.27	\$927.00	3.00%	N	Y	999
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Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

GUTTER CROSSING CHARGES: EXCLUDING THE REMOVAL OF EXISTING CROSSING [continued]

Extension of standard width per meter – Standard Crossing	\$298.50	\$280.00	\$28.00	\$308.00	3.18%	N	Y	999
Medium Duty Crossing @ 3.5m width	\$1,200.00	\$1,127.27	\$112.73	\$1,240.00	3.33%	N	Y	999
Extension of standard width per meter – Medium Duty Crossing	\$341.00	\$320.00	\$32.00	\$352.00	3.23%	N	Y	999
Heavy Duty Crossing @ 4.0m width	\$1,625.00	\$1,522.73	\$152.27	\$1,675.00	3.08%	N	Y	999
Extension of standard width per meter – Heavy Duty Crossing	\$407.00	\$381.82	\$38.18	\$420.00	3.19%	N	Y	999
Supervision Fee where Approved Contractor performs work per inspection	\$161.00	\$150.91	\$15.09	\$166.00	3.11%	N	Y	999
Removal Costs will be carried out on a Cost Recovery Basis					Costs + 30%	N	Y	999
Road Pavements					Costs + 30%	N	Y	999

WASTE FACILITY

WASTE MANAGEMENT - DOMESTIC

Occupied – Per approved receptacle in the garbage collection area (Residential) – Weekly Collection - Kerbside	\$416.00	\$429.00	\$0.00	\$429.00	3.13%	N	N	999
Unoccupied Waste Service Charge (Residential) – Vacant Land	\$96.00	\$99.00	\$0.00	\$99.00	3.13%	N	N	999

RECYCLING - DOMESTIC

Recycling Service Charge (Residential) – Fortnightly Collection - Kerbside	\$111.00	\$115.00	\$0.00	\$115.00	3.60%	N	N	999
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WASTE MANAGEMENT - COMMERCIAL

Per approved receptacle in the garbage collection area (Commercial) – Weekly Collection - Kerbside	\$421.00	\$434.00	\$0.00	\$434.00	3.09%	N	N	999
Unoccupied Waste Service Charge – Vacant Land (Commercial)	\$96.00	\$99.00	\$0.00	\$99.00	3.13%	N	N	999

RECYCLING - COMMERCIAL

Recycling Service Charge (Commercial) – Fortnightly Collection - Kerbside	\$111.00	\$115.00	\$0.00	\$115.00	3.60%	N	N	999
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Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

WASTE DEPOT CHARGE

All Rural Land	\$96.00	\$99.00	\$0.00	\$99.00	3.13%	N	N	999
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FOOD & ORGANICS COLLECTION - RESIDENTIAL (FOGO)

Food & Organics Service Charge - Residential Properties - Weekly Collection - Kerbside	\$89.00	\$92.00	\$0.00	\$92.00	3.37%	N	N	999
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1. Eligible Pensioners will receive a \$50.00 (\$12.50 per quarter) Council subsidy

FOOD & ORGANICS COLLECTION - NON RATEABLE PROPERTIES* (FOGO)

Food & Organics Service Charge - Non Rateable Properties - Optional Weekly Collection - Kerbside	\$89.00	\$92.00	\$0.00	\$92.00	3.37%	N	N	
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INTEREST RATE - WASTE, RECYCLING & FOGO

Interest on Outstanding Waste, Recycling & FOGO Services				9.0% per annum		Y	N	003
				Last year fee 6.0% per annum				

FOOD & ORGANICS COLLECTION - OTHER* (FOGO)

* Optional weekly collection service available by request for Commercial properties.

Food & Organics Service Charge - Other (Commercial Properties) - Optional Service	\$171.50	\$177.00	\$0.00	\$177.00	3.21%	N	N	999
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GARBAGE DEPOT TIPPING FEES - DOMESTIC & COMMERCIAL WASTE

Car/Station Wagon/Wheelie Bin – SORTED	\$7.20	\$6.82	\$0.68	\$7.50	4.17%	N	Y	999
Car/Station Wagon/Wheelie Bin – UNSORTED	\$20.00	\$19.09	\$1.91	\$21.00	5.00%	N	Y	999
Utes/Vans/Trailers – SORTED	\$20.00	\$19.09	\$1.91	\$21.00	5.00%	N	Y	999
Utes/Vans Trailers – UNSORTED	\$37.00	\$35.00	\$3.50	\$38.50	4.05%	N	Y	999
Light Truck (2-3 tonne) – full load – SORTED	\$59.50	\$55.91	\$5.59	\$61.50	3.36%	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

GARBAGE DEPOT TIPPING FEES - DOMESTIC & COMMERCIAL WASTE [continued]

Light Truck (2-3 tonne) – full load – UNSORTED	\$121.00	\$113.64	\$11.36	\$125.00	3.31%	N	Y	999
Light Truck (2-3 tonne) – part load – SORTED	\$31.00	\$29.09	\$2.91	\$32.00	3.23%	N	Y	999
Light Truck (2-3 tonne) – part load – UNSORTED	\$59.50	\$55.91	\$5.59	\$61.50	3.36%	N	Y	999
Small Truck (4-5 tonne) – full load – SORTED	\$175.50	\$164.55	\$16.45	\$181.00	3.13%	N	Y	999
Small Truck (4-5 tonne) – full load – UNSORTED	\$361.00	\$338.18	\$33.82	\$372.00	3.05%	N	Y	999
Small Truck (4-5 tonne) – part load – SORTED	\$89.50	\$84.09	\$8.41	\$92.50	3.35%	N	Y	999
Small Truck (4-5 tonne) – part load – UNSORTED	\$175.50	\$164.55	\$16.45	\$181.00	3.13%	N	Y	999
Medium Truck (8-9 tonne) – full load – SORTED	\$396.00	\$370.91	\$37.09	\$408.00	3.03%	N	Y	999
Medium Truck (8-9 tonne) – full load – UNSORTED	\$791.00	\$740.91	\$74.09	\$815.00	3.03%	N	Y	999
Medium Truck (8-9 tonne) – part load – SORTED	\$188.00	\$176.36	\$17.64	\$194.00	3.19%	N	Y	999
Medium Truck (8-9 tonne) – part load – UNSORTED	\$385.00	\$360.91	\$36.09	\$397.00	3.12%	N	Y	999
Standard Dog Trailer (12 tonne) – full load – SORTED	\$564.00	\$528.18	\$52.82	\$581.00	3.01%	N	Y	999
Standard Dog Trailer (12 tonne) – full load – UNSORTED	\$1,135.00	\$1,063.64	\$106.36	\$1,170.00	3.08%	N	Y	999
Standard Dog Trailer (12 tonne) – part load – SORTED	\$276.00	\$258.64	\$25.86	\$284.50	3.08%	N	Y	999
Standard Dog Trailer (12 tonne) – part load – UNSORTED	\$564.00	\$528.18	\$52.82	\$581.00	3.01%	N	Y	999
Super Dog Trailer (18 tonne) – full load – SORTED	\$791.00	\$740.91	\$74.09	\$815.00	3.03%	N	Y	999
Super Dog Trailer (18 tonne) – full load – UNSORTED	\$1,610.00	\$1,509.09	\$150.91	\$1,660.00	3.11%	N	Y	999
Super Dog Trailer (18 tonne) – part load – SORTED	\$396.00	\$370.91	\$37.09	\$408.00	3.03%	N	Y	999
Super Dog Trailer (18 tonne) – part load – UNSORTED	\$791.00	\$740.91	\$74.09	\$815.00	3.03%	N	Y	999
Semi Trailer (25 tonne) – full load – SORTED	\$922.00	\$863.64	\$86.36	\$950.00	3.04%	N	Y	999
Semi Trailer (25 tonne) – full load – UNSORTED	\$1,845.00	\$1,731.82	\$173.18	\$1,905.00	3.25%	N	Y	999
Semi Trailer (25 tonne) – part load – SORTED	\$463.00	\$433.64	\$43.36	\$477.00	3.02%	N	Y	999
Semi Trailer (25 tonne) – part load – UNSORTED	\$922.00	\$863.64	\$86.36	\$950.00	3.04%	N	Y	999
Compacted Waste Vehicle – per tonne	\$80.00	\$75.00	\$7.50	\$82.50	3.13%	N	Y	999

GARBAGE DEPOT TIPPING FEES - OTHER

Skip bins - from outside LGA - per cubic meter	\$33.00	\$30.91	\$3.09	\$34.00	3.03%	N	Y	
Skip bins – per cubic metre	\$26.00	\$24.55	\$2.45	\$27.00	3.85%	N	Y	999
Soil – Clean virgin or mixed soil – Soil with <10% Contamination					50% of full fee per vehicle type	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

GARBAGE DEPOT TIPPING FEES - OTHER [continued]

Contaminated/Clinical Wastes (NO SHARPS) – per tonne (Minimum charge one tonne)	\$448.00	\$420.00	\$42.00	\$462.00	3.13%	N	Y	999
Miscellaneous wastes which require special handling and disposal – per machine hour	\$292.50	\$274.55	\$27.45	\$302.00	3.25%	N	Y	999
Tidy Towns clean ups and bulky item kerbside clean up					No Charge	N	N	999

DEAD ANIMAL DISPOSAL

Disposal of large dead animals (Cattle/Horses) – each	\$20.50	\$19.55	\$1.95	\$21.50	4.88%	N	Y	999
Disposal of small dead animals (Sheep/Calves) – each	\$12.40	\$11.64	\$1.16	\$12.80	3.23%	N	Y	999
Disposal of small domestic animals (Cats/Dogs) – each	\$10.40	\$9.82	\$0.98	\$10.80	3.85%	N	Y	999
Disposal of dead animals – After Hours					Costs + 30%	N	Y	999
Bulk Disposal of non-domestic dead animals – per tonne	\$262.50	\$245.91	\$24.59	\$270.50	3.05%	N	Y	999

TYRE DISPOSAL

Small tyre (wheel barrow, ride on lawn mower, aircraft and the like)	\$8.40	\$7.91	\$0.79	\$8.70	3.57%	N	Y	999
Motorbike	\$8.40	\$7.91	\$0.79	\$8.70	3.57%	N	Y	999
Car	\$10.80	\$10.18	\$1.02	\$11.20	3.70%	N	Y	999
Light Truck, RV 4 x 4	\$13.80	\$13.09	\$1.31	\$14.40	4.35%	N	Y	999
Light Truck, 8.25 x 15/16	\$13.80	\$13.09	\$1.31	\$14.40	4.35%	N	Y	999
Truck	\$23.50	\$22.27	\$2.23	\$24.50	4.26%	N	Y	999
Truck 1200/20	\$29.00	\$27.27	\$2.73	\$30.00	3.45%	N	Y	999
Tractor Small to 1.5m	\$56.00	\$52.73	\$5.27	\$58.00	3.57%	N	Y	999
Tractor Medium over 1.5m	\$71.00	\$66.82	\$6.68	\$73.50	3.52%	N	Y	999
Tractor Large 24.5/32	\$140.00	\$131.36	\$13.14	\$144.50	3.21%	N	Y	999
Tractor Large 30.5/32	\$140.00	\$131.36	\$13.14	\$144.50	3.21%	N	Y	999
Grader 1300/24	\$84.50	\$79.55	\$7.95	\$87.50	3.55%	N	Y	999
Grader 1400/24	\$84.50	\$79.55	\$7.95	\$87.50	3.55%	N	Y	999
Earthmoving – Tyre 15.5/25	\$109.50	\$102.73	\$10.27	\$113.00	3.20%	N	Y	999
Earthmoving – Tyre 17.5/25	\$140.00	\$131.36	\$13.14	\$144.50	3.21%	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

TYRE DISPOSAL [continued]

Earthmoving – Tyre 20.5/25	\$170.00	\$159.55	\$15.95	\$175.50	3.24%	N	Y	999
Earthmoving – Tyre 23.5/25	\$200.00	\$187.27	\$18.73	\$206.00	3.00%	N	Y	999
Earthmoving – Tyre 25.5/25	\$231.50	\$216.82	\$21.68	\$238.50	3.02%	N	Y	999
Earthmoving – Tyre 26.5/25	\$275.00	\$257.73	\$25.77	\$283.50	3.09%	N	Y	999

ASBESTOS

Asbestos (must be wrapped and sealed in plastic) - from outside LGA - per tonne (minimum charge 1 tonne)	\$757.68	\$710.00	\$71.00	\$781.00	3.08%	N	Y	999
Asbestos (wrapped and sealed in plastic) – under 10m2	\$61.00	\$57.27	\$5.73	\$63.00	3.28%	N	Y	999
Asbestos (must be wrapped and sealed in plastic) Over 10m2 – charge per tonne (minimum charge – 1 tonne)	\$457.00	\$428.18	\$42.82	\$471.00	3.06%	N	Y	999
Asbestos (must be wrapped and sealed in plastic) For quantities per tonne (minimum charge 1 tonne)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	N	Y	999

MATTRESSES

Mattress, Lounges - all sizes (per item)	\$23.50	\$22.27	\$2.23	\$24.50	4.26%	N	Y	999
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RECYCLABLES - DOMESTIC

*NOTE: Part load is considered to be 50% or less

Ferrous & non-ferrous scrap metal including car bodies and whitegoods certified free of CFC refrigerants					No Charge	N	N	999
Plastic and steel farm chemical drums that are correctly cleaned to “triple rinse” standard and delivered Monday to Friday					No Charge	N	N	999
Car batteries					No Charge	N	N	999
Domestic quantities of waste motor oil (Delivered separately)					No Charge	N	N	999
Domestic quantities Recycling (Paper, Cardboard, Glass, Plastic, Steel and Aluminium)					No Charge	N	N	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

RECYCLABLES - COMMERCIAL

Commercial waste - recycling (Paper, Cardboard, Glass, Plastic, Steel and Aluminium) - cost per cubic meter or part thereof	\$26.00	\$24.55	\$2.45	\$27.00	3.85%	N	Y	999
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GREEN WASTE

Car/Station Wagon/Wheelie Bin/Ute/Van/Trailer/Light Truck (2-3 Tonne)	\$12.20	\$11.45	\$1.15	\$12.60	3.28%	N	Y	999
Small Truck (4-5 tonne) – full load	\$34.00	\$32.27	\$3.23	\$35.50	4.41%	N	Y	999
Small Truck (4-5 Tonne) – part load *	\$17.40	\$16.36	\$1.64	\$18.00	3.45%	N	Y	999
Medium Truck (8-9 Tonne) – full load	\$100.00	\$93.64	\$9.36	\$103.00	3.00%	N	Y	999
Medium Truck (8-9 Tonne) – part load *	\$54.50	\$51.36	\$5.14	\$56.50	3.67%	N	Y	999
Standard Dog Trailer (12 Tonne) – full load	\$205.00	\$192.27	\$19.23	\$211.50	3.17%	N	Y	999
Standard Dog Trailer (12 Tonne) – part load *	\$102.50	\$96.36	\$9.64	\$106.00	3.41%	N	Y	999
Super Dog Trailer (18 Tonne) – full load	\$427.00	\$400.00	\$40.00	\$440.00	3.04%	N	Y	999
Super Dog Trailer (18 Tonne) – part load *	\$216.00	\$202.27	\$20.23	\$222.50	3.01%	N	Y	999
Semi Trailer (25 Tonne) – full load	\$494.00	\$462.73	\$46.27	\$509.00	3.04%	N	Y	999
Semi Trailer (25 Tonne) – part load *	\$237.00	\$222.27	\$22.23	\$244.50	3.16%	N	Y	999

COUNCIL PLANT - EXTERNAL RATE

NOTE:

1. All motorized machinery/plant are inclusive of 1 operator only, if additional operators or labourers are required this will be an additional charge.
2. Establishment and removal costs will be based on above rates if plant has to be relocated to undertake works.
3. Minimum charge to be for one hour
4. Materials at cost + 30% (handling and administration) + 10% GST

Grader Hire – per hour	\$310.00	\$290.91	\$29.09	\$320.00	3.23%	N	Y	999
Slashing per hour – Minimum 1 hour charge	\$130.00	\$121.82	\$12.18	\$134.00	3.08%	N	Y	999
Roller Hire – Self Propelled Rubber Tyred per hour	\$177.50	\$166.36	\$16.64	\$183.00	3.10%	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

COUNCIL PLANT - EXTERNAL RATE [continued]

Roller Hire – Self Propelled Vibrating Drum per hour	\$194.00	\$181.82	\$18.18	\$200.00	3.09%	N	Y	999
Loader Hire – per hour	\$238.50	\$223.64	\$22.36	\$246.00	3.14%	N	Y	999
Backhoe Hire – per hour	\$194.00	\$181.82	\$18.18	\$200.00	3.09%	N	Y	999
Crane Hire – 5 Tonne Slewing per hour + labour as required	\$341.00	\$320.00	\$32.00	\$352.00	3.23%	N	Y	999
Low Loader Hire – 20 Tonne per hour	\$238.50	\$223.64	\$22.36	\$246.00	3.14%	N	Y	999
Jet Patcher Hire – per hour	\$275.00	\$257.73	\$25.77	\$283.50	3.09%	N	Y	999
Portable Traffic Light Hire – Short Term Hourly Rate (Rate excludes operator & fuel)	\$23.50	\$22.27	\$2.23	\$24.50	4.26%	N	Y	999
Portable Traffic Light Hire – Short Term Daily Rate (Rate excludes operator & fuel)	\$172.00	\$161.36	\$16.14	\$177.50	3.20%	N	Y	999
Portable Traffic Light Hire – Long Term Hourly Rate (Rate excludes operator & fuel)	\$23.50	\$22.27	\$2.23	\$24.50	4.26%	N	Y	999
Portable Traffic Light Hire – Long Term Daily Rate (Rate excludes operator & fuel)	\$172.00	\$161.36	\$16.14	\$177.50	3.20%	N	Y	999
Street Sweeper Hire – per hour	\$259.00	\$242.73	\$24.27	\$267.00	3.09%	N	Y	999
Truck Hire – 2-4 Tonne per hour	\$115.00	\$107.73	\$10.77	\$118.50	3.04%	N	Y	999
Truck Hire – 5-7 Tonne per hour	\$159.00	\$149.09	\$14.91	\$164.00	3.14%	N	Y	999
Truck Hire – 12 Tonne per hour	\$203.00	\$190.45	\$19.05	\$209.50	3.20%	N	Y	999
Truck Hire – 12 Tonne with Dog Trailer per hour	\$243.00	\$227.73	\$22.77	\$250.50	3.09%	N	Y	999
Water Truck Hire – per hour	\$130.00	\$121.82	\$12.18	\$134.00	3.08%	N	Y	999
Semi Tipper Hire – per hour	\$249.50	\$233.64	\$23.36	\$257.00	3.01%	N	Y	999

SALE OF GRAVEL ONLY

(Haulage Charged Separately)

Natural per tonne	\$12.80	\$12.00	\$1.20	\$13.20	3.13%	N	Y	999
Crushed per tonne	\$26.00	\$24.55	\$2.45	\$27.00	3.85%	N	Y	999

PORTABLE TOILETS

Costs Per Day	\$108.00	\$101.36	\$10.14	\$111.50	3.24%	N	Y	999
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Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

PORTABLE TOILETS [continued]

Refundable Deposit	\$83.50	\$85.00	\$0.00	\$85.00	1.80%	N	N	999
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ROADWORK SIGNS (SUPPLY ONLY)

Security Deposit (Refundable)	\$130.00	\$130.00	\$0.00	\$130.00	0.00%	N	N	999
Cost per day	\$8.20	\$7.73	\$0.77	\$8.50	3.66%	N	Y	999

GRIDS

Grids Application	\$315.00	\$295.45	\$29.55	\$325.00	3.17%	N	Y	999
Grids Annual Inspection	\$288.00	\$270.00	\$27.00	\$297.00	3.13%	N	Y	999

ACCESS PERMIT FOR OVER SIZE MASS VEHICLES

Class 1 or 3 Access Permit Application	\$84.50	\$87.50	\$0.00	\$87.50	3.55%	N	N	999
Class 2 Access Permit Application	\$84.50	\$87.50	\$0.00	\$87.50	3.55%	N	N	999

BARRICADES (MESH)

Security Deposit (Refundable)	\$130.00	\$130.00	\$0.00	\$130.00	0.00%	N	N	999
Cost per barricade per day	\$3.60	\$3.36	\$0.34	\$3.70	2.78%	N	Y	999

LABOUR (LABOURER ONLY)

Labour Per hour (Minimum charge 1 hour then 30 minute intervals)	\$92.00	\$86.36	\$8.64	\$95.00	3.26%	N	Y	999
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SUPERVISION OF WORKS

Where Engineering Staff are involved per hour	\$170.00	\$159.09	\$15.91	\$175.00	2.94%	N	Y	999
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SURCHARGE FOR OVERTIME WORK ON HOURLY RATES (LABOURER ONLY)

NOTE: Minimum charge to be for one hour

First 2 hours (per hour)	\$47.00	\$44.55	\$4.45	\$49.00	4.26%	N	Y	999
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Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

SURCHARGE FOR OVERTIME WORK ON HOURLY RATES (LABOURER ONLY) [continued]

After 2 hours (per hour)	\$91.00	\$85.45	\$8.55	\$94.00	3.30%	N	Y	999
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ENGINEERING INSPECTION

Per Engineering Inspection	\$132.00	\$123.64	\$12.36	\$136.00	3.03%	N	Y	999
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ENGINEERING PACKAGE INSPECTIONS

Engineering Package Inspections – Roads (Incl: Induction, Grade, Sub-base, Base & Seal)	\$852.00	\$798.18	\$79.82	\$878.00	3.05%	N	Y	999
Engineering Package Inspections – Water (Inspect new water main infrastructure for compliance with WSAA standards)	\$609.00	\$570.91	\$57.09	\$628.00	3.12%	N	Y	999
Engineering Package Inspections – Sewer (Inspect new sewer main infrastructure for compliance with WSAA standards)	\$609.00	\$570.91	\$57.09	\$628.00	3.12%	N	Y	999

AERODROME

HANGARAGE FOR INDIVIDUAL AIRCRAFT & GLIDERS

Daily Rate – per night	\$16.80	\$15.82	\$1.58	\$17.40	3.57%	N	Y	999
Weekly Rate	\$82.00	\$76.82	\$7.68	\$84.50	3.05%	N	Y	999
Monthly Rate	\$243.50	\$228.18	\$22.82	\$251.00	3.08%	N	Y	999
Glider Trailers – per week*	\$16.80	\$15.82	\$1.58	\$17.40	3.57%	N	Y	999

*NOTE: Where space permits, glider trailers can be hangared at the above rate per week for short periods of up to two months

Long term (Storage) casual rate (minimum 12 month periods) – rate per month	\$146.50	\$137.27	\$13.73	\$151.00	3.07%	N	Y	999
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PARKING ON AERODROME GROUNDS - FOR TRAILERS NOT ENCOMPASSED WITH HANGAR FEES

For Trailers not encompassed with Hangar Fees	No Charge				N	N	999
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Continuation of hangarage for trailers after this period would be subject to space being available. Priority for hangarage will always be given to aircraft and gliders.

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

STORAGE CONTAINERS ON AIR AND PUBLIC SIDE OF COMPLEX

Weekly Rate	\$23.50	\$22.73	\$2.27	\$25.00	6.38%	N	Y	999
Annual Charge	\$1,130.00	\$1,059.09	\$105.91	\$1,165.00	3.10%	N	Y	999

WATER SUPPLIES

WATER CONNECTION FEES - NARROMINE, TRANGIE & TOMINGLEY

20mm service	\$1,175.00	\$1,215.00	\$0.00	\$1,215.00	3.40%	N	N	999
25mm service	\$1,465.00	\$1,510.00	\$0.00	\$1,510.00	3.07%	N	N	999
32mm* service	\$1,965.00	\$2,025.00	\$0.00	\$2,025.00	3.05%	N	N	999
40mm* service	\$2,330.00	\$2,400.00	\$0.00	\$2,400.00	3.00%	N	N	999

*Greater than 25mm - Pre-approval must gained prior to connection

UPGRADE EXISTING SERVICES - NARROMINE, TRANGIE, RURAL & TOMINGLEY

25mm service	\$1,470.00	\$1,515.00	\$0.00	\$1,515.00	3.06%	N	N	999
32mm* service					Costs + 30%	N	N	999
40mm* service and Greater					Costs + 30%	N	N	999

*Greater than 25mm - Pre-approval must gained prior to connection

COUNCIL STANDPIPES - PER KILOLITRE (AVDATA SYSTEM)

Potable Water	\$3.25	\$3.65	\$0.00	\$3.65	12.31%	N	N	999
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NARROMINE TRUCK WASH - LOCATION - WASTE MANAGEMENT FACILITY (AVDATA SYSTEM)

Per Minute Charge	\$1.00	\$0.95	\$0.10	\$1.05	5.00%	N	Y	999
Minimum Charge	\$4.80	\$4.55	\$0.45	\$5.00	4.17%	N	Y	999

TRANGIE TRUCK WASH - LOCATION - SEWER TREATMENT PLANT (AVDATA SYSTEM)

Per Minute Charge	\$1.00	\$0.95	\$0.10	\$1.05	5.00%	N	Y	999
Minimum Charge	\$4.80	\$4.55	\$0.45	\$5.00	4.17%	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

WATER METER EXTERNAL TEST FEES

NOTE: Fee to cover the cost of testing water meter at the request of the consumer. New Commonwealth Regulations state that only registered laboratories are able to undertake testing of water meters. (Charges will be reimbursed if meter found to be more than 4% in error)

*Refundable if proven faulty

20mm service					Costs + 30%	N	N	
25mm service					Costs + 30%	N	N	999
32mm service					Costs + 30%	N	N	999
40mm service					Costs + 30%	N	N	999

WATER METER REPLACEMENT FEE

20mm service					Costs + 30%	N	N	999
Other Sizes					Costs + 30%	N	N	999

RELOCATE EXISTING WATER METER CONNECTION

All Sizes					Costs + 30%	N	N	999
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NARROMINE WATER ACCESS CHARGES

20mm service	\$285.00	\$294.00	\$0.00	\$294.00	3.16%	N	N	009
25mm service	\$442.00	\$456.00	\$0.00	\$456.00	3.17%	N	N	009
32mm service	\$722.40	\$745.00	\$0.00	\$745.00	3.13%	N	N	009
40mm service	\$1,125.60	\$1,160.00	\$0.00	\$1,160.00	3.06%	N	N	009
50mm service	\$1,741.60	\$1,795.00	\$0.00	\$1,795.00	3.07%	N	N	009
100mm service	\$6,994.40	\$7,205.00	\$0.00	\$7,205.00	3.01%	N	N	009
Access Charge for Bulk Users (Community Groups/Organisations only – approved on a case by case basis)					75% of the Access Charge	N	N	999
					Last year fee 50% of the Access Charge			

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

TRANGIE WATER ACCESS CHARGES

20mm service	\$285.00	\$294.00	\$0.00	\$294.00	3.16%	N	N	009
25mm service	\$442.00	\$456.00	\$0.00	\$456.00	3.17%	N	N	009
32mm service	\$722.40	\$745.00	\$0.00	\$745.00	3.13%	N	N	009
40mm service	\$1,125.60	\$1,160.00	\$0.00	\$1,160.00	3.06%	N	N	009
50mm service	\$1,741.60	\$1,795.00	\$0.00	\$1,795.00	3.07%	N	N	009
100mm service	\$6,994.40	\$7,205.00	\$0.00	\$7,205.00	3.01%	N	N	009
Access Charge for Bulk Users (Community Groups/Organisations only – approved on a case by case basis)				75% of the Access Charge		N	N	999
				Last year fee 50% of the Access Charge				

RURAL WATER ACCESS CHARGES

20mm Service	\$285.00	\$294.00	\$0.00	\$294.00	3.16%	N	N	999
25mm service	\$442.00	\$456.00	\$0.00	\$456.00	3.17%	N	N	999
32mm service	\$722.40	\$745.00	\$0.00	\$745.00	3.13%	N	N	999
40mm service	\$1,125.60	\$1,160.00	\$0.00	\$1,160.00	3.06%	N	N	999
50mm service	\$1,741.60	\$1,795.00	\$0.00	\$1,795.00	3.07%	N	N	999
100mm service	\$6,994.40	\$7,205.00	\$0.00	\$7,205.00	3.01%	N	N	999

TOMINGLEY WATER ACCESS CHARGES

20mm service	\$280.00	\$294.00	\$0.00	\$294.00	5.00%	N	N	009
25mm service	\$432.32	\$456.00	\$0.00	\$456.00	5.48%	N	N	009
32mm service	\$705.00	\$745.00	\$0.00	\$745.00	5.67%	N	N	009
40mm service	\$1,097.40	\$1,160.00	\$0.00	\$1,160.00	5.70%	N	N	009
50mm service	\$1,702.40	\$1,795.00	\$0.00	\$1,795.00	5.44%	N	N	009
100mm service	\$6,826.40	\$7,205.00	\$0.00	\$7,205.00	5.55%	N	N	009
Access Charge for Bulk Users (Community Groups/Organisations only – approved on a case by case basis)				75% of the Access Charge		N	N	999
				Last year fee 50% of the Access Charge				

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

DRINKING WATER CONSUMPTION CHARGES

Non-Residential Consumption Charges - Narromine, Trangie, Tomingley & Rural (per kilolitre)	\$2.20	\$2.50	\$0.00	\$2.50	13.64%	N	N	999
Residential - Narromine, Trangie, Tomingley & Rural (per Kilolitre)	\$2.10	\$2.35	\$0.00	\$2.35	11.90%	N	N	999
Bulk Water Supply - per Megalitre	\$501.00	\$590.00	\$0.00	\$590.00	17.76%	N	N	999

WATER METER READING FEE

Water Meter Reading Certificate	\$49.50	\$51.00	\$0.00	\$51.00	3.03%	N	N	999
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INTEREST RATE - WATER SERVICES

Interest on Outstanding Water Charges				9.0% per annum		Y	N	003
				Last year fee 6.0% per annum				

WATER HEADWORKS

Levied per additional Lot / Equivalent Tenement upon Subdivision

DSP for Water Supply & Sewerage - Developer Charge (per ET) - Narromine Water Service Area	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	0.00%	N	N	999
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BACKFLOW PREVENTION DEVICES

Initial and Registration of backflow prevention devices	\$90.00	\$93.00	\$0.00	\$93.00	3.33%	N	N	999
Installation of backflow prevention devices where appropriate, if a property owner refuses to install the device	Device cost plus labour and 12.5% fee for registration expenses					N	N	
Annual Registration Fee for backflow prevention devices	\$60.00	\$62.00	\$0.00	\$62.00	3.33%	N	N	
Testing of backflow devices when property owner refuses to do so plus registration fee	\$120.00	\$124.00	\$0.00	\$124.00	3.33%	N	N	
Property inspection for backflow hazard identification assessment and design	\$165.00	\$170.00	\$0.00	\$170.00	3.03%	N	N	

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

FIRE SERVICES AND FIRE FLOW INVESTIGATIONS SURVEYS

Basic (simple single lot) fire flow investigation, single standpipe only, applicant must state demand to be modelled*	\$480.00	\$495.00	\$0.00	\$495.00	3.13%	N	N	
Complex fire flow investigation requiring full site and system hydraulic modelling for design and subdivision approvals. Applicants are required to provide internal fire systems designs and demand models*	Full Cost Recovery of field staff surveys and testing including multiple standpipes, traffic control and any other costs incurred. Full recovery of costs for Engineering Staff, use of Hydraulic Model and any external Consultancies sought, based on the level and complexity of analysis required.					N	N	
Dedicated Fire Service Access Charge with or without meter	\$540.00	\$557.00	\$0.00	\$557.00	3.15%	N	N	

PRIVATE WORKS

Cost to undertake private works at customer requests on Council Assets; charges will be individually estimated and quoted to client. Quotes are valid for 3 months.	Costs + 30%					N	N	
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SEWERAGE SERVICES

SEWER JUNCTION FEE

Narromine	\$656.00	\$676.00	\$0.00	\$676.00	3.05%	N	N	999
Trangie	\$656.00	\$676.00	\$0.00	\$676.00	3.05%	N	N	999

SEWER DIAGRAMS & PLANS

Mains Junction Plan	\$120.00	\$112.73	\$11.27	\$124.00	3.33%	N	Y	
Sewer Diagram/Drainage Diagram	\$31.00	\$32.00	\$0.00	\$32.00	3.23%	N	N	999
Drafting Sewer Plans for Dwelling	\$394.00	\$369.09	\$36.91	\$406.00	3.05%	N	Y	999

SEWER ACCESS CHARGES - RESIDENTIAL PROPERTIES

Price includes a factor for usage charges

Narromine – Residential	\$681.00	\$702.00	\$0.00	\$702.00	3.08%	N	N	999
Trangie – Residential	\$681.00	\$702.00	\$0.00	\$702.00	3.08%	N	N	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

SEWER ACCESS CHARGES - NON RESIDENTIAL PROPERTIES - NARROMINE & TRANGIE

20mm service	\$242.17	\$249.44	\$0.00	\$249.44	3.00%	Y	N	009
25mm service	\$378.39	\$389.75	\$0.00	\$389.75	3.00%	N	N	009
32mm service	\$619.95	\$638.57	\$0.00	\$638.57	3.00%	N	N	009
40mm service	\$968.67	\$997.76	\$0.00	\$997.76	3.00%	N	N	009
50mm service	\$1,513.54	\$1,559.00	\$0.00	\$1,559.00	3.00%	N	N	009
80mm service	\$0.00	\$3,991.04	\$0.00	\$3,991.04	∞	N	N	
100mm service	\$6,054.16	\$6,236.00	\$0.00	\$6,236.00	3.00%	N	N	009

INTEREST RATE - SEWERAGE SERVICES

Interest on outstanding sewer charges					9.0% per annum	Y	N	003
					Last year fee 6.0% per annum			

NON RESIDENTIAL SEWER USER CHARGES

Non-Residential per kl	\$2.60	\$2.70	\$0.00	\$2.70	3.85%	N	N	999
As per Trade Waste Policy								

SEWER HEADWORKS

Levied per additional Lot / Equivalent Tenement upon Subdivision

DSP for Water Supply & Sewerage - Developer Charge (per ET) - Narromine Sewer Service Area	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	0.00%	N	N	999
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LIQUID TRADE WASTE SERVICES

LIQUID TRADE WASTE FEES

Annual Trade Waste Fee – Category 1 Dischargers	\$108.00	\$108.00	\$0.00	\$108.00	0.00%	N	N	999
Annual Trade Waste Fee – Category 2 Dischargers	\$108.00	\$112.00	\$0.00	\$112.00	3.70%	N	N	999
Annual Trade Waste Fee – Category 2S Dischargers	\$157.50	\$157.50	\$0.00	\$157.50	0.00%	N	N	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

LIQUID TRADE WASTE FEES [continued]

Annual Trade Waste Fee – Classification C (High Risk) – Category 3 Dischargers	\$686.00	\$707.00	\$0.00	\$707.00	3.06%	N	N	999
Inspection fee Category 1 & 2	\$99.00	\$102.00	\$0.00	\$102.00	3.03%	N	N	999

APPLICATION FOR APPROVAL TO DISCHARGE

Category 1 Dischargers	\$320.00	\$108.00	\$0.00	\$108.00	-66.25%	N	N	
Category 2 Dischargers	\$320.00	\$330.00	\$0.00	\$330.00	3.13%	N	N	
Category 3 Dischargers	\$420.00	\$433.00	\$0.00	\$433.00	3.10%	N	N	
Category 2S Dischargers	\$420.00	\$433.00	\$0.00	\$433.00	3.10%	N	N	

NON COMPLIANCE FEE - CATEGORY 1 & 2 CHARGES PER KILOLITRE

Non Compliance Charges Category 1 Discharges	\$320.00	\$2.36	\$0.24	\$2.60	-99.19%	N	Y	
Non Compliance Charges Category 2 Discharges	\$420.00	\$16.36	\$1.64	\$18.00	-95.71%	N	Y	

NON COMPLIANCE FEE - CATEGORY 3 (REFER TO DPE-WATER LIQUID TRADE WASTE WEBSITE FOR APPROPRIATE CHARGES)

Excess Mass Charges - Category 3	Refer to DPE-Water Liquid Trade Waste Website for appropriate charges					N	N	
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USAGE CHARGES

Trade Waste usage charges – Narromine & Trangie (Category 2 dischargers only) per kilolitre	\$2.50	\$2.60	\$0.00	\$2.60	4.00%	N	N	999
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INTEREST RATE

Interest on Outstanding Trade Waste Charges					9.0% per annum	Y	N	003
					Last year fee 6.0% per annum			

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

STORMWATER MANAGEMENT SERVICES

LAND CATEGORISED AS RESIDENTIAL

Land Categorised as residential (Not strata titles)	\$25.00	\$25.00	\$0.00	\$25.00	0.00%	Y	N	010
Land Categorised as residential (strata titles)	\$12.50	\$12.50	\$0.00	\$12.50	0.00%	Y	N	010

LAND CATEGORISED AS BUSINESS (OTHER THAN LAND ZONED RE2 - PRIVATE RECREATION)

All lots with an area below 1,200 m2	\$25.00	\$25.00	\$0.00	\$25.00	0.00%	Y	N	010
All lots with an area greater than or equal to 1200 m2 and below 5,000 m2	\$50.00	\$50.00	\$0.00	\$50.00	0.00%	Y	N	010
All lots with an area greater than or equal to 5,000 m2 and below 10,000 m2	\$100.00	\$100.00	\$0.00	\$100.00	0.00%	Y	N	010
All lots with an area greater than or equal to 10,000 m2	\$375.00	\$375.00	\$0.00	\$375.00	0.00%	Y	N	010

INTEREST RATE

Interest on Outstanding Stormwater Levy Charges				9.0% per annum		Y	N	003
				Last year fee 6.0% per annum				

RECREATIONAL FACILITIES

KEY DEPOSIT (REFUNDABLE UPON RETURN OF KEYS)

Key Deposit for approved access to sport & recreational facilities*	\$30.00	\$30.00	\$0.00	\$30.00	0.00%	N	N	999
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AQUATIC CENTRES

NARROMINE & TRANGIE AQUATIC CENTRES

SINGLE ENTRY

Daily Admission	\$4.10	\$3.91	\$0.39	\$4.30	4.88%	N	Y	999
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Attachment No. 2

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

SINGLE ENTRY [continued]

Children 5 years and under					No Charge	N	N	
					Last year fee No charge			
Disability Carer Entry					No Charge	N	N	
Non-Swimming Admission Fee	\$2.60	\$2.45	\$0.25	\$2.70	3.85%	N	Y	999
Swimming carnival spectator fee	\$2.60	\$2.45	\$0.25	\$2.70	3.85%	N	Y	999
Schools – per person	\$3.60	\$3.36	\$0.34	\$3.70	2.78%	N	Y	999
Group Disability Entry - per person (Minimun 10 people)	\$3.60	\$3.36	\$0.34	\$3.70	2.78%	N	Y	

SEASON TICKETS

Full Season – Family Season Ticket (2 adults & 2 children under 18)	\$220.50	\$206.82	\$20.68	\$227.50	3.17%	N	Y	999
Full Season – Additional children under 18	\$16.00	\$15.09	\$1.51	\$16.60	3.75%	N	Y	999
Full Season - Single Season Ticket	\$113.00	\$105.91	\$10.59	\$116.50	3.10%	N	Y	999
Full Season – Senior Single Season Ticket (must show Seniors or Pensioner Concession Card)	\$92.50	\$86.82	\$8.68	\$95.50	3.24%	N	Y	999
Full Season - Student Ticket - 18 years & under (Must show Student ID)	\$92.50	\$86.82	\$8.68	\$95.50	3.24%	N	Y	

HALF SEASON TICKETS (3 CONTINUOUS MONTHS)

Half Season – Family Season Ticket (2 adults & 2 children under 18)	\$128.50	\$120.45	\$12.05	\$132.50	3.11%	N	Y	999
Half Season – Additional children under 18	\$4.70	\$4.45	\$0.45	\$4.90	4.26%	N	Y	999
Half Season – Single Season Ticket	\$67.00	\$67.73	\$6.77	\$74.50	11.19%	N	Y	999
Half Season – Senior Single Season Ticket (must show Seniors or Pensioner Concession Card)	\$72.00	\$63.18	\$6.32	\$69.50	-3.47%	N	Y	999
Half Season - Student Ticket - 18 years & under (Must show Student ID)	\$72.00	\$63.18	\$6.32	\$69.50	-3.47%	N	Y	

MISCELLANEOUS

Labour Hire – Lifeguard (per hour)	\$44.00	\$41.36	\$4.14	\$45.50	3.41%	N	Y	999
Club or School Carnival hire fee (per day)	\$216.50	\$202.73	\$20.27	\$223.00	3.00%	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

MISCELLANEOUS [continued]

Casual hire of swimming pool clubhouse (per hour) - Narromine	\$26.00	\$24.55	\$2.45	\$27.00	3.85%	N	Y	999
Casual hire of swimming pool clubhouse for functions (per day) - Narromine	\$171.50	\$160.91	\$16.09	\$177.00	3.21%	N	Y	999
Exclusive use of entire pool and grounds for private event – per hour – Minimum hire two hours	\$154.00	\$144.55	\$14.45	\$159.00	3.25%	N	Y	999
Exclusive use of entire pool and grounds for private event – per day	\$820.00	\$768.18	\$76.82	\$845.00	3.05%	N	Y	999
Hire of inflatable for private event – per hour – Minimum hire two hours	\$102.50	\$96.36	\$9.64	\$106.00	3.41%	N	Y	999
Hire of inflatable for private event – per day	\$718.00	\$672.73	\$67.27	\$740.00	3.06%	N	Y	999

COACHING

Water Polo Club – per season	\$382.00	\$358.18	\$35.82	\$394.00	3.14%	N	Y	999
Swimming Club per season	\$382.00	\$358.18	\$35.82	\$394.00	3.14%	N	Y	999
Coaching private per hr/lane (Maximum of two (2) lanes)	\$28.00	\$26.36	\$2.64	\$29.00	3.57%	N	Y	999
Season Coaches (26 weeks)	\$449.00	\$420.91	\$42.09	\$463.00	3.12%	N	Y	999
Learn to Swim Programs – up to 4 weeks & per pool within normal pool hours	\$406.00	\$419.00	\$0.00	\$419.00	3.20%	N	N	999

SPORT & FITNESS CENTRE**GYMNASTIC CLUB**

Charge per Term	\$443.00	\$415.45	\$41.55	\$457.00	3.16%	N	Y	999
Annual Charge	\$1,575.00	\$1,477.27	\$147.73	\$1,625.00	3.17%	N	Y	999

SCHOOLS

Schools - per term	\$815.00	\$763.64	\$76.36	\$840.00	3.07%	N	Y	
Schools - per annum	\$3,260.00	\$3,054.55	\$305.45	\$3,360.00	3.07%	N	Y	999
Schools - per hour	\$47.00	\$44.09	\$4.41	\$48.50	3.19%	N	Y	999

Attachment No. 2

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

GYMNASIUM

Unlimited Session	\$9.60	\$9.00	\$0.90	\$9.90	3.13%	N	Y	999
Weekly Charge	\$16.50	\$17.27	\$1.73	\$19.00	15.15%	N	Y	999
Monthly – Adults	\$60.00	\$56.36	\$5.64	\$62.00	3.33%	N	Y	999
Monthly - Students 18 years & under (Must show student card)	\$33.00	\$30.91	\$3.09	\$34.00	3.03%	N	Y	999
Monthly - Seniors (Must show Seniors or Pensioner Concession Card)	\$33.00	\$30.91	\$3.09	\$34.00	3.03%	N	Y	999
Seasonal fee – per Adult (6 months)	\$343.00	\$321.82	\$32.18	\$354.00	3.21%	N	Y	999
Seasonal fee – per Student 15-18 yrs (6 months) (Must show student card)	\$159.50	\$149.55	\$14.95	\$164.50	3.13%	N	Y	999
Seasonal fee – per Senior (6 months) (Must show Seniors or Pensioner Concession Card)	\$159.50	\$149.55	\$14.95	\$164.50	3.13%	N	Y	999
Seasonal fee – per Club (Must show current player rego card)	\$2,870.00	\$2,690.91	\$269.09	\$2,960.00	3.14%	N	Y	999
Annual Membership – Adults	\$653.00	\$611.82	\$61.18	\$673.00	3.06%	N	Y	999
Annual Membership – Students 15-18 yrs. (Must show Student Card)	\$318.00	\$298.18	\$29.82	\$328.00	3.14%	N	Y	999
Annual Membership – Seniors (Must show Seniors or Pension Concession Card)	\$318.00	\$298.18	\$29.82	\$328.00	3.14%	N	Y	999
Junior Teams Casual Use – per hour (Maximum 20 Players)*	\$54.50	\$51.36	\$5.14	\$56.50	3.67%	N	Y	999
* Must be under adult supervision								
Senior Teams Casual Use - per hour (Maximum 20 players)	\$54.50	\$51.36	\$5.14	\$56.50	3.67%	N	Y	
Personal Training or Coaching per hour	\$24.50	\$23.18	\$2.32	\$25.50	4.08%	N	Y	999
Electronic Access Key Deposit (Refundable upon return)	\$15.40	\$13.64	\$1.36	\$15.00	-2.60%	N	Y	999
Replacement Access Key	\$15.40	\$13.64	\$1.36	\$15.00	-2.60%	N	Y	999
Annual Charge – Advertising Sign – Permanent @ \$437 per m2 (GST Inclusive)					Costs + 30%	N	Y	999

STADIUM

Individual stadium entry	\$3.50	\$3.27	\$0.33	\$3.60	2.86%	N	Y	999
Children 5 years and under					No Charge	N	N	
Individual stadium entry – Seniors (must show Seniors or Pension Concession Card)	\$2.90	\$2.73	\$0.27	\$3.00	3.45%	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

STADIUM [continued]

Commercial Business Hire per hour	\$57.50	\$54.09	\$5.41	\$59.50	3.48%	N	Y	999
Not for Profit or Community Group – per hour	\$41.00	\$38.64	\$3.86	\$42.50	3.66%	N	Y	999
After School Sporting Program (6 weeks duration) per child	\$54.50	\$51.36	\$5.14	\$56.50	3.67%	N	Y	999
After School Sporting Program (Single Class) per child	\$10.40	\$9.82	\$0.98	\$10.80	3.85%	N	Y	999
Indoor Sport Team Registration Fee	\$51.50	\$48.64	\$4.86	\$53.50	3.88%	N	Y	999
Indoor Sport Players Fee (per person/per game)	\$5.20	\$4.91	\$0.49	\$5.40	3.85%	N	Y	999
Indoor Sport Team Non-Attendance Fee (per team/no notice given)	\$51.50	\$48.64	\$4.86	\$53.50	3.88%	N	Y	999
Seniors activity program (Single Entry)	\$3.10	\$2.91	\$0.29	\$3.20	3.23%	N	Y	999
Advertising Sign – 600mm x 900mm (Annual Charge)	\$256.50	\$240.45	\$24.05	\$264.50	3.12%	N	Y	999
Advertising Sign – Temporary (Duration of Event)	\$45.50	\$42.73	\$4.27	\$47.00	3.30%	N	Y	999

SMALL EXERCISE ROOM

Not for Profit or Community Group - per hour	\$8.30	\$7.82	\$0.78	\$8.60	3.61%	N	Y	
Commercial Business Hire - per hour	\$13.40	\$12.55	\$1.25	\$13.80	2.99%	N	Y	

OVALS / FACILITIES**USER CONTRIBUTIONS - NARROMINE (PER GROUND/SEASON)****SENIOR SPORTING BODIES - NARROMINE**

Senior Rugby League	\$631.00	\$590.91	\$59.09	\$650.00	3.01%	N	Y	999
Senior Rugby Union	\$631.00	\$590.91	\$59.09	\$650.00	3.01%	N	Y	999
Senior Cricket	\$316.00	\$296.36	\$29.64	\$326.00	3.16%	N	Y	999
Senior Soccer	\$316.00	\$296.36	\$29.64	\$326.00	3.16%	N	Y	999
Senior Touch Football	\$316.00	\$296.36	\$29.64	\$326.00	3.16%	N	Y	999
Cycle Club	\$316.00	\$296.36	\$29.64	\$326.00	3.16%	N	Y	999
Senior Netball	\$297.50	\$279.09	\$27.91	\$307.00	3.19%	N	Y	999

JUNIOR SPORTING BODIES - NARROMINE

Junior Sporting Bodies					No Charge	N	N	999
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Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

MISCELLANEOUS - NARROMINE

Single Use Charge (Boot camp, Schools, Not for Profit: Special Event Hire)	\$41.00	\$38.64	\$3.86	\$42.50	3.66%	N	Y	999
Lighting (Cost recovery per unit used plus 25% contribution to renewal costs to be placed in reserve)	Cost Recovery + 25%					N	N	999
Half Bank of Lights - per hour	\$0.00	\$25.00	\$0.00	\$25.00	∞	N	N	
Full Bank of Lights - per hour	\$0.00	\$50.00	\$0.00	\$50.00	∞	N	N	
Unauthorised Use of Council Grounds/Facilities (in addition to User Contribution)	\$102.50	\$96.36	\$9.64	\$106.00	3.41%	N	Y	999
Personal Trainers Using Council's Outdoor Facilities – per month/per ground (Approved Trainers Only)*	\$41.00	\$38.64	\$3.86	\$42.50	3.66%	N	Y	999
*Booking & Approval Required								
Personal Trainers Using Council's Outdoor Facilities – per annum/per ground (Approved Trainers Only)*	\$324.00	\$303.64	\$30.36	\$334.00	3.09%	N	Y	999
*Booking & Approval Required								
LED Advertising Sign – Dundas Park **	\$194.00	\$181.82	\$18.18	\$200.00	3.09%	N	Y	999
** Maximum 28 days per event								
Advertising Signs – Annual Charge – Permanent Sign @ \$437.00 per m2 or part thereof (GST Inclusive)	Costs + 30%					N	Y	999
Advertising Signs – Temporary (Duration of Event)	\$45.50	\$42.73	\$4.27	\$47.00	3.30%	N	Y	999

SPECIAL EVENT HIRE - NARROMINE

Special Event Hire & Management Fee (per day – Commercial)	\$154.00	\$144.55	\$14.45	\$159.00	3.25%	N	Y	999
Special Event Hire & Management Fee (per day – Not for Profit or Community Group)	\$51.50	\$48.18	\$4.82	\$53.00	2.91%	N	Y	999

USER CONTRIBUTIONS - TRANGIE (PER GROUND/SEASON)**SENIOR SPORTING BODIES - TRANGIE**

Senior Rugby League	\$631.00	\$590.91	\$59.09	\$650.00	3.01%	N	Y	999
Senior Rugby Union	\$631.00	\$590.91	\$59.09	\$650.00	3.01%	N	Y	999
Senior Cricket	\$316.00	\$296.36	\$29.64	\$326.00	3.16%	N	Y	999

Attachment No. 2

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

SENIOR SPORTING BODIES - TRANGIE [continued]

Senior Touch Football	\$316.00	\$296.36	\$29.64	\$326.00	3.16%	N	Y	999
Senior Soccer	\$316.00	\$296.36	\$29.64	\$326.00	3.16%	N	Y	999
Senior Netball	\$297.50	\$279.09	\$27.91	\$307.00	3.19%	N	Y	999

JUNIOR SPORTING BODIES - TRANGIE

Junior Sporting Bodies					No Charge	N	N	999
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MISCELLANEOUS - TRANGIE

Single Use Charge (Boot camp, Schools, Not for Profit: Special Event Hire)	\$41.00	\$38.64	\$3.86	\$42.50	3.66%	N	Y	999
Lighting (Cost recovery per unit used plus 25% contribution to renewal costs to be placed in reserve)					Costs + 30%	N	Y	999
Half Bank of Lights - per hour	\$25.00	\$0.00	\$0.00	\$0.00	-100.00%	N	N	
Full Bank of Lights - per hour	\$0.00	\$50.00	\$0.00	\$50.00	∞	N	N	
Unauthorised Use of Council Grounds/Facilities (in addition to User Contribution)	\$102.50	\$96.36	\$9.64	\$106.00	3.41%	N	Y	999
Personal Trainers using Council's Outdoor Facilities – per month/per ground (Approved Trainers Only)*	\$41.00	\$38.64	\$3.86	\$42.50	3.66%	N	Y	999
*Booking & Approval Required								
Personal Trainers using Council's Outdoor Facilities – per annum/per ground (Approved Trainers Only)*	\$324.00	\$303.64	\$30.36	\$334.00	3.09%	N	Y	999
*Booking & Approval Required								
Advertising Signs – Permanent @ \$437 per m2 (Annual Charge)					Calculated on area	N	Y	999
Advertising Signs – Temporary (Duration of Event)	\$45.50	\$42.73	\$4.27	\$47.00	3.30%	N	Y	999

SPECIAL EVENT HIRE - TRANGIE

Special Event Hire & Management Fee (per day – Commercial)	\$154.00	\$144.55	\$14.45	\$159.00	3.25%	N	Y	999
Special Event Hire & Management Fee (per day – Not for Profit or Community Group)	\$51.50	\$48.18	\$4.82	\$53.00	2.91%	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

HIRE OF COUNCIL MARQUEE

Daily Hire Rate	\$162.00	\$151.82	\$15.18	\$167.00	3.09%	N	Y	999
Refundable security deposit – Cannot be waived	\$117.00	\$121.00	\$0.00	\$121.00	3.42%	N	N	999
Not for Profit Organisations					No Charge	N	N	999
Refundable security deposit (Not for Profit Organisations) – Cannot be waived	\$117.00	\$121.00	\$0.00	\$121.00	3.42%	N	N	999

DRAFT

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

SHOWGROUND & RACECOURSE ADVISORY COMMITTEE

NARROMINE SHOWGROUND

HIRE OF NARROMINE SHOWGROUND

Showground Refundable Security Deposit in addition to usage charge	\$513.00	\$529.00	\$0.00	\$529.00	3.12%	N	N	999
Turf Club per day - race day hire	\$1,425.00	\$1,336.36	\$133.64	\$1,470.00	3.16%	N	Y	999
Show Society – Annual Show per event	\$1,425.00	\$1,336.36	\$133.64	\$1,470.00	3.16%	N	Y	999
Horse Shows per day (incl. polocrosse)	\$707.00	\$662.73	\$66.27	\$729.00	3.11%	N	Y	999
Pony Club per carnival	\$237.00	\$221.82	\$22.18	\$244.00	2.95%	N	Y	999
Pony Club – Overnight Stay During Carnival (To Cover Power Used)	\$74.00	\$70.00	\$7.00	\$77.00	4.05%	N	Y	999
Pony Club – Carnival/Championship (Use of Own Facilities Only) – Per Event	\$59.50	\$56.36	\$5.64	\$62.00	4.20%	N	Y	999
Use of Arena Only – per day (eg: horse training classes)	\$64.00	\$60.00	\$6.00	\$66.00	3.13%	N	Y	999
Machinery Sales per day	\$316.00	\$296.36	\$29.64	\$326.00	3.16%	N	Y	999
Circuses, Travelling Shows, Bull Rides per day of show	\$383.00	\$359.09	\$35.91	\$395.00	3.13%	N	Y	999
Family Reunions / Parties etc per day	\$395.00	\$370.00	\$37.00	\$407.00	3.04%	N	Y	999
Other Functions – i.e. Poultry Exhibitions, Sheep Show per event	\$87.50	\$82.73	\$8.27	\$91.00	4.00%	N	Y	999
Special Events	\$182.50	\$170.91	\$17.09	\$188.00	3.01%	N	Y	999
Temporary Use of Facilities (overnight) – Minimum Charge plus	\$154.00	\$144.55	\$14.45	\$159.00	3.25%	N	Y	999
Temporary Use of Facilities (overnight) – Charge per vehicle	\$15.60	\$14.55	\$1.45	\$16.00	2.56%	N	Y	999
Overnight Camping Fee per night with a maximum 2 nights	\$47.00	\$44.55	\$4.45	\$49.00	4.26%	N	Y	999
Overnight Camping – Fundraising Charity Event eg: Charity Horse Ride					No Charge	N	N	999
Rotary RYCAGS Camp – Per Day	\$84.50	\$79.09	\$7.91	\$87.00	2.96%	N	Y	999

HIRE OF STABLES - NARROMINE

Nightly Charge up to 3 nights per stall per night	\$15.60	\$14.73	\$1.47	\$16.20	3.85%	N	Y	999
Weekly Rate or more than 4 nights per stall per night	\$11.40	\$10.73	\$1.07	\$11.80	3.51%	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

HIRE COVERED CATTLE PAVILION

Horse yards or barrier shed – per week	\$49.00	\$46.36	\$4.64	\$51.00	4.08%	N	Y	999
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HIRE YARDS SURROUNDING MCNAB/JACK WALSH STABLES - PER WEEK

McNab/Jack Walsh Permanent Hire per week – Stables	\$49.00	\$46.36	\$4.64	\$51.00	4.08%	N	Y	999
McNab/Jack Walsh Yard between stables & cattle yards	\$24.50	\$23.18	\$2.32	\$25.50	4.08%	N	Y	999

HIRE CATTLE YARDS - NARROMINE

Per Pen – per week	\$11.80	\$11.09	\$1.11	\$12.20	3.39%	N	Y	999
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HORSE TRAINING CLASSES - NARROMINE

Use of facilities plus arena for horse training classes – per day	\$171.00	\$160.00	\$16.00	\$176.00	2.92%	N	Y	999
If stables used in conjunction with classes – per day	\$57.50	\$53.64	\$5.36	\$59.00	2.61%	N	Y	999

TRAINER'S LICENCE - NARROMINE

Trainers Annual Charge	\$118.00	\$110.91	\$11.09	\$122.00	3.39%	N	Y	999
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TRANGIE SHOWGROUND

HIRE OF TRANGIE SHOWGROUND

Refundable Security Deposit in addition to usage charge	\$583.00	\$601.00	\$0.00	\$601.00	3.09%	N	N	999
Race Club per day	\$1,425.00	\$1,336.36	\$133.64	\$1,470.00	3.16%	N	Y	999
Show Society – Annual Show per day	\$646.00	\$605.45	\$60.55	\$666.00	3.10%	N	Y	999
Shire Race Clubs per day	\$945.00	\$885.45	\$88.55	\$974.00	3.07%	N	Y	999
Horse Shows per day	\$280.00	\$263.64	\$26.36	\$290.00	3.57%	N	Y	999
Pony Club per carnival	\$237.00	\$221.82	\$22.18	\$244.00	2.95%	N	Y	999
Pony Club – Overnight Stay During Carnival (To Cover Power Used)	\$74.00	\$70.00	\$7.00	\$77.00	4.05%	N	Y	999
Pony Club – Carnival/Championship (Use of Own Facilities Only) – Per Event	\$59.50	\$56.36	\$5.64	\$62.00	4.20%	N	Y	999

Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

HIRE OF TRANGIE SHOWGROUND [continued]

Trangie Camp Draft Association (Major Events) per event	\$709.00	\$664.55	\$66.45	\$731.00	3.10%	N	Y	999
Use of Arena Only – per day (eg: horse training classes)	\$62.00	\$58.18	\$5.82	\$64.00	3.23%	N	Y	999
Machinery Sales per day	\$316.00	\$296.36	\$29.64	\$326.00	3.16%	N	Y	999
Circuses, Travelling Shows, Bull Rides per day of show	\$383.00	\$359.09	\$35.91	\$395.00	3.13%	N	Y	999
Family Reunions/Parties etc per day	\$395.00	\$370.00	\$37.00	\$407.00	3.04%	N	Y	999
Stock Sales per day	\$182.00	\$170.91	\$17.09	\$188.00	3.30%	N	Y	999
Special Events (facilities access without use of electricity)	\$182.00	\$170.91	\$17.09	\$188.00	3.30%	N	Y	999
Temporary Use of Facilities (overnight) – Minimum Charge plus	\$153.50	\$144.55	\$14.45	\$159.00	3.58%	N	Y	999
Temporary Use of Facilities (overnight) – Charge per vehicle	\$15.40	\$14.55	\$1.45	\$16.00	3.90%	N	Y	999
Other Functions – i.e. Poultry Exhibitions, Sheep Show per event	\$87.50	\$82.73	\$8.27	\$91.00	4.00%	N	Y	999
Use of premises for school exams					No Charge	N	N	999
Overnight Camping Fee per night with a maximum 2 nights	\$47.00	\$44.55	\$4.45	\$49.00	4.26%	N	Y	999
Overnight Campers – Charity Events e.g.: Charity Horse Ride					No Charge	N	N	999

HIRE OF STABLES - TRANGIE

Nightly Charge up to 3 nights per stall per night	\$15.60	\$14.73	\$1.47	\$16.20	3.85%	N	Y	999
Weekly Rate or more than 4 nights per stall per night	\$11.40	\$10.73	\$1.07	\$11.80	3.51%	N	Y	999

HORSE TRAINING CLASSES - TRANGIE

Use of facilities plus arena for horse training classes – per day	\$171.00	\$160.00	\$16.00	\$176.00	2.92%	N	Y	999
If stables are used in conjunction with classes – per day	\$57.50	\$53.64	\$5.36	\$59.00	2.61%	N	Y	999

HIRE HORSE BOXES

Per Box – per week	\$5.50	\$5.18	\$0.52	\$5.70	3.64%	N	Y	999
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HIRE CATTLE YARDS - TRANGIE

Per pen – per week	\$11.80	\$11.09	\$1.11	\$12.20	3.39%	N	Y	999
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Name	Year 22/23	Year 23/24			Increase %	S	GST	CL1
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)				

TRAINERS - TRANGIE

Use of stables/cattle pavilion per week	\$49.00	\$46.36	\$4.64	\$51.00	4.08%	N	Y	999
Use of facilities only per week (including the track) – up to 2 horses	\$12.40	\$11.64	\$1.16	\$12.80	3.23%	N	Y	999
Use of facilities only per week (including the track) – more than 2 horses	\$32.00	\$30.00	\$3.00	\$33.00	3.13%	N	Y	999

TRAINER'S LICENCE - TRANGIE

Trainer's Annual Charge	\$118.00	\$110.91	\$11.09	\$122.00	3.39%	N	Y	999
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J

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Junior Sporting Bodies	62
Junior Sporting Bodies	64
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K

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L

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Light Truck (2-3 tonne) – full load – SORTED	43
Light Truck (2-3 tonne) – full load – UNSORTED	44
Light Truck (2-3 tonne) – part load – SORTED	44
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Light Truck, 8.25 x 15/16	45
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Lighting (Cost recovery per unit used plus 25% contribution to renewal costs to be placed in reserve)	64
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M

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Machinery Sales per day	68
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Medium Duty Crossing @ 3.5m width	42
Medium Truck (8-9 Tonne) – full load	47
Medium Truck (8-9 tonne) – full load – SORTED	44
Medium Truck (8-9 tonne) – full load – UNSORTED	44
Medium Truck (8-9 tonne) – part load – SORTED	44
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Minimum Charge	51
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Monthly – Adults	61
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Natural (per cubic metre of road disturbed) – case by case, based on Council estimates to reinstate	41
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Nightly Charge up to 3 nights per stall per night	66
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O

Occupied – Per approved receptacle in the garbage collection area (Residential) – Weekly Collection - Kerbside	42
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Operate a manufactured home estate	16
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Original development application did not involve the erection of a building, the carrying out of a work or the demolition of a work or building (Minimal environmental impact)	24
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PC Computers - MRL Decommissioned	40
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Per Additional Officer per hour	20
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Place a waste storage container in a public place	15
Place waste in a public place	15
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Plastic and steel farm chemical drums that are correctly cleaned to “triple rinse” standard and delivered Monday to Friday	46
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Plus Chemical	17
Plus each advertisement in excess of one (1) or fee based on value (whichever is greater)	21
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	23
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	26
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	28
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	23
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	26
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	28
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	22
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	25
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Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000	22
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	22
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	26
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	27
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Plus per \$1,000 (or part of \$1,000) of the estimated cost	25
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Small Truck (4-5 tonne) – full load – SORTED	44
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T

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U

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W

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Draft Delivery Program

2022/23 - 2026/27

Reports to Council - General Manager

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Narromine Shire Vision

The Narromine Shire is a friendly place to live with a strong sense of community that values our services, facilities and our natural rural environment.

We are a community that values the diversity of people, ideas, perspectives and experiences.

We work together to strive towards a vibrant, safe and engaged community that provides opportunities for all its members.

Our Council is a leader for our community, sharing the responsibility for growth, development and provision of services.

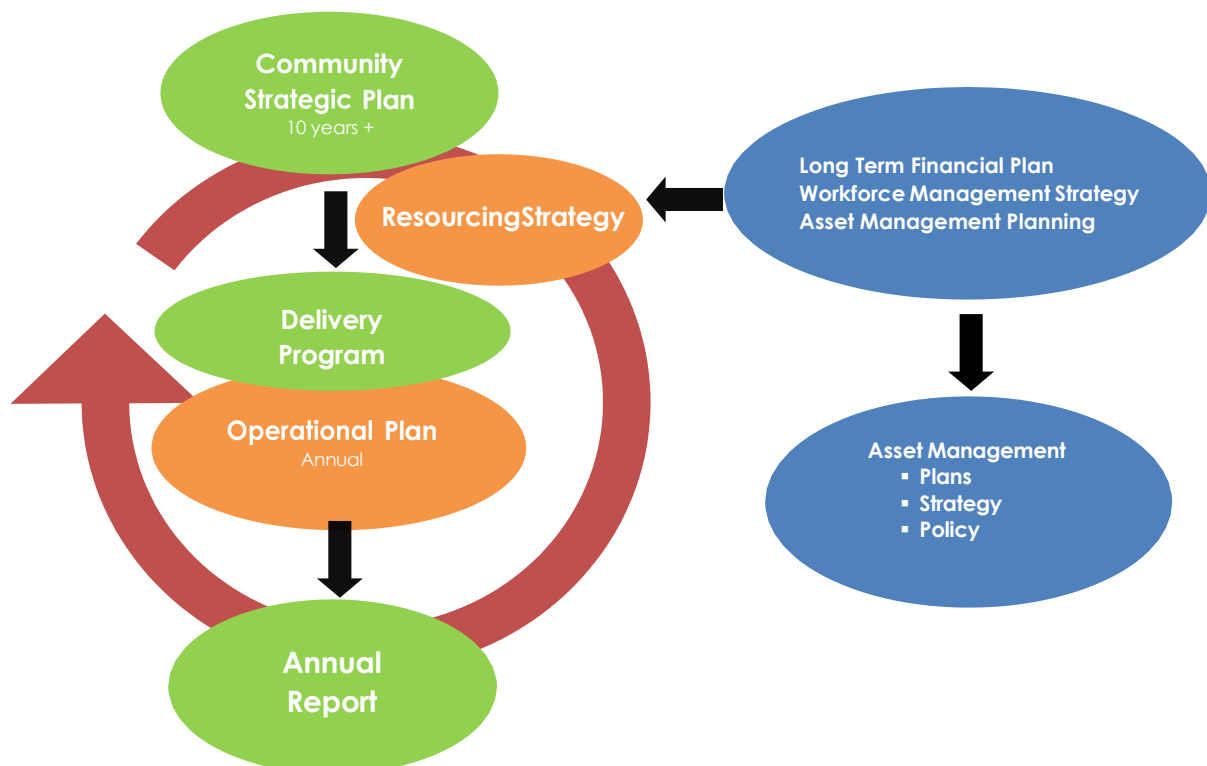


Integrated Planning and Reporting

Integrated Planning and Reporting is a framework for planning and reporting which was introduced by Local Government across New South Wales. It aims to ensure that councils become better at reflecting community aspirations within their activity base. In order to ensure that this occurs, a new approach has been taken on how councils develop their budgets and programs on an annual basis.

The principal components of integrated planning and reporting are:

- **Narromine Shire Council Community Strategic Plan 2032** is the highest-level plan Council will prepare. The purpose of this plan is to identify the core strategic objectives of the Narromine Shire community for the future.
- **Delivery Program 2022/23 - 2026/27** sets out the principal activities to be undertaken by Council over a Council term, to implement the objectives identified in the Community Strategic Plan.
- **Operational Plan** is the annual plan detailing Council's activities and budget for the immediate next year under the Delivery Program.
- **Resourcing Strategy** – The Community Strategic Plan expresses long term community aspirations; however, these will not be achieved without sufficient resources – time, money, assets and people to actually carry them out. The Resourcing Strategy comprises:
 - **Long Term Financial Plan**
 - **Workforce Management Strategy**
 - **Asset Management Plan**



Report on Progress

Council will report periodically on the progress of the activities undertaken in achieving the strategic objectives.

Key accountability reporting points are:

- Six monthly reports by the General Manager to Council on progress in achieving the actions in the Delivery Program and Operational Plan;
- Annual Report by Council which is prepared after the end of the financial year, reporting achievements for each year, against the Delivery Program and Operational Plan;
- Every four years, tied to the Council election cycle, the Delivery Program must be reported upon by the outgoing Council, State of our City (formerly End of Term) Report, as to the outcomes achieved during the previous four years; and
- The incoming Council must undertake a review of the Community Strategic Plan and develop its own Delivery Program for the ensuing four years.

Delivery Program

This is the plan where the community's strategic goals are translated into actions. These are the principal activities to be undertaken by Council to implement the objectives established by the Community Strategic Plan within the resources available under the Resourcing Strategy.

The Delivery Program is a statement of commitment to the community from each newly elected Council. It is designed as the single point of reference for all principal activities undertaken by Council during its term. All plans, projects, activities and funding allocations must be directly linked to this Program.

As Local Government is a division of State Government, it is appropriate that Council's goals are linked to the 32 goals developed by the State Government in their 2021 plan. These are referenced as 'SP number' for each Delivery Program goal.

Financial Estimates

The Financial estimates for the 4-year period are supplied in the table below and indicate Council's ordinary functions as well as those outlined within this Delivery Plan 2022-2026.

Financial Estimate 2022-2026	2022-23	2023-24	2024-25	2025-26
Governance	1,825,810	1,780,165	1,807,936	1,828,004
Finance and Administration	(9,619,264)	(9,763,553)	(9,910,006)	(10,058,656)
Engineering Services	1,438,034	1,402,083	1,423,955	1,439,761
Public Order and Safety	535,838	522,442	530,592	536,482
Environmental and Health Services	750,743	731,974	743,393	751,645
Community and Cultural Services	1,183,138	1,153,560	1,171,556	1,184,560
Planning and Development	1,900	1,853	1,882	1,903
Waste Management Services	(478,956)	(483,746)	(488,583)	(493,469)
Infrastructure	2,694,751	2,277,587	2,312,975	2,338,385
Recreational Facilities	1,846,167	1,800,013	1,828,093	1,848,385
Economic Development	(605,521)	556,276	564,954	571,225
Water Supply Services	(440,423)	(348,280)	(345,883)	(335,955)
Sewer Services	(489,134)	(462,064)	(465,113)	(463,986)
Net Result - (Surplus)/Deficit	(1,356,917)	(831,690)	(824,249)	(851,716)

Areas of Responsibility

Mayor and Councillors



General Manager



Infrastructure & Engineering Services	Finance & Corporate Strategy	Community & Economic Development	Governance
<ul style="list-style-type: none"> • Public Cemeteries • Infrastructure & Buildings • Fire Protection & Emergency Services • Public Order & Safety • Construction & Maintenance (including roads) • Stormwater Management • Aerodrome • Water & Sewerage Services • Recreational Buildings & Infrastructure, Parks, Playing Fields & Reserves, Swimming Pools • Saleyards • Public Conveniences • Community Halls • Asset Management • Operational Support – Depot & Plant • Waste Management – Domestic & Commercial 	<ul style="list-style-type: none"> • Financial Management • Business Analysis • Information Technology • Integrated Planning & Reporting • Long Term Financial Plans • Customer Service • Cemetery Records • Rating & Valuations • Water & Sewerage Charges • Creditors • Debtors • Investments • Debt Recovery • Operational Support – Depot & Plant 	<ul style="list-style-type: none"> • Community Services • Library Services • Cultural Development • Showground Management • Tourism / Events • Program Management • Economic Development, Major Events, Business Attraction & Retention • Strategic Planning, Development Assessment & Compliance, 	<ul style="list-style-type: none"> • Governance, Records Management, Property Services, Executive Services, Legal & Insurance • Biosecurity Weeds, Environment, Health, Administration & Inspection, Animal Control, Waste – Licensing / Compliance • Mayor & Council Secretariat • Industrial Relations, WHS & Risk Management, Human Resources, Payroll, Workforce Planning, Workers' Compensation

Legend Key:

- | | | | |
|-----|---------------------------------------|---|---------|
| GM | General Manager | P | Partner |
| IES | Infrastructure & Engineering Services | L | Leader |
| FCS | Finance & Corporate Services | | |
| CED | Community & Economic Development | | |
| G | Governance | | |

1 Vibrant Communities

Our Goal: We want to create a safe, healthy and connected region that encourages participating and creates a strong sense of pride in our community and each other's well-being.



Vibrant Communities

1.1 A SAFE, ACTIVE AND HEALTHY COMMUNITY – SP Nos 16, 23, 27.

Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
1.1.1 Advocate, represent and promote programs that will minimise crime and assist in crime protection for our community							
1.1.1.1 Liaise with Police and other community groups.	GM	P	Liaise every six months with police, advocating for crime minimisation.	X	X	X	X
1.1.1.2 Review Alcohol Free Zones within the Shire.	G	L	Adoption of Alcohol-Free zones by Council every four (4) years.			X	
1.1.1.3 Undertake activities in the Crime Minimisation Strategy.	CED	L	Activities completed in accordance with Action Plan.	X	X	X	X
1.1.2 Retain and enhance strategies for safety in public places							
1.1.2.1 Coordinate annual inspection of Council streetlights to ensure adequate operation.	IES	P	Audit conducted annually.	X	X	X	X
1.1.2.2 Reduce risks of nuisance and harm from companion animals.	G	L	Continue to provide ranger services in accordance with legislative provisions.	X	X	X	X
1.1.3 Promote services and provide facilities that foster healthy lifestyles							
1.1.3.1 Develop and publicise a brochure on the facilities available in the Shire.	CED	L	Review and update services/facilities brochure.	X	X	X	X
1.1.3.2 Promote recreational opportunities for all ages through website, social media and other available networks.	CED	L	Update information monthly.	X	X	X	X
1.1.3.3 Participate in Interagency Meetings and provide Council assistance where appropriate.	CED	P	75% attendance.	X	X	X	X
1.1.4 Recognise the importance and consider resources needed to maintain open spaces, to encourage greater use by the community							
1.1.4.1 Upgrade recreational services booking system and streamline allocation process for all recreational facilities.	CED	P	Implement a streamlined process of bookings by 30 June 2024. Promote booking system throughout the community.	X	X	X	X

1.1 A SAFE, ACTIVE AND HEALTHY COMMUNITY – SP Nos 16, 23, 27.							
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
1.1.4.2 Implementation of the Sports and Recreational Services Master Plan.	CED	L	Seek grant funding to implement actions.	X	X	X	X
1.1.4.3 Promote sporting opportunities for all ages through website, social media and other available networks.	CED	L	Update information monthly as required.	X	X	X	X
1.1.4.4 Implement strategies in the Sports and Recreational Services Masterplan for the provision of cycleway and walkway routes in Narromine and Trangie.	CED	L	Seek grant funding for construction of cycleway and walkway routes.	X	X	X	X
1.1.5 Retain and enhance existing health services including the Narromine and Trangie Hospitals and the Narromine Shire Family Medical Centre							
1.1.5.1 Maintain health services provided within Council owned Narromine Shire Family Medical Health Centre and Trangie Doctor's Surgery to meet the needs of the users.	IES	P	Continue to provide facilities for the provision of GP and allied health services to assist with continuity of service in Narromine and Trangie.	X	X	X	X
1.1.5.2 Strengthen relationships with key medical agencies within the Shire.	GM	P	Meet biannually with Western NSW LHD Narromine and Trangie health providers.	X	X	X	X
1.1.6 The Narromine and Trangie swimming pools are accessible, affordable and provide a range of modern facilities for all ages and those with limited mobility							
1.1.6.1 Upgrade club house at Narromine Pool.	CED	L	Attract funding to improve the facility.	X	X		
1.1.6.2 Review operational costs of Narromine and Trangie Pools and determine fees and charges annually.	CED	L	Fees and charges reviewed and adopted by 30 June each year. Continual review of existing and future operational model of aquatic centres.	X	X	X	X
1.1.7 Provide active and passive recreation facilities and services for all							
1.1.7.1 Maintain and enhance outdoor fitness equipment in appropriate parks and open spaces.	IES	L	Seek funding to attract installation of outdoor fitness Equipment by 30 June 2024.		X		
1.1.7.2 Upgrade to Sporting Facilities (subject to successful grant application).	CED	L	Successful funding applications and works completed.				X
1.1.8 Revitalise the Narromine Sports Centre into an accessible, affordable multi-purpose Centre							
1.1.8.1 Upgrade existing air-conditioning at the Narromine Sports Centre.	IES	L	Upgrade completed by 30 June 2024.		X		
1.1.8.2 Refurbish roofing of Narromine Sports Centre.	IES	L	Upgrade completed by 30 June 2024.		X		
1.1.8.3 Ensure adequate resources are allocated to the Sports Centre to maintain facilities in accordance with community usage.	CED	L	Review fees and charges annually by 30 June.	X	X	X	X

1.1 A SAFE, ACTIVE AND HEALTHY COMMUNITY – SP Nos 16, 23, 27.							
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
1.1.8.4 Investigate the security solutions for the Narromine Sports Centre.	CED	L	Attract funding if necessary to improve security.		X		X
1.1.8.5 Undertake audit of gym equipment and replace redundant items with items of greater functionality.	CED	L	Audit gym equipment and procure suitable replacement equipment by 30 June 2025.			X	
1.1.9 Promote connections between sporting user groups							
1.1.9.1 Convene and support biannual sports user group workshops in winter and summer.	CED	P	100% Biannual meetings held with sports user groups.	X	X	X	X
1.1.9.2 Prepare Leases/Licenses or User Agreements for all Sporting Groups using Council's sporting fields.	CED	L	Agreements prepared for all user groups.	X	X	X	X
1.1.10 Ensure that quality built and natural shade is provided to public places, open spaces and recreation facilities							
1.1.10.1 Continue to implement actions identified within Council's Sport and Recreational Master Plan with regard to the provision of increased shade in public parks and open spaces including footpaths, cycleways and associated facilities.	CED	L	Items actioned as per Master Plan	X	X	X	X

1.2 A VIBRANT AND DIVERSE COMMUNITY THAT HAS A STRONG SENSE OF BELONGING AND WELLBEING – SP Nos 13, 14, 24, 27.							
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
1.2.1 Share and celebrate our cultural and social diversity through local events, programs and projects							
1.1.2.1 In partnership with the community, continue to facilitate events that celebrate community values including all groups within the community and provide financial and in-kind assistance for community and private events.	CED	P	Two major events held annually.	X	X	X	X
1.2.2 Encourage volunteering in the Shire and recognise the positive outcomes for both the community and volunteers							
1.2.2.1 Provide grants through the Donations, Sponsorships & Waiver of Fees & Charges Policy process to community groups, with an emphasis on sports, recreation, arts, cultural, leadership and development activities.	FCS	L	Submissions advertised and received by 30 September, and applicants advised by 30 November each year.	X	X	X	X
1.2.2.2 Continue to support the Local History Groups in Narromine and Trangie with a financial contribution to assist with their work.	CED	L	Donation to both Local History Groups in the Annual Budget.	X	X	X	X
1.2.2.3 Give public recognition of volunteer service.	CED	L	Hold annual volunteers' recognition morning tea.	X	X	X	X
1.2.3 Protect and celebrate Aboriginal heritage and culture and provide opportunities for interpretation and understanding							
1.2.3.1 Liaise with Local Aboriginal Land Councils to enhance the opportunities for the Indigenous community.	CED	P	Two meetings co-ordinated per year.	X	X	X	X
1.2.3.2 Assist with NAIDOC Week, Reconciliation Day and other events of importance to the Aboriginal community.	CED	P	Involvement at these events on an annual basis.	X	X	X	X
1.2.3.3 Implement Targets in the Aboriginal Community Memorandum of Understanding (MOU) Action Plan.	CED	P	Co-ordinate meeting every six (6) months to discuss targets in Action Plan.	X	X	X	X
1.2.4 Develop strategies to create a 'village feel' and enhance community lifestyle to be more attractive for visitors							
1.2.4.1 Develop a 'lifestyle' branding strategy for the towns and villages within the Shire.	CED	P	'Lifestyle' branding strategy complete by 2024.		X		
1.2.4.2 Implement deliverables identified in the branding strategy.	CED	L	Full implementation by 30 June 2026.			X	X
1.2.5 Advocate for high quality aged care that enables older people to be integrated and active in the community							
1.2.5.1 Continue to advocate for Aged Care Facilities within our Shire.	CED	P	Meet annually with Aged Care providers.	X	X	X	X

1.3 A COMMUNITY THAT CAN ACCESS A RANGE OF FORMAL AND INFORMAL EDUCATION, INFORMATION AND OTHER SERVICES AND OPPORTUNITIES TO ENHANCE THEIR LIVES – SP No 15.							
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
1.3.1 Advocate for a range of childcare facilities, preschools and after-hours care is affordable and available to all families							
1.3.1.1 Advocate where possible for the increased provision of childcare opportunities within the Shire.	GM	P	Meet every six months with State and Federal Local Members ensuring the provision of childcare services in our Shire.	X	X	X	X
1.3.2 Advocate for support for activities that foster connections between children and older people							
1.3.2.1 Macquarie Regional Library interact with both children and elderly.	CED	P	Activities are held twice a year.	X	X	X	X
1.3.3 Encourage and support education providers to develop niche courses that meet the specific needs of local/regional developments/industries/agencies							
1.3.3.1 Advocate for industry specific training.	GM	P	Meet with vocational trainers twice a year.	X	X	X	X
1.3.4 Enhance our libraries and community spaces to become connected learning centres for people to share knowledge							
1.3.4.1 Work in conjunction with Macquarie Regional Library to facilitate local training opportunities for the community.	CED	P	At least two local training sessions offered annually.	X	X	X	X
1.4 ACCESSIBLE FACILITIES AND SERVICES ARE AVAILABLE FOR PEOPLE WITH LIMITED MOBILITY - SP No 14.							
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
1.4.1 Work in partnership with the Shire's disability groups and other agencies to implement strategies and activities that increase access and improve the lives of those with a disability the DIAP							
1.4.1.1 Review Implement Actions from Council's Disability Inclusion Action Plan (DIAP).	CED	L	100% DIAP targets met.	X	X	X	X
1.4.2 Work in partnership to ensure our towns including businesses are "mobility friendly"							
1.4.2.1 Promote mobility friendly access in the Shire.	CED	L	Evidence of improvement for accessibility in our town centres.	X	X	X	X

2 Growing our Economy

Our Goal: We have a diverse economy with thriving businesses that offer a range of employment opportunities supported by skill development options.



Growing Our Economy

2.1 TO SUSTAIN AND GROW OUR LOCAL POPULATION – SP No 3.

Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
2.1.1 Develop and implement an economic development strategic framework that supports the growth of the local population base							
2.1.1.1 Review Council's Economic Development Strategy.	CED	L	Economic Development Strategy review by 30 June 2024.		X		
2.1.1.2 Implement identified actions within Economic Development Strategy.	CED	L	Continue to implement Action Plan deliverables.	X	X	X	X
2.1.2 Form partnerships and alliances to market the Shire to new residents and businesses							
2.1.2.1 Continue to promote the Narromine Region to attract new residents.	CED	P	Update information regularly.	X	X	X	X
			Monitor website visits and performance of the Narromine Region website.	X	X	X	X
2.1.2.2 Continue to host the annual 'new residents' night.	CED	P	Host new resident night annually.	X	X	X	X
2.1.2.3 Continue to work with local retailers to help promote the Narromine Region.	CED	P	Support retailers with two (2) promotions annually.	X	X	X	X
2.1.3 Resolve issues surrounding the flood levee and impacts on residential development							
2.1.3.1 Finalise the risk and feasibility study for the Narromine levee.	IES	L	Peer review recommendations finalised by 30 June 2024.		X		
2.1.3.2 Seek grant funding and determine loan funding requirements for the flood levee construction project.	IES	L	Obtain grant funding by 30 June 2025.			X	
2.1.3.3 Finalise funding proposal, project plan and tender documents for the Narromine flood levee.	IES	L	Finalise tender by 30 June 2026.				X
2.1.4 New plans and strategies are developed in line with the community's needs and encourages economic growth							
2.1.4.1 Review Land Use Strategies in line with results of Economic Development Strategy to ensure planned land releases to stimulate economy.	CED	L	Review Council's Land Use Strategies following review of the Economic Development Strategy.	X	X	X	X
2.1.4.2 Review Employment Lands Strategy	GM	L	Review of strategy completed by 30 June 2024.		X		

2.2 THE ONGOING DEVELOPMENT, DIVERSIFICATION AND SUSTAINABILITY OF THE LOCAL BUSINESS AND INDUSTRY BASE – SP No. 4.

Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
2.2.1 To foster our agricultural sector through the identification and support of value adding opportunities							
2.2.1.1 Support industry event specifically targeting agricultural value add opportunities.	CED	P	Industry event held biennially.	X	X	X	X
2.2.2 Actively encourage and support the growth and expansion of the existing aviation industry and the region's capacity to attract and establish new aviation business							
2.2.2.1 Encourage long term leaseholders of buildings and hangars to purchase their land sites at Narramine aerodrome.	GM	L	Subdivision of appropriate sites lodged for future land sales by 30 June 2026.				X
2.2.3 Protect high value land resources and maximising opportunities for sustainable growth of existing industries							
2.2.3.1 Identify appropriate sites, in accordance with Land Use Strategy, for value added agricultural related industries.	CED	L	Work with Department of Planning and Environment to implement actions from Local Strategic Planning Statement (LSPS).			X	
2.2.4 Create and support a strong tourism industry that maximises benefits from visitors to the Shire							
2.2.4.1 Promote services to highlight tourism events and points of interest in the Shire.	CED	L	Increased online engagement by 10%.	X	X	X	X
2.2.4.2 In conjunction with other Orana Region councils undertake joint regional promotions and/or activities.	CED	P	Annual promotion.	X	X	X	X
2.2.5 Planning mechanisms that support the provision of suitable and serviceable land that will support infrastructure that allows for localised employment opportunities							
2.2.5.1 Carry out Water and Sewerage Strategic Planning.	IES	L	Complete and obtain Dept Planning and Environment Water concurrence with Integrated Water Cycle Management Strategy (IWCMS). Complete 30-year Total Asset Management Plan and 30 Year Long Term Financial Plan. Complete 5-year Drought Contingency and Emergency Response Plan. Complete State Funded Options Study for Narramine Water Quality and Water Security Risks to obtain State funding to address identified risks. Obtain and expend funding in provision of concept and detailed designs for Narramine water. Secure grant funding and call tenders for construction of Narramine Water Treatment Plant.	X	X	X	X

2.2.6 Promote business networks that encourage a supportive business culture and an attitude of entrepreneurship							
2.2.6.1 Encourage businesses to work with Council to support a business culture within our Shire.	CED	P	One business forum per year held by Council.	X	X	X	X
2.3 TO ENCOURAGE INDUSTRY DEVELOPMENT – SP No 4.							
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
2.3.1 Support the growth and development of new and existing businesses and industry							
2.3.1.1 Promote the Narromine region to attract further economic development and growth.	CED	L	Meet every six months with RDA Orana and relevant State agencies and partners.	X	X	X	X

3 Protecting and Enhancing our Environment

Our Goal: We value our natural and built environment, our resources for the enjoyment of the community and visitors to our Shire.



Protecting & Enhancing our Environment

3.1 MANAGE OUR NATURAL ENVIRONMENTS FOR CURRENT AND FUTURE GENERATIONS – SP No 22.

Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
3.1.1 Identify and protect areas of high natural value							
3.1.1.1 Retain appropriate land use zones to avoid inappropriate development in environmentally sensitive areas.	CED	L	LEP and DCP revisions to consider protection of newly identified areas of natural value and any areas of outstanding biodiversity value.	X			
3.1.1.2 Facilitate the growth and sustainability of the community through planning policy	CED	L	Ensure relevant revisions of Council's strategic planning documentation to support the aims of the Local Environmental Plan.		X	X	X
3.1.2 Enhance, protect and celebrate our river systems and wetlands							
3.1.2.1 Maintain involvement with the Central West Councils Environment and Waterways Alliance and Macquarie Valley Weeds Committee and LLS Weeds Group.	IES	P	Representation and 90% attendance at meetings.	X	X	X	X
3.1.2.2 Continue the annual fingerling release into the waterways in conjunction with Macquarie Cotton Growers Association.	G	P	Apply for appropriate funding to allow fingerling releases annually.	X	X	X	X
3.1.2.3 Finalise the construction activities and redevelopment of the Narromine wetlands into a natural ecosystem.	IES	L	Construction completed by 31 December 2023.		X		
3.1.3 Ensure preservation and maintenance of the Shire's heritage buildings, objects and places of interest							
3.1.3.1 Encourage owners of heritage items to maintain their buildings and sites.	CED	L	Facilitate the opportunities to promote heritage funding to the community.	X	X	X	X
3.1.4 Ensure the Shire's rural land is managed appropriately through holistic planning							
3.1.4.1 Continue to provide biosecurity in line with Weeds Action Plan.	G	L	Determined by continuation of funding from LLS to support biosecurity measures throughout the Shire.	X	X	X	X
3.1.4.2 Maintain involvement with Macquarie Valley Weeds Committee.	G	L	Maintain involvement with Macquarie Valley Weeds Committee.	X	X	X	X
3.1.5 Reduce waste to landfill through effective and efficient domestic waste and recycling services to the community							
3.1.5.1 Implement actions from Narromine Shire Waste Management Strategy.	IES	L	Ensure Actions are completed in line with Strategy.	X	X	X	X
3.1.5.2 Continue the provision of kerbside recycling services to the community.	IES	L	Renew Tender for Recycling prior to 30 June 2028.	X	X	X	X
3.1.5.3 Continue to be a member council of Net Waste and attend regional forums to address waste management issues at a regional level.	IES	P	90% attendance at NetWaste meetings.	X	X	X	X

3.2 WE ARE A SUSTAINABLE, ENVIRONMENTAL COMMUNITY WITH A GREAT APPRECIATION OF OUR NATURAL ASSETS – SP No 22.							
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
3.2.1 Encourage appreciation of natural areas through the development and promotion of environmental education							
3.2.1.1 Continue to promote community education campaigns through Net Waste and FOGO presenting the benefits of recycling and educating the community regarding which items can be recycled.	IES	P	At least one community education program conducted annually.	X	X	X	X
3.2.2 Support the work of local environmental groups that improves the natural diversity of our environmentally sensitive areas							
3.2.2.1 Partner with Local Land Services to support environmental programs within the Shire.	G	L	Participation in relevant grant funded programs	X	X	X	X
3.2.3 Support, promote and encourage environmentally sustainable practices throughout our businesses							
3.2.3.1 Encourage environmentally sustainable, safe and more economical utilisation of Council's fleet.	IES	L	Install GPS tracking on larger plant.	X	X	X	X
3.2.3.2 Promote and encourage environmentally sustainable practices to local business.	G	P	Annual promotional material to local businesses.	X	X	X	X
3.3 A COMMUNITY THAT VALUES THE EFFICIENT USE OF UTILITIES, NATURAL RESOURCES AND ENERGY – SP. No 33.							
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
3.3.1 Implement water and energy efficiency programs and identify activities and initiatives for alternative water and energy sources							
3.3.1.1 Promote efficiency programs.	IES	L	Publicise two (2) efficiency programs and activities per year.	X	X	X	X
3.3.2 Ensure development needs align to utilities infrastructure							
3.3.2.1 Ensure all development approvals consider existing utilities infrastructure in their determination.	CED	L	100% of approvals have had adequacy of existing utilities determined.	X	X	X	X
3.3.2.2 Utilities performance audited annually through Triple Bottom Line (TBL) reporting.	IES	L	Report submitted annually. Achieve 100% compliance with TBL reporting.	X	X	X	X
3.3.3 Advocate for Shire-wide access to reliable and affordable internet and communications technology							
3.3.3.1 Advocate for a Shire-wide connectivity and affordable access to internet and communications technology.	GM	P	Reduce the areas of mobile / communication black spots within the Shire.	X	X	X	X

3.4 ENSURE A RANGE OF HOUSING OPTIONS FOR THE COMMUNITY – SP No 20.							
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
3.4.1 Ensure older people have appropriate accommodation to meet their needs							
3.4.1.1 Identify aged care accommodation needs within the Shire with relevant providers.	GM	P	Advocate for the provision of aged care accommodation services.	X	X	X	X
3.4.2 Ensure appropriately zoned land that meets residential needs throughout the Shire's communities							
3.4.2.1 Monitor take-up of all land use zones vacant land and identify short falls.	CED	L	Review supply of vacant land six monthly.	X	X	X	X
3.4.3 Develop appropriate development controls that promote excellence in design and sustainability outcomes.							
3.4.3.1 Review DCP in accordance with legislative changes.	CED	L	Review undertaken every 5 years.	X			
3.5 OUR COMMUNITY IS WELL CONNECTED THROUGH OUR CYCLEWAYS, FOOTPATHS AND PUBLIC TRANSPORT SYSTEMS – SP No 9.							
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
3.5.1 Provide advocacy and support on transport issues that best meet the needs of our residents							
3.5.1.1 Advocate to ensure that transport issues of our residents are adequately addressed.	GM	P	Meet with State and Regional Local Members, six monthly.	X	X	X	X
3.5.2 Maintain aerodrome infrastructure to increase the viability and sustainability of aerodrome operations							
3.5.2.1 Implement Aerodrome Strategic and Master Plan.	IES	L	Implement actions in the Master Plan.	X	X	X	X
3.5.2.2 Maintain the Narromine Aerodrome facility to meet reasonable user expectations and CASA requirements within the allocated budget.	IES	L	Complete Obstacle Limitation Surface (OLS) Survey annually by 30 November.	X	X	X	X
3.5.2.3 Undertake inspections on operational areas.	IES	L	Minimum 52 inspections per year.	X	X	X	X
3.5.2.4 Maintenance of glider grassed runways.	IES	L	Slashing undertaken minimum 26 times per year.	X	X	X	X
3.5.3 Plan and provide accessible and well-connected footpaths, cycleways and associated facilities within the Shire							
3.5.3.1 Ensure priority measures implemented from the PAMP.	IES	L	Annual inspections of footpaths and cycleways prior to finalising works program.	X	X	X	X
	IES	L	Annual works program identified by inspections and PAMP priorities, adopted annually.	X	X	X	X

3.6 OUR ROAD NETWORK IS SAFE, WELL MAINTAINED AND APPROPRIATELY FUNDED – SP No 10.

Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
3.6.1 Ensure local and regional roads <u>network</u> best meets the needs of road users and industry							
3.6.1.1 Review and implement Council's ten-year roads Capital Works Program.	IES	L	Ten Year Capital Works Program updated annually and adopted by 30 June.	X	X	X	X
			Works program completed within + / - 5%.	X	X	X	X
3.6.1.2 Continue to maintain roadside slashing when grass impedes visibility.	IES	L	Undertake slashing program annually.	X	X	X	X
3.6.1.3 Apply for hazard reduction funding through Rural Fire Fighting Fund.	IES	P	Apply for funding Funding application submitted prior to 31 March annually.	X	X	X	X
3.6.2 Advocate for continued and increased funding for the rural road network							
3.6.2.1 Meet with State and Federal Members and the Roads Minister on rural road funding issues.	GM	P	Meet every six months with state and federal members, and annually with NSW Minister for Roads.	X	X	X	X
3.6.3 Ensure local and regional roads are safe, well-constructed for continued and increased funding for the rural road network <u>maintained</u>							
3.6.3.1 Meet with State and Federal Members and the Roads Minister on rural road funding issues and safety.	IES	L	Meet every six months with state and federal members, and annually with NSW Minister for Roads.	X	X	X	X

4 Proactive Leadership

Our Goal: We are an open and accountable local government that involves our community in the decision-making process, effectively manages our public resources through sound financial management and well-informed strategic planning for our Shire's future.



Proactive Leadership

4.1 PROVISION OF AN ACCOUNTABLE AND TRANSPARENT LEADERSHIP – SP Nos 30,31,32.

Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
4.1.1 Enhance open and interactive communication between Council and the community guided by a Community Engagement Strategy which is monitored and reviewed							
4.1.1.1 Continue to gather feedback regarding community engagement strategies	CED	L	Annual review of community engagement strategy to Council by 30 November.	X	X	X	X
4.1.1.2 Promote the positive aspects of Narramine Shire Council. Provide important information to the community.	CED	L	Provide updates at least monthly to the community on Council activities through all means available within the communications strategy.	X	X	X	X
4.1.1.3 Review Council's Communications Strategy.	CED	L	Review of strategy completed by 30 November 2022.	X			
4.1.2 The Council elected members are representative of the community and provide strong and visionary leadership							
4.1.2.1 Councillors maintain strategic community focus through strong and visionary leadership.	GM	L	Positive media around Council's strategic approach.	X	X	X	X
4.1.3 Provide opportunities for community members to participate in Council's decision-making processes							
4.1.3.1 Review Council's Code of Meeting Practice.	G	L	Review complete within 12 months of local government election.	X			
4.1.3.2 Provide an opportunity for the public to address Council on relevant issues through the Public Forum Policy at Council Meetings.	G	L	Advise the public of the availability of the public forum.	X	X	X	X
4.1.3.3 Continue to facilitate S355 Advisory Committees.	G	L	Annual review of Section 355 Committee Charters and annual appointment of delegates (September).	X	X	X	X
4.1.4 Facilitate a positive and professional image for the Narramine Shire community and Council							
4.1.4.1 Present a positive image of Council to the community.	CED	L	Provide weekly communications via various means per the communications strategy.	X	X	X	X
4.2.1 Strive for business excellence through continuous improvement and creativity							
4.2.1.1 Encourage and reward innovative practices within Council's workforce.	G	L	One innovation introduced per directorate each year.	X	X	X	X
4.2.1.2 Foster a culture of continuous improvement through Council's Employee Reward and Recognition Program.	G	L	Nominations received and awards presented.	X	X	X	X
4.2.1.3 Effective use of Audit Risk and Improvement Committee.	G	L	85% of identified recommendations actioned.	X	X	X	X

4.2 EFFECTIVE COUNCIL ORGANISATIONAL CAPABILITY AND CAPACITY – SP No 30.							
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
4.2.2 Ensure ongoing skills development of Council staff and professional development for Councillors							
4.2.2.1 Completion of annual training plans and delivery of identified development requirements.	G	L	Annual training program (aligned to skills steps and performance reviews) established by 31 May.	X	X	X	X
4.2.2.2 Enhance succession planning for highly specialised and technical roles.	G	L	Succession plans reviewed and completed.	X			
4.2.2.3 Provide policies, programs and initiatives that support work/life balance.	G	L	Initiatives communicated to employees and employee leave balances kept within acceptable limits.	X	X	X	X
4.2.2.4 Implement coaching and mentoring programs across the organisation to support leadership growth.	G	L	Leadership and management tools identified and made available.	X	X	X	X
4.2.2.5 Implementation of Councillor Training and Professional Development Program.	G	L	95% attendance rate at scheduled training events.	X	X	X	X
4.2.3 Ensure the integration of corporate plans set the long-term direction for the Local Government Area and Council							
4.2.3.1 Integrated Planning and Reporting documents reflect best practice.	FCS	L	All plans adopted by 30 June.	X	X	X	X
4.2.4 Provide responsive high-level customer service							
4.2.4.1 Monitor and review Councils Customer Service Policy.	FCS	L	Review complete every 4 years.	X			
4.2.4.2 Customer services standards.	FCS	L	Annual satisfaction survey.	X	X	X	X
4.2.4.3 Customer Requests responded to within time frames agreed in Customer Service Policy.	FCS	L	85% compliance with Customer Service Policy.	X	X	X	X
4.2.5 Attract and retain a quality workforce that meets the needs of the community and future strategic directions							
4.2.5.1 Promote future workforce development with options such as traineeships, apprenticeships and cadetships within each department.	G	L	Applicable positions assessed and filled.	X	X	X	X
4.2.5.2 Continue to implement Council's EEO management plan actions.	G	L	Review EEO Policy and Plan by 30 June 2023.	X			
4.2.5.3 Continue to implement best practice recruitment and selection practices, including strategies to fill gaps.	G	L	Vacancies filled within 90 business days.	X	X	X	X
4.2.5.4 Measure and improve employee engagement.	G	L	Employee engagement survey undertaken by 31 December 2023/24 and 2025/26.		X		X
4.2.6 Foster a positive and responsive <u>'can do'</u> approach by all Council staff and elected members							
4.2.6.1 Councillors and staff to act positively at all times.	GM	L	Number of complaints received.	X	X	X	X
4.2.6.2 Councillors and staff act ethically and make informed, transparent and inclusive decisions in the interest of the whole community.	GM	L	Number of complaints received.	X	X	X	X

4.3 A FINANCIALLY SOUND COUNCIL THAT IS RESPONSIBLE AND SUSTAINABLE – SP No 30.							
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
4.3.1 Operate and manage Council in a financially sustainable manner that meets all statutory and regulatory compliance and Council policies							
4.3.1.1 Implementation of the Delivery Program and Operational Plan including Budget and Asset Management Plan on an annual basis.	FCS	L	Plans and Budget Documentation endorsed by Council by 30 June each year.	X	X	X	X
4.3.1.2 Continue to prepare financially sustainable budgets for consideration by Council.	FCS	L	Council prepares annual balanced budget for adoption by Council.	X	X	X	X
4.3.1.3 Continue to develop revenue strategies that are equitable and contribute to a financially sustainable future.	FCS	L	Sustainable Statement of Revenue policy endorsed by council by 30 June each year.	X	X	X	X
4.3.1.4 Levy and collect rates and charges in accordance with statutory requirements and Council policies.	FCS	L	No known breaches of policy.	X	X	X	X
4.3.1.5 Provide monthly cash balances and detailed quarterly financial reports to Council.	FCS	L	Reports prepared and accepted by Councillors and management	X	X	X	X
4.3.1.6 Prepare Council's Annual Financial Accounts in accordance with relevant Acts and Regulations.	FCS	L	Unmodified audit report issued by 31 October each year	X	X	X	X
4.3.1.7 Ensure Council has adequate cash flow to meet their its needs.	FCS	L	Maintain level of outstanding rates and charges at below 10% at year end.	X	X	X	X
4.3.1.8 Ensure Council's long-term financial viability.	FCS	L	Maintain a debt service ratio below 10%.	X	X	X	X
4.3.1.9 Ensure accounting data is recorded accurately and returns are filed in accordance with legislative requirements.	FCS	L	Positive audit findings. Reduction in issues raised in management letter of medium consequence or higher.	X	X	X	X
4.3.2 Ensure sufficient resources to meet current and future needs of the community							
4.3.2.1 Maximise opportunities for utilising grants to supplement and support identified Council priorities and projects.	CED	L	At least two successful grants received each year for projects within Council priority areas.	X	X	X	X
4.3.2.2 Identify projects suitable for grant applications.	CED	L	At least five identified projects per year in the operational plan, subject to grant funds.	X	X	X	X

4.3 A FINANCIALLY SOUND COUNCIL THAT IS RESPONSIBLE AND SUSTAINABLE – SP No 30.							
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
4.3.3 Ensure Council's assets are monitored and well managed							
4.3.3.1 Review and update Asset Management Strategy.	IES	L	Strategy adopted by Council by 30 June every four years.	X		X	X
4.3.3.2 Review and update Asset Management Policy.	IES	L	Policy adopted by Council by 30 June every four years.	X		X	X
4.3.3.3 Review Asset Management Plans annually.	IES	L	Asset Management Plans updated annually by 30 June.	X	X	X	X
4.3.3.4 Undertake monthly inspections of Regional Roads.	IES	L	12 inspections of each Regional Road per year.	X	X	X	X
4.3.3.5 Undertake annual inspections of Local Roads.	IES	L	100% Local Roads inspected minimum of once per year.	X	X	X	X
4.3.3.6 Review and implement plant and fleet replacement strategy.	IES	L	Strategy reviewed and implemented.	X	X	X	X
4.3.3.7 Council Property Strategy reviewed and actions implemented.	GM	L	85% of actions implemented.	X	X	X	X
4.3.3.8 Review IT Strategic Plan.	FCS	L	Implement actions.	X	X	X	X
4.4 SOUND PARTNERSHIPS ARE ENCOURAGED AND FOSTERED – SP No 32.							
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
4.4.1 Provide sound input into State, Regional and Non-Government Organisation Plans and Strategies							
4.4.1.1 Active membership and representation on government, regional and other bodies.	GM	P	Maintain membership of relevant government, regional and area bodies.	X	X	X	X
4.4.1.2 Prepare submissions as required.	CED	L	One submission prepared per year.	X	X	X	X
4.4.1.3 Continue to participate in shared opportunities through Alliances.	GM	P	Attendance and participation in all Alliances meetings and activities.	X	X	X	X
4.4.2 Lobby and advocate for major infrastructure and issues for the Shire that are backed by sound research							
4.4.2.1 Represent the community's interests and lobbying on topics of significant impact to the Shire.	GM	L	One submission per quarter.	X	X	X	X
4.4.2.2 Advocate to other tiers of government for a better allocation of funding to support the delivery of services for which other levels of government have primary responsibility.	GM	P	Meet every six months with State and Federal Local Members and relevant agencies.	X	X	X	X

4.4 SOUND PARTNERSHIPS ARE ENCOURAGED AND FOSTERED – SP No 32.							
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year			
				22/23	23/24	24/25	25/26
4.4.3 Develop and build partnerships with state and federal governments, industry and community organisations to foster development and delivery of community services and emerging business sectors							
4.4.3.1 Build strong relationships with state and federal members and state government agency representatives and regional development organisations.	GM	P	Meet every six months with State and Federal Local Members and relevant agencies to ensure the development and delivery of community service and emerging business sectors.	X	X	X	X
4.4.3.2 Review Council's Social Plan.	CED	L	Implement actions in the Social Plan.	X	X	X	X
4.4.4 Assist in facilitating partnerships and collaboration at a local level between communities, groups, businesses and community organisations							
4.4.4.1 Work collaboratively with community groups through representation at the Interagency Group.	CED	P	Increase the representation of community groups within the Interagency group annually. Attendance at Interagency meetings, minimum 2 meetings per year.	X	X	X	X
4.4.4.2 Work collaboratively with the community through representation at Trangie Action Group and Tomingley Advancement Association.	CED	P	90% attendance by Councillor Representative.	X	X	X	X



MACQUARIE REGIONAL LIBRARY

2023-2024 Budget

2023-2024 Operational Plan

2023-2024 Fees and Charges

Macquarie Regional Library
Estimated - Detailed Financial Statements

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Operating					
Income					
Contributions - Annual					
Dubbo Regional Council	-1,037,716	-1,058,470	-1,079,639	-1,101,232	-1,123,257
Narromine Shire Council	-124,040	-124,838	-127,335	-129,882	-132,479
Warrumbungle Shire Council	-176,824	-178,068	-181,629	-185,262	-188,967
Warrumbungle Premium Services Provided	-41,318	-42,144	-42,987	-42,987	-42,987
Contributions - Annual Total	-1,379,898	-1,403,520	-1,431,590	-1,459,363	-1,487,691
Contributions - Collection Development					
Dubbo Regional Council	-155,657	-105,847	-107,964	-110,123	-112,326
Narromine Shire Council	-18,606	-12,484	-12,733	-12,988	-13,248
Warrumbungle Shire Council	-26,524	-17,807	-18,163	-18,526	-18,897
Contributions - Books Total	-200,787	-136,138	-138,860	-141,637	-144,471
Contributions - Salary					
Dubbo Regional Council	-981,960	-973,619	-1,033,829	-1,078,062	-1,113,457
Narromine Shire Council	-270,746	-262,649	-273,999	-290,933	-298,252
Warrumbungle Shire Council	-360,362	-352,313	-367,842	-384,090	-399,385
Contributions - Salary Total	-1,613,068	-1,588,581	-1,675,670	-1,753,085	-1,811,094
Library Council Subsidy					
Dubbo Regional Council	-172,253	-172,253	-172,253	-172,253	-172,253
Narromine Shire Council	-37,113	-37,113	-37,113	-37,113	-37,113
Warrumbungle Shire Council	-45,315	-45,315	-45,315	-45,315	-45,315
Library Council Subsidy Total	-254,681	-254,681	-254,681	-254,681	-254,681
Local Priority Project - Collection Development					
Dubbo Regional Council	-23,168	-23,168	-23,168	-23,168	-23,168
Narromine Shire Council	-25,195	-25,195	-25,195	-25,195	-25,195
Warrumbungle Shire Council	-25,772	-25,772	-25,772	-25,772	-25,772
Local Priority Project - Book Vote Total	-74,135	-74,135	-74,135	-74,135	-74,135
Local Priority Special Projects					
Dubbo Regional Council	-17,556	-17,556	-17,556	-17,556	-17,556
Narromine Shire Council	-18,896	-18,896	-18,896	-18,896	-18,896
Warrumbungle Shire Council	-19,329	-19,329	-19,329	-19,329	-19,329
Local Priority Special Projects Total	-55,781	-55,781	-55,781	-55,781	-55,781
Other Income					
Interest on Investments	-69,454	-69,454	-69,454	-69,454	-69,454
Grants	-3,084	0	0	0	0
Sundry Income	-514	0	0	0	0
Other Income Total	-73,052	-69,454	-69,454	-69,454	-69,454
Value Added Income					
Document Delivery	-500	-500	-500	-500	-500
Fees & Charges	-54,995	-57,226	-58,656	-60,122	-61,626
Value Added Income Total	-55,495	-57,726	-59,156	-60,622	-62,126
Income Total	-3,706,897	-3,640,016	-3,759,327	-3,868,758	-3,959,433

Macquarie Regional Library
Estimated - Detailed Financial Statements

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Expenditure					
Depreciation					
Furniture & Fittings	5,364	5,364	5,364	5,364	5,364
Office Equipment	42,313	42,313	42,313	42,313	42,313
Collections	232,967	232,967	232,967	232,967	232,967
Motor Vehicle	4,452	4,452	4,452	4,452	4,452
Depreciation Total	285,096	285,096	285,096	285,096	285,096
Information Technology					
Executive Council IT Support	9,385	41,811	42,668	44,141	45,024
Hardware Maintenance	1,115	1,000	1,020	1,040	1,061
Other Minor Equipment	55,212	48,000	48,000	48,000	48,000
Software Licences	43,000	50,000	52,500	55,125	57,881
Spydus Library Management System	59,749	66,800	66,800	66,800	68,470
Wan Charges	28,000	23,500	24,088	24,690	25,307
Information Technology Total	196,461	231,111	235,076	239,796	245,743
Library Services & Collections					
Children & Youth Services	12,629	16,766	17,136	17,515	17,903
Document Delivery	248	228	234	240	246
Dubbo External Customer Return Chute Upgrade	31,505	0	0	0	0
Early Childhood Literacy Program	27,535	0	0	0	0
e-Collection Development	95,972	100,000	102,500	105,063	107,690
LBW Trust - National Backyard Cricket	1,500	0	0	0	0
Local Special Projects	38,225	55,781	55,781	55,781	55,781
Marketing & Promotions	8,326	10,000	10,251	10,507	10,769
MRL Rebranding	35,000	35,000	0	0	0
On-Line Licences, Data Bases & Subscriptions	23,744	34,400	35,260	36,142	37,045
Serials	18,581	16,419	16,747	17,082	17,423
Summer Reading Club	3,870	4,000	4,100	4,203	4,308
Web Page Maintenance	5,753	6,000	6,150	6,304	6,462
Library Services & Collections Total	302,888	278,594	248,159	252,837	257,627
Management Services					
Audit Fees	8,182	4,335	4,422	4,510	4,600
Executive Council Administrative Expenses	94,045	96,307	98,715	101,183	104,218
Freight	23,008	29,847	29,816	35,779	42,935
Fringe Benefits Tax	2,295	2,400	2,400	2,400	2,400
General Expenses	77,342	32,252	42,268	32,284	32,300
Insurances	16,341	18,127	20,108	22,306	24,744
Memberships	3,175	3,500	3,500	3,500	3,500
Minor Equipment and Furniture	37,675	21,000	21,380	21,768	22,164
Motor Vehicle Expenses	8,576	5,727	5,956	6,194	6,442
Postage	4,400	3,060	3,121	3,183	3,247
Printing & Stationery	16,000	16,000	16,000	16,000	16,000
Rental Work Area	7,548	6,327	6,485	6,647	6,813
Staff Training	18,558	24,000	24,000	24,000	24,000
Telephone	17,333	18,530	18,993	19,468	19,955
Management Services Total	334,478	281,412	297,164	299,222	313,318

Macquarie Regional Library
Estimated - Detailed Financial Statements

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Salaries & Overheads					
Dubbo Regional Council	981,960	973,619	1,033,829	1,078,062	1,113,457
Narromine Shire Council	270,746	262,649	273,999	290,933	298,252
Warrumbungle Shire Council	360,362	352,313	367,842	384,090	399,385
Regional Office	986,866	936,076	977,671	1,035,834	1,068,618
Salaries & Overheads Total	2,599,934	2,524,657	2,653,341	2,788,919	2,879,712
Technical Services					
Book Maintenance	6,516	4,000	4,101	4,204	4,309
Subscriptions and Memberships	3,984	6,523	9,121	9,349	9,583
Technical Services Total	10,500	10,523	13,222	13,553	13,892
Expenditure Total	3,729,357	3,611,393	3,732,058	3,879,423	3,995,388
Operating Total	22,460	-28,623	-27,269	10,665	35,955
Capital					
Income					
Depreciation (Capital Recovery)					
Depreciation Total	-285,096	-285,096	-285,096	-285,096	-285,096
Depreciation (Capital Recovery) Total	-285,096	-285,096	-285,096	-285,096	-285,096
Proceeds from Sale of Assets					
Motor Vehicles	0	0	-24,233	0	0
Proceeds from Sale of Assets Total	0	0	-24,233	0	0
Income Total	-285,096	-285,096	-309,329	-285,096	-285,096
Expenditure					
Acquisition of Assets - Collections					
Collection Development - Dubbo Regional Council	178,825	129,015	131,132	133,291	135,494
Collection Development - Narromine Shire Council	43,801	37,679	37,928	38,183	38,443
Collection Development - Warrumbungle Shire Council	52,296	43,579	43,935	44,298	44,669
Acquisition of Assets - Collections Total	274,922	210,273	212,995	215,772	218,606
Acquisition of Assets - Other					
Furniture and Fittings	0	96,000	67,000	0	0
Motor Vehicle	0	0	40,821	0	0
Acquisition of Assets - Other Total	0	96,000	107,821	0	0
Expenditure Total	274,922	306,273	320,816	215,772	218,606
Capital Total	-10,174	21,177	11,487	-69,324	-66,490
Available Funds Movement Prior to Restricted Asset Funding	12,286	-7,446	-15,782	-58,659	-30,535

Macquarie Regional Library
Estimated - Detailed Financial Statements

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Restricted Assets					
Restricted Assets - Internally Restricted Assets					
Library Operations Surplus	12,525	446	29,524	51,659	23,535
Motor Vehicle Replacement	7,000	7,000	-13,742	7,000	7,000
Restricted Assets - Internally Restricted Assets Total	19,525	7,446	15,782	58,659	30,535
Restricted Assets - Externally Restricted Assets					
Local Special Projects	-30,212	0	0	0	0
NSW Tech Savvy Grant	-1,599	0	0	0	0
Restricted Assets - Externally Restricted Assets Total	-31,811	0	0	0	0
Restricted Assets Total	-12,286	7,446	15,782	58,659	30,535
Funds Available to (-), or Required From Library Operations	0	0	0	0	0

MACQUARIE REGIONAL LIBRARY
STATEMENT OF RESTRICTED ASSETS
2023-2024 Budget

Purpose of Restricted Asset	Balance as at 01/07/2023	Balance as at 30/06/2024	Balance as at 30/06/2025	Balance as at 30/06/2026	Balance as at 30/06/2027
INTERNALLY RESTRICTED ASSETS					
LIBRARY OPERATIONS TOTAL	1,002,829	1,003,275	1,032,799	1,084,458	1,107,992
COLLECTION DEVELOPMENT - DUBBO	212,629	212,629	212,629	212,629	212,629
COLLECTION DEVELOPMENT - NARROMINE	39,242	39,242	39,242	39,242	39,242
COLLECTION DEVELOPMENT - WARRUMBUNGLE	47,731	47,731	47,731	47,731	47,731
EMPLOYEE LEAVE ENTITLEMENTS	688,118	688,118	688,118	688,118	688,118
MOTOR VEHICLE REPLACEMENT	13,267	20,267	6,525	13,525	20,525
SALARY SAVINGS / DRC LIBRARY ASSISTANT	48,085	48,085	48,085	48,085	48,085
TOTAL INTERNALLY RESTRICTED ASSETS	2,051,901	2,059,347	2,075,129	2,133,788	2,164,322
EXTERNALLY RESTRICTED ASSETS					
COM RESPITE & CARELINK CENTRE ORANA	656	656	656	656	656
PLNC ZONE FUNDING	390	390	390	390	390
TOTAL EXTERNALLY RESTRICTED ASSETS	1,046	1,046	1,046	1,046	1,046
TOTAL RESTRICTED ASSETS	2,052,947	2,060,393	2,076,175	2,134,834	2,165,368

MRL - Dubbo Branch
Estimates - Detailed Financial Statement

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Operating					
Income					
<u>Dubbo Branch - Contributions</u>					
09.05010 - Dubbo Regional Council Contributions					
0535 - Annual Contribution	-1,037,716	-1,058,470	-1,079,639	-1,101,232	-1,123,257
0536 - Collection Development Contribution	-155,657	-105,847	-107,964	-110,123	-112,326
0537 - Salary Contribution	-981,960	-973,619	-1,033,829	-1,078,062	-1,113,457
09.05010 - Dubbo Regional Council Contributions Total	-2,175,333	-2,137,936	-2,221,432	-2,289,417	-2,349,040
Dubbo Branch - Contributions Total	-2,175,333	-2,137,936	-2,221,432	-2,289,417	-2,349,040
<u>Dubbo Branch - Fees & Charges</u>					
09.05026 - Dubbo Branch Charges & Fees					
0500 - MRL Fees & Charges	-39,728	-40,721	-41,739	-42,783	-43,853
09.05026 - Dubbo Branch Charges & Fees Total	-39,728	-40,721	-41,739	-42,783	-43,853
Dubbo Branch - Fees & Charges Total	-39,728	-40,721	-41,739	-42,783	-43,853
<u>Dubbo Branch - Grants & Subsidies</u>					
09.05000 - Dubbo - Operating Grants and Subsidies					
0529 - Local Special Projects	-17,556	-17,556	-17,556	-17,556	-17,556
0530 - Library Council - Subsidy	-172,253	-172,253	-172,253	-172,253	-172,253
0531 - Library Council-Local Collection Develop	-23,168	-23,168	-23,168	-23,168	-23,168
09.05000 - Dubbo - Operating Grants and Subsidies Total	-212,977	-212,977	-212,977	-212,977	-212,977
Dubbo Branch - Grants & Subsidies Total	-212,977	-212,977	-212,977	-212,977	-212,977
<u>Dubbo Branch - Interest On Investments</u>					
09.05018 - Dubbo Branch - Interest On Investments					
0538 - Interest On Investments - Dubbo	-47,310	-47,310	-47,310	-47,310	-47,310
09.05018 - Dubbo Branch - Interest On Investments Total	-47,310	-47,310	-47,310	-47,310	-47,310
Dubbo Branch - Interest On Investments Total	-47,310	-47,310	-47,310	-47,310	-47,310
<u>Dubbo Branch - Other Income</u>					
09.05036 - Dubbo Branch Other Income					
0553 - Events / Workshops	-394	0	0	0	0
09.05036 - Dubbo Branch Other Income Total	-394	0	0	0	0
Dubbo Branch - Other Income Total	-394	0	0	0	0
Income Total	-2,475,742	-2,438,944	-2,523,458	-2,592,487	-2,653,180

MRL - Dubbo Branch
Estimates - Detailed Financial Statement

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Expenditure					
<u>Dubbo Branch - Branch Expenses</u>					
09.00017 - Dubbo Branch Expenses					
0569 - Telephone	3,786	3,881	3,978	4,077	4,179
0570 - General Expenses	15,129	11,000	11,000	11,000	11,000
0575 - Childrens & Youth Services	4,456	4,456	4,545	4,636	4,729
0576 - Postage	4,400	3,060	3,121	3,183	3,247
0579 - Serials	12,815	11,072	11,293	11,519	11,749
0580 - Minor Equipment and Furniture	22,050	10,000	10,200	10,404	10,612
0582 - Marketing/Promotion Programs	859	0	0	0	0
0584 - Dubbo -Ext Customer Return Chute Upgrade	31,505	0	0	0	0
5000 - Local Special Project TBC	0	17,556	17,556	17,556	17,556
6001 - LPGP - Early Childhood Literacy Proram	8,666	0	0	0	0
09.00017 - Dubbo Branch Expenses Total	103,666	61,025	61,693	62,375	63,072
Dubbo Branch - Branch Expenses Total	103,666	61,025	61,693	62,375	63,072
<u>Dubbo Branch - Interest Charges & Depreciation</u>					
09.00090 - Depreciation - Dubbo Branch					
0287 - Dubbo - Library Books	157,465	157,465	157,465	157,465	157,465
09.00090 - Depreciation - Dubbo Branch Total	157,465	157,465	157,465	157,465	157,465
Dubbo Branch - Interest Charges & Depreciation Total	157,465	157,465	157,465	157,465	157,465
<u>Dubbo Branch - Salaries & Overheads</u>					
09.00117 - Dubbo Salaries & Overheads					
0560 - Salaries	678,010	703,722	731,871	761,145	791,591
0561 - Annual Leave	56,010	58,400	60,736	63,166	65,692
0562 - Long Service Leave	20,922	20,615	38,875	39,233	33,503
0564 - Workers Compensation	64,883	17,176	18,894	20,783	22,861
0586 - Superannuation - Accumulation Scheme	84,806	93,254	101,392	110,033	114,434
0660 - Salaries - Casuals	77,329	80,452	82,061	83,702	85,376
09.00117 - Dubbo Salaries & Overheads Total	981,960	973,619	1,033,829	1,078,062	1,113,457
Dubbo Branch - Salaries & Overheads Total	981,960	973,619	1,033,829	1,078,062	1,113,457
<u>Dubbo Branch - Services Provided - Regional</u>					
09.00217 - Services Provided by Regional Office					
9078 - Services Provided - Regional Office	1,119,717	1,193,433	1,233,321	1,296,023	1,338,288
09.00217 - Services Provided by Regional Office Total	1,119,717	1,193,433	1,233,321	1,296,023	1,338,288
Dubbo Branch - Services Provided - Regional Total	1,119,717	1,193,433	1,233,321	1,296,023	1,338,288
Expenditure Total	2,362,808	2,385,542	2,486,308	2,593,925	2,672,282
Operating Total	-112,934	-53,402	-37,150	1,438	19,102

MRL - Dubbo Branch
Estimates - Detailed Financial Statement

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Capital					
Income					
<u>Dubbo Branch - Depreciation (Capital Recovery)</u>					
09.08100 - Depreciation - Dubbo Branch					
0700 - Depreciation	-157,465	-157,465	-157,465	-157,465	-157,465
09.08100 - Depreciation - Dubbo Branch Total	-157,465	-157,465	-157,465	-157,465	-157,465
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Dubbo Branch - Depreciation (Capital Recovery) Total	-157,465	-157,465	-157,465	-157,465	-157,465
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Income Total	-157,465	-157,465	-157,465	-157,465	-157,465
Expenditure					
<u>Dubbo Branch - Acquisition of Assets</u>					
09.08007 - Dubbo Branch Assets Purchased					
0254 - Furniture & Fittings	0	50,000	20,000	0	0
0590 - Collection Development	178,825	129,015	131,132	133,291	135,494
09.08007 - Dubbo Branch Assets Purchased Total	178,825	179,015	151,132	133,291	135,494
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Dubbo Branch - Acquisition of Assets Total	178,825	179,015	151,132	133,291	135,494
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Expenditure Total	178,825	179,015	151,132	133,291	135,494
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Capital Total	21,360	21,550	-6,333	-24,174	-21,971
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Available Funds Movement Prior to Restricted Asset Funding	-91,574	-31,852	-43,483	-22,736	-2,869
Restricted Assets					
<u>Dubbo Branch - Restricted Assets</u>					
09.05980 - Internally Restricted Assets - Dubbo Branch					
5001 - Operating Surplus	100,240	31,852	43,483	22,736	2,869
09.05980 - Internally Restricted Assets - Dubbo Branch Total	100,240	31,852	43,483	22,736	2,869
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09.05981 - Externally Restricted Assets - Dubbo Branch					
5000 - Grant - Local Priority Special Projects	-8,666	0	0	0	0
09.05981 - Externally Restricted Assets - Dubbo Branch Total	-8,666	0	0	0	0
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Dubbo Branch - Restricted Assets Total	91,574	31,852	43,483	22,736	2,869
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Funds Available to (-), or Required From Library Operations	0	0	0	0	0

MRL - Narromine Branch
Estimates - Detailed Financial Statement

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Operating					
Income					
<u>Narromine Branch - Charges & Fees</u>					
09.05030 - Narromine Branch Charges & Fees					
0500 - MRL Fees & Charges	-5,260	-5,391	-5,526	-5,664	-5,806
09.05030 - Narromine Branch Charges & Fees Total	-5,260	-5,391	-5,526	-5,664	-5,806
Narromine Branch - Charges & Fees Total	-5,260	-5,391	-5,526	-5,664	-5,806
<u>Narromine Branch - Contributions</u>					
09.05014 - Narromine Council Contributions					
0535 - Annual Contribution	-124,040	-124,838	-127,335	-129,882	-132,479
0536 - Collection Development Contribution	-18,606	-12,484	-12,733	-12,988	-13,248
0537 - Salary Contribution	-270,746	-262,649	-273,999	-290,933	-298,252
09.05014 - Narromine Council Contributions Total	-413,392	-399,971	-414,067	-433,803	-443,979
Narromine Branch - Contributions Total	-413,392	-399,971	-414,067	-433,803	-443,979
<u>Narromine Branch - Grants & Subsidies</u>					
09.05004 - Narromine - Operating Grants and Contributions					
0529 - Local Special Projects	-18,896	-18,896	-18,896	-18,896	-18,896
0530 - Library Council - Subsidy	-37,113	-37,113	-37,113	-37,113	-37,113
0531 - Library Council-Local Collection Develop	-25,195	-25,195	-25,195	-25,195	-25,195
0802 - LBW Trust - National Backyard Cricket	-750	0	0	0	0
09.05004 - Narromine - Operating Grants and Contributions Total	-81,954	-81,204	-81,204	-81,204	-81,204
Narromine Branch - Grants & Subsidies Total	-81,954	-81,204	-81,204	-81,204	-81,204
<u>Narromine Branch - Interest On Investments</u>					
09.05022 - Narromine Branch - Interest On Investments					
0538 - Interest On Investments - Narromine	-8,948	-8,948	-8,948	-8,948	-8,948
09.05022 - Narromine Branch - Interest On Investments Total	-8,948	-8,948	-8,948	-8,948	-8,948
Narromine Branch - Interest On Investments Total	-8,948	-8,948	-8,948	-8,948	-8,948
<u>Narromine Branch - Other Income</u>					
09.05040 - Narromine Branch Other Income					
0553 - Events / Workshops	-120	0	0	0	0
09.05040 - Narromine Branch Other Income Total	-120	0	0	0	0
Narromine Branch - Other Income Total	-120	0	0	0	0
Income Total	-509,674	-495,514	-509,745	-529,619	-539,937

MRL - Narromine Branch
Estimates - Detailed Financial Statement

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Expenditure					
<u>Narromine Branch - Branch Expenses</u>					
09.00021 - Narromine Branch Expenses					
0569 - Telephone	2,848	2,919	2,992	3,067	3,144
0570 - General Expenses	3,052	3,052	13,052	3,052	3,052
0575 - Children & Youth Services	1,560	1,560	1,591	1,623	1,655
0579 - Serials	1,847	1,847	1,884	1,922	1,960
0580 - Minor Assets	3,950	2,000	2,040	2,081	2,123
0600 - LBW Trust - National Backyard Cricket	750	0	0	0	0
5000 - Local Special Project TBC	18,896	18,896	18,896	18,896	18,896
6001 - Early Childhood Literacy Program	9,328	0	0	0	0
9000 - Online Subscriptions/Databases	2,826	0	0	0	0
09.00021 - Narromine Branch Expenses Total	45,057	30,274	40,455	30,641	30,830
Narromine Branch - Branch Expenses Total	45,057	30,274	40,455	30,641	30,830
<u>Narromine Branch - Interest Charges & Depreciation</u>					
09.00092 - Depreciation - Narromine Branch					
0289 - Narromine - Library Books	24,517	24,517	24,517	24,517	24,517
09.00092 - Depreciation - Narromine Branch Total	24,517	24,517	24,517	24,517	24,517
Narromine Branch - Interest Charges & Depreciation Total	24,517	24,517	24,517	24,517	24,517
<u>Narromine Branch - Salaries & Overheads</u>					
09.00121 - Narromine Salaries & Overheads					
0560 - Salaries	172,281	174,210	181,168	188,404	195,930
0561 - Annual Leave	14,122	14,184	14,751	15,341	15,955
0562 - Long Service Leave	4,718	5,175	5,548	11,005	7,616
0564 - Workers Compensation	17,914	4,634	5,097	5,607	6,168
0586 - Superannuation - Accumulation Scheme	21,382	25,269	27,474	29,816	31,008
0660 - Salaries - Casuals	40,329	39,177	39,961	40,760	41,575
09.00121 - Narromine Salaries & Overheads Total	270,746	262,649	273,999	290,933	298,252
Narromine Branch - Salaries & Overheads Total	270,746	262,649	273,999	290,933	298,252
<u>Narromine Branch - Services Provided - Regional Of</u>					
09.00221 - Services Provided by Regional Office					
9078 - Services Provided - Regional Office	133,842	140,756	145,461	152,856	157,840
09.00221 - Services Provided by Regional Office Total	133,842	140,756	145,461	152,856	157,840
Narromine Branch - Services Provided - Regional Of Total	133,842	140,756	145,461	152,856	157,840
Expenditure Total	474,162	458,196	484,432	498,947	511,439
Operating Total	-35,512	-37,318	-25,313	-30,672	-28,498

MRL - Narromine Branch
Estimates - Detailed Financial Statement

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Capital					
Income					
<u>Narromine Branch - Depreciation (Capital Recovery)</u>					
09.08102 - Depreciation - Narromine Branch					
0700 - Depreciation	-24,517	-24,517	-24,517	-24,517	-24,517
09.08102 - Depreciation - Narromine Branch Total	-24,517	-24,517	-24,517	-24,517	-24,517
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Narromine Branch - Depreciation (Capital Recovery) Total	-24,517	-24,517	-24,517	-24,517	-24,517
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Income Total	-24,517	-24,517	-24,517	-24,517	-24,517
Expenditure					
<u>Narromine Branch - Acquisition of Assets</u>					
09.08011 - Narromine Branch Assets Purchased					
0254 - Furniture & Fittings	0	33,000	21,000	0	0
0590 - Collection Development	43,801	37,679	37,928	38,183	38,443
09.08011 - Narromine Branch Assets Purchased Total	43,801	70,679	58,928	38,183	38,443
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Narromine Branch - Acquisition of Assets Total	43,801	70,679	58,928	38,183	38,443
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Expenditure Total	43,801	70,679	58,928	38,183	38,443
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Capital Total	19,284	46,162	34,411	13,666	13,926
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Available Funds Movement Prior to Restricted Asset Funding	-16,228	8,844	9,098	-17,006	-14,572
Restricted Assets					
<u>Narromine Branch - Restricted Assets</u>					
09.05984 - Internally Restricted Assets - Narromine Branch					
5001 - Operating Surplus	28,233	-8,844	-9,098	17,006	14,572
09.05984 - Internally Restricted Assets - Narromine Branch Total	28,233	-8,844	-9,098	17,006	14,572
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09.05985 - Externally Restricted Assets - Narromine Branch					
5000 - Grant - Local Special Projects	-12,005	0	0	0	0
09.05985 - Externally Restricted Assets - Narromine Branch Total	-12,005	0	0	0	0
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Narromine Branch - Restricted Assets Total	16,228	-8,844	-9,098	17,006	14,572
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Funds Available to (-), or Required From Library Operations	0	0	0	0	0

MRL - Warrumbungle Branch
Estimates - Detailed Financial Statement

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Operating					
Income					
<u>Warrumbungle Branch - Charges & Fees</u>					
09.05032 - Warrumbungle Branch Charges & Fees					
0500 - MRL Fees & Charges	-10,007	-11,114	-11,391	-11,675	-11,967
09.05032 - Warrumbungle Branch Charges & Fees Total	-10,007	-11,114	-11,391	-11,675	-11,967
Warrumbungle Branch - Charges & Fees Total	-10,007	-11,114	-11,391	-11,675	-11,967
<u>Warrumbungle Branch - Contributions</u>					
09.05016 - Warrumbungle Council Contributions					
0535 - Annual Contribution	-176,824	-178,068	-181,629	-185,262	-188,967
0536 - Collection Development Contribution	-26,524	-17,807	-18,163	-18,526	-18,897
0537 - Salary Contribution	-360,362	-352,313	-367,842	-384,090	-399,385
0538 - Premium Services Provided - Regional Off	-41,318	-42,144	-42,987	-42,987	-42,987
09.05016 - Warrumbungle Council Contributions Total	-605,028	-590,332	-610,621	-630,865	-650,236
Warrumbungle Branch - Contributions Total	-605,028	-590,332	-610,621	-630,865	-650,236
<u>Warrumbungle Branch - Grants & Subsidies</u>					
09.05006 - Warrumbungle - Operating Grants and Contributions					
0529 - Local Special Projects	-19,329	-19,329	-19,329	-19,329	-19,329
0530 - Library Council - Subsidy	-45,315	-45,315	-45,315	-45,315	-45,315
0531 - Library Council-Local Collection Develop	-25,772	-25,772	-25,772	-25,772	-25,772
0759 - Library Council of NSW Tech Savvy Grant	-1,584	0	0	0	0
0802 - LBW Trust - National Backyard Cricket	-750	0	0	0	0
09.05006 - Warrumbungle - Operating Grants and Contributions Total	-92,750	-90,416	-90,416	-90,416	-90,416
Warrumbungle Branch - Grants & Subsidies Total	-92,750	-90,416	-90,416	-90,416	-90,416
<u>Warrumbungle Branch - Interest On Investments</u>					
09.05024 - Warrumbungle Branch - Interest On Investments					
0538 - Interest On Investments - Warrumbungle	-13,196	-13,196	-13,196	-13,196	-13,196
09.05024 - Warrumbungle Branch - Interest On Investments Total	-13,196	-13,196	-13,196	-13,196	-13,196
Warrumbungle Branch - Interest On Investments Total	-13,196	-13,196	-13,196	-13,196	-13,196
Income Total	-720,981	-705,058	-725,624	-746,152	-765,815

MRL - Warrumbungle Branch
Estimates - Detailed Financial Statement

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Expenditure					
<u>Warrumbungle Branch - Branch Expenses</u>					
09.00023 - Warrumbungle Branch Expenses					
0569 - Telephone	3,884	4,699	4,816	4,936	5,059
0570 - General Expenses	6,381	4,500	4,500	4,500	4,500
0575 - Children & Youth Services	740	750	750	750	750
0579 - Serials	3,919	3,500	3,570	3,641	3,714
0580 - Minor Furniture and Equipment	8,000	7,000	7,140	7,283	7,429
0581 - Grant Funded Tech Savvy Courses	3,183	0	0	0	0
0600 - LBW Trust - National Backyard Cricket	750	0	0	0	0
5000 - Local Special Projects TBC	19,329	19,329	19,329	19,329	19,329
6001 - LPGP - Early Childhood Literacy Program	9,541	0	0	0	0
09.00023 - Warrumbungle Branch Expenses Total	55,727	39,778	40,105	40,439	40,781
Warrumbungle Branch - Branch Expenses Total	55,727	39,778	40,105	40,439	40,781
<u>Warrumbungle Branch - Interest Charges & Depreciat</u>					
09.00093 - Depreciation - Warrumbungle Branch					
0290 - Warrumbungle - Library Books	35,165	35,165	35,165	35,165	35,165
09.00093 - Depreciation - Warrumbungle Branch Total	35,165	35,165	35,165	35,165	35,165
Warrumbungle Branch - Interest Charges & Depreciat Total	35,165	35,165	35,165	35,165	35,165
<u>Warrumbungle Branch - Salaries & Overheads</u>					
09.00123 - Warrumbungle Salaries & Overheads					
0560 - Salaries	238,329	243,246	252,935	263,012	273,491
0561 - Annual Leave	19,468	19,504	20,284	21,096	21,940
0562 - Long Service Leave	8,427	10,844	11,590	12,378	13,210
0564 - Workers Compensation	23,844	6,215	6,837	7,521	8,273
0586 - Superannuation - Accumulation Scheme	26,675	33,327	36,235	39,323	40,896
0660 - Salaries - Casuals	43,619	39,177	39,961	40,760	41,575
09.00123 - Warrumbungle Salaries & Overheads Total	360,362	352,313	367,842	384,090	399,385
Warrumbungle Branch - Salaries & Overheads Total	360,362	352,313	367,842	384,090	399,385
<u>Warrumbungle Branch - Services Provided - Regional</u>					
09.00223 - Services Provided by Regional Office					
9078 - Services Provided - Regional Office	190,798	200,773	207,483	218,032	225,142
9080 - Premium Services Provided - Regional Off	41,318	43,177	45,120	47,376	49,745
09.00223 - Services Provided by Regional Office Total	232,116	243,950	252,603	265,408	274,887
Warrumbungle Branch - Services Provided - Regional Total	232,116	243,950	252,603	265,408	274,887
Expenditure Total	683,370	671,206	695,715	725,102	750,218
Operating Total	-37,611	-33,852	-29,909	-21,050	-15,597

MRL - Warrumbungle Branch
Estimates - Detailed Financial Statement

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Capital					
Income					
<u>Warrumbungle Branch - Depreciation (Capital Recov)</u>					
09.08103 - Depreciation - Warrumbungle Branch					
0700 - Depreciation	-35,165	-35,165	-35,165	-35,165	-35,165
09.08103 - Depreciation - Warrumbungle Branch Total	-35,165	-35,165	-35,165	-35,165	-35,165
Warrumbungle Branch - Depreciation (Capital Recov) Total	-35,165	-35,165	-35,165	-35,165	-35,165
Income Total	-35,165	-35,165	-35,165	-35,165	-35,165
Expenditure					
<u>Warrumbungle Branch - Acquisition of Assets</u>					
09.08013 - Warrumbungle Branch Assets Purchased					
0254 - Furniture & Fittings	0	13,000	26,000	0	0
0590 - Collection Development	52,296	43,579	43,935	44,298	44,669
09.08013 - Warrumbungle Branch Assets Purchased Total	52,296	56,579	69,935	44,298	44,669
Warrumbungle Branch - Acquisition of Assets Total	52,296	56,579	69,935	44,298	44,669
Expenditure Total	52,296	56,579	69,935	44,298	44,669
Capital Total	17,131	21,414	34,770	9,133	9,504
Available Funds Movement Prior to Restricted Asset Funding	-20,480	-12,438	4,861	-11,917	-6,093
Restricted Assets					
<u>Warrumbungle Branch - Restricted Assets</u>					
09.05986 - Internally Restricted Assets - Warrumbungle Branch					
5001 - Operating Surplus	31,620	12,438	-4,861	11,917	6,093
09.05986 - Internally Restricted Assets - Warrumbungle Branch Total	31,620	12,438	-4,861	11,917	6,093
09.05987 - Externally Restricted Assets -Warrumbungle Branch					
5000 - Grant - Local Priority Special Projects	-9,541	0	0	0	0
5002 - NSW Tech Savvy Grant	-1,599	0	0	0	0
09.05987 - Externally Restricted Assets -Warrumbungle Branch Total	-11,140	0	0	0	0
Warrumbungle Branch - Restricted Assets Total	20,480	12,438	-4,861	11,917	6,093
Funds Available to (-), or Required From Library Operations	0	0	0	0	0

MRL - Regional Office
Estimates - Detailed Financial Statement

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Operating					
Income					
<u>Regional Office - Other Income</u>					
09.05046 - Library Services & Collections - Other Income					
0558 - Document Delivery	-500	-500	-500	-500	-500
09.05046 - Library Services & Collections - Other Income Total	-500	-500	-500	-500	-500
Regional Office - Other Income Total	-500	-500	-500	-500	-500
Income Total	-500	-500	-500	-500	-500
Expenditure					
<u>Regional Office - Information Technology</u>					
09.00003 - Information Technology					
0569 - Telephone	1,154	1,212	1,242	1,273	1,305
0570 - General Expenses	103	100	103	106	109
0597 - Executive Council IT Support	9,385	41,811	42,668	44,141	45,024
9002 - Software Licences	43,000	50,000	52,500	55,125	57,881
9006 - Hardware Maintenance	1,115	1,000	1,020	1,040	1,061
9010 - WAN Charges	28,000	23,500	24,088	24,690	25,307
9016 - Spydus Annual Software Licence	59,749	66,800	66,800	66,800	68,470
9023 - Hardware - Computers & Minor Equipment	55,212	48,000	48,000	48,000	48,000
09.00003 - Information Technology Total	197,718	232,423	236,421	241,175	247,157
Regional Office - Information Technology Total	197,718	232,423	236,421	241,175	247,157
<u>Regional Office - Interest Charges & Depreciat</u>					
09.00007 - Depreciation - Macquarie Regional Library					
0250 - Plant & Equipment	4,452	4,452	4,452	4,452	4,452
0252 - Office Equipment	42,313	42,313	42,313	42,313	42,313
0254 - Furniture & Fittings	5,364	5,364	5,364	5,364	5,364
0284 - Other Assets - library books	15,820	15,820	15,820	15,820	15,820
09.00007 - Depreciation - Macquarie Regional Library Total	67,949	67,949	67,949	67,949	67,949
Regional Office - Interest Charges & Depreciat Total	67,949	67,949	67,949	67,949	67,949
<u>Regional Office - Less Services Provided</u>					
09.00015 - Charged To Branches - Regional Office					
9064 - Dubbo	-1,119,717	-1,193,433	-1,233,321	-1,296,023	-1,338,288
9068 - Warrumbungle	-190,798	-200,773	-207,483	-218,032	-225,142
9070 - Narromine	-133,842	-140,756	-145,461	-152,856	-157,840
9072 - Warrumbungle Premium	-41,318	-43,177	-45,120	-47,376	-49,745
09.00015 - Charged To Branches - Regional Office Total	-1,485,675	-1,578,139	-1,631,385	-1,714,287	-1,771,015
Regional Office - Less Services Provided Total	-1,485,675	-1,578,139	-1,631,385	-1,714,287	-1,771,015

MRL - Regional Office
Estimates - Detailed Financial Statement

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
<u>Regional Office - Library Services & Collections</u>					
09.00001 - Library Services & Collections - Branch Expenses					
0569 - Telephone	613	644	660	677	694
0570 - General Expenses	673	500	513	526	539
0573 - Document Delivery	248	228	234	240	246
0574 - Youth Services Programs	5,873	10,000	10,250	10,506	10,769
0577 - On-Line Licences & Subscriptions	5,418	14,400	14,760	15,129	15,507
0579 - e-Collection Development	95,972	100,000	102,500	105,063	107,690
0588 - Summer Reading Club	3,870	4,000	4,100	4,203	4,308
0603 - Marketing / Promotions	7,467	10,000	10,251	10,507	10,769
0605 - Databases	15,500	20,000	20,500	21,013	21,538
0606 - MRL Rebranding	35,000	35,000	0	0	0
9011 - Web Page Maintenance	5,753	6,000	6,150	6,304	6,462
09.00001 - Library Services & Collections - Branch Expenses Total	176,387	200,772	169,918	174,168	178,522
Regional Office - Library Services & Collections Total	176,387	200,772	169,918	174,168	178,522
<u>Regional Office - Management Services</u>					
09.00005 - Management Services					
0003 - Audit Fees	8,182	4,335	4,422	4,510	4,600
0017 - Freight	23,008	29,847	29,816	35,779	42,935
0019 - Fringe Benefits Tax	2,295	2,400	2,400	2,400	2,400
0052 - Motor Vehicle Expenses	8,576	5,727	5,956	6,194	6,442
0326 - Services Provided - Financial Acc Serv	94,045	96,307	98,715	101,183	104,218
0566 - Insurances	16,341	18,127	20,108	22,306	24,744
0567 - Rental Work Area	7,548	6,327	6,485	6,647	6,813
0568 - Printing and Stationery	16,000	16,000	16,000	16,000	16,000
0569 - Telephone	4,787	4,907	5,030	5,156	5,285
0570 - General Expenses	51,850	13,000	13,000	13,000	13,000
0571 - Staff Training	15,375	24,000	24,000	24,000	24,000
0581 - Minor Assets & Furniture and Fittings	3,675	2,000	2,000	2,000	2,000
9034 - Memberships	3,175	3,500	3,500	3,500	3,500
09.00005 - Management Services Total	254,857	226,477	231,432	242,675	255,937
Regional Office - Management Services Total	254,857	226,477	231,432	242,675	255,937
<u>Regional Office - Salaries & Overheads</u>					
09.00101 - Library Services & Collections-Salaries &Overheads					
0560 - Salaries	228,983	239,889	249,484	259,463	269,842
0561 - Annual Leave	19,003	19,908	20,704	21,532	22,394
0562 - Long Service Leave	6,333	6,080	6,529	14,059	9,258
0564 - Workers Compensation	20,058	5,288	5,817	6,399	7,039
0586 - Superannuation - Accumulation Scheme	28,773	28,578	31,072	33,719	35,068
09.00101 - Library Services & Collections-Salaries &Overheads Total	303,150	299,743	313,606	335,172	343,601

MRL - Regional Office
Estimates - Detailed Financial Statement

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
09.00104 - Technical Services Salaries & Overheads					
0560 - Salaries	253,816	262,459	272,957	283,875	295,230
0561 - Annual Leave	21,064	21,781	22,652	23,558	24,500
0562 - Long Service Leave	18,254	18,385	19,536	20,749	22,029
0563 - Sick Leave	1,708	1,742	1,812	1,884	1,959
0564 - Workers Compensation	25,554	6,223	6,845	7,530	8,283
0565 - Superannuation - Retirement Scheme	28,856	22,431	23,436	24,504	25,048
0586 - Superannuation - Accumulation Scheme	36,950	19,745	21,469	23,298	24,230
09.00104 - Technical Services Salaries & Overheads Total	386,202	352,766	368,707	385,398	401,279
09.00105 - Management Services Salaries & Overheads					
0560 - Salaries	190,026	202,040	210,121	218,526	227,267
0561 - Annual Leave	15,770	16,767	17,437	18,135	18,860
0562 - Long Service Leave	6,749	6,396	6,836	14,859	12,126
0564 - Workers Compensation	19,685	5,003	5,503	6,053	6,658
0565 - Superannuation - Retirement Scheme	36,424	31,211	32,656	34,191	34,973
0586 - Superannuation - Accumulation Scheme	28,860	22,150	22,805	23,500	23,854
09.00105 - Management Services Salaries & Overheads Total	297,514	283,567	295,358	315,264	323,738
Regional Office - Salaries & Overheads Total	986,866	936,076	977,671	1,035,834	1,068,618
<u>Regional Office - Technical Services</u>					
09.00004 - Technical Services					
0569 - Telephone	261	268	275	282	289
0570 - General Expenses	154	100	100	100	100
9080 - Maintenance of Books	6,516	4,000	4,101	4,204	4,309
9082 - Subscriptions and Memberships	3,984	6,523	9,121	9,349	9,583
09.00004 - Technical Services Total	10,915	10,891	13,597	13,935	14,281
Regional Office - Technical Services Total	10,915	10,891	13,597	13,935	14,281
Expenditure Total	209,017	96,449	65,603	61,449	61,449
Operating Total	208,517	95,949	65,103	60,949	60,949
Capital					
Income					
<u>Regional Office - Depreciation (Capital Recov)</u>					
09.08107 - Depreciation - Management Services					
0700 - Depreciation	-67,949	-67,949	-67,949	-67,949	-67,949
09.08107 - Depreciation - Management Services Total	-67,949	-67,949	-67,949	-67,949	-67,949
Regional Office - Depreciation (Capital Recov) Total	-67,949	-67,949	-67,949	-67,949	-67,949

MRL - Regional Office
Estimates - Detailed Financial Statement

	2022/2023 Revised Budget	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
<u>Regional Office - Proceeds from Sale of Assets</u>					
09.08004 - Sale of Assets - Management Services					
0600 - Motor Vehicle	0	0	-24,233	0	0
09.08004 - Sale of Assets - Management Services Total	0	0	-24,233	0	0
Regional Office - Proceeds from Sale of Assets Total	0	0	-24,233	0	0
Income Total	-67,949	-67,949	-92,182	-67,949	-67,949
Expenditure					
<u>Regional Office - Acquisition of Assets</u>					
09.08005 - Regional Office					
0592 - Motor Vehicle	0	0	40,821	0	0
09.08005 - Regional Office Total	0	0	40,821	0	0
Regional Office - Acquisition of Assets Total	0	0	40,821	0	0
Expenditure Total	0	0	40,821	0	0
Capital Total	-67,949	-67,949	-51,361	-67,949	-67,949
Available Funds Movement Prior to Restricted Asset Funding	140,568	28,000	13,742	-7,000	-7,000
Restricted Assets					
<u>Regional Office - Restricted Assets</u>					
09.05994 - Internally Restricted Assets - Regional Office					
5001 - Operating Surplus	-147,568	-35,000	0	0	0
5014 - Vehicle Replacement	7,000	7,000	-13,742	7,000	7,000
09.05994 - Internally Restricted Assets - Regional Office Total	-140,568	-28,000	-13,742	7,000	7,000
Regional Office - Restricted Assets Total	-140,568	-28,000	-13,742	7,000	7,000
Funds Available to (-), or Required From Library Operations	0	0	0	0	0



MACQUARIE REGIONAL LIBRARY

2023-2024 Operational Plan

DRAFT

2023/2024 OPERATIONAL PLAN

PRINCIPAL ACTIVITY: Macquarie Regional Library

BUSINESS: Community, Culture and Places -
Macquarie Regional Library

Responsible Officer: Manager - Macquarie Regional Library Kathryn McAlister

Business Objectives: *Provide quality services to the Macquarie Regional Library communities*

Activity	Actions	Performance Targets/ Service Levels
1. Management Services	1.1.4 Produce an MRL Annual Report including the audited statement of accounts	Annual performance can be assessed
	1.2.1 Submit draft budget to MRL member councils	The annual General Rate variation % sets Council contributions as a minimum
	1.2.2 Undertake quarterly budget reviews	
	1.2.3 Seek grant and subsidy opportunities to obtain full benefits for the Library Service	Maximise grant and subsidy opportunities
	1.2.4 Review MRL Revenue Policy [Fees and Charges]	Income from value added services increases by 2.5% p/a
	1.3.1 Review the MRL 2021 – 2024 Strategic Plan and Delivery Program	MRL has appropriate planning documents to support delivery and access to quality services for the Member Council communities
	1.3.2 Develop MRL Annual Operational Plan	
	1.3.3 Complete annual SLNSW Public Libraries Statistical Return	
	1.3.5 Review MRL policies for consistency with policy, legislative, and best-practice	

Activity	Actions	Performance Targets/ Service Levels
2. People Management	2.1.1 Develop annual staff training program	The staff have access to training and staff development programs
	2.1.2 Conduct an all staff development and training day	
	2.1.4 Review and report biennially on the Operational Capability [staff numbers and staff hours]	The staffing levels are appropriate to meet organisational needs and SLNSW guidelines
3. Services & Programs	3.1.1 Review the opening hours of all branches/service points biennially	100% of residents have ready access to library services
	3.1.2 Review member database annually	Membership numbers maintained according to SLNSW guidelines
	3.1.3 Collate visitation and attendance at programs and events at each branch and service point	Visitation numbers are maintained in accordance with SLNSW standards & guidelines
	3.1.4 Review provision of services, programs, and collections, particularly for target and diversity groups	Community needs are met in accordance with Strategic Plan, policies and industry guidelines
	3.1.6 Review biennially Local and Family History Services	
	3.1.7 Review MRL website and branding	
	3.1.8 Produce comprehensive quarterly statistical reports on library activities at branches and service points	Member Councils can assess the MRL's performance
	3.1.9 Compile a quarterly overview report on programs, services, and special events	
	4. Collections	4.1.1 Undertake analysis and report on annual statistics, collection profiles and usage
4.1.3 Review shelf-ready services biennially		Shelf-ready resources meet specifications and industry standards
4.1.5 Complete collection stocktake		Database records conform to recognised industry standards
5. Marketing	5.1.1 Review and develop an annual Marketing Plan	Marketing & promotional plans are developed to promote library services & resources to councils and communities
6. Information Technology	6.1.2 Report annually on current and future information technology needs	Staff and customers have access to appropriate information technology resources and information services
	6.1.3 Undertake biennial review of the Information Technology Plan	
	6.1.4 Review business continuity, technology plans and strategies	

Activity	Actions	Performance Targets/ Service Levels
7. Library Accommodation	7.1.1 Undertake annual inspection of buildings to ensure compliance with Work Health Safety (WHS) requirements	100% of buildings and conditions are appropriate to policy and SLNSW standards and guidelines
	7.1.2 Review equipment requirements for branches and service points	
	7.1.3 Undertake a comprehensive review of MRL buildings against SLNSW building standards and guidelines	
	7.2.1 Undertake a biennial review of the MRL Emergency & Disaster Response Plans	
8. Sustainability	8.1.1 The Library supports sustainability	The library undertakes appropriate sustainability initiatives

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MACQUARIE REGIONAL LIBRARY

2023-2024 Fees and Charges

DRAFT

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Name	Year 22/23	Year 23/24		Increase	GST	Fee type	GST Code
	Last YR Fee (incl. GST)	GST	Fee (incl. GST)				

MACQUARIE REGIONAL LIBRARY

Pricing Policy

FCR – Full Cost Recovery

Price set to recover the full cost of providing the goods/services. In determining whether this principle is appropriate consideration is given to whether there are community service obligations or equity issues that would warrant an alternative pricing principle.

IS – Industry Standard

Price is set to an industry standard.

MB – Market Based

Price is set by reference to local market prices. Fees are set to be competitive with local service providers.

NC – No Charge

No price charged for the service.

PCR – Part Cost Recovered

Price is discounted to below the full cost of providing the goods/services in recognition of a community service obligation. Funding for these services is sourced from other revenue and by charging a nominal fee to help offset the cost of providing the services.

MACQUARIE REGIONAL LIBRARY

Macquarie Regional Library fees and charges are set in recognition of - (1) cost is discounted to below the full cost in recognition of community service obligations - partial cost recovery [PCR] (2) price is set to an industry standards [IS] (3) fees are set to be not competitive with local service providers - market based [MB] (4) where possible, in consideration of the above, full cost recovery [FCR] (5) price is set by regulation/statute [S]

Name	Year 22/23	Year 23/24		Increase	GST	Fee type	GST Code
	Last YR Fee (incl. GST)	GST	Fee (incl. GST)				

MACQUARIE REGIONAL LIBRARY [continued]

Reservation Fee	\$1.60	\$0.00	\$1.80	12.50%	N	PCR	GST Exempt
Variations and exemptions apply to reservations placed under the following member categories: Hospital/Retirement Homes; Book Club; Inter Library Loans; Home Library Borrower; Honorary Members; Branch Libraries/Sections; Home Library Borrower with Family.							
Overdue Fees - item per week	\$1.05	\$0.00	\$1.10	4.76%	N	PCR	GST Exempt
Variations and exemptions apply to overdue items placed under the following member categories; Hospital/Retirement Homes; Inter Library Loans; Home Library Borrower; Branch Libraries/Sections; Home Library Borrower with Family.							
Overdue Fees - Amnesty	\$0.00	\$0.00	\$0.00	0.00%	N	FCR	N/A
Item Replacement - Library purchase cost				At cost	N	PCR	10%
Item Replacement - processing charge - per item	\$10.20	\$0.00	\$11.00	7.84%	N	FCR	GST Exempt

PHOTOCOPYING AND PRINTOUTS

B&W - per A4 sheet	\$0.30	\$0.03	\$0.30	0.00%	Y	PCR	10%
B&W - per A3 sheet	\$0.60	\$0.05	\$0.60	0.00%	Y	PCR	10%
Colour copy - per A4 sheet	\$1.00	\$0.10	\$1.10	10.00%	Y	PCR	10%
Colour copy - per A3 sheet	\$2.05	\$0.20	\$2.20	7.32%	Y	PCR	10%

LAMINATING

A4 - per page	\$1.55	\$0.16	\$1.80	16.13%	Y	PCR	10%
A3 - per page	\$3.10	\$0.33	\$3.60	16.13%	Y	PCR	10%

EQUIPMENT USAGE

Charge includes also using the Branch photocopier to scan documents.

Scanner - per hour	\$6.80	\$0.64	\$7.00	2.94%	Y	PCR	10%
Scanner - 15 minutes	\$1.70	\$0.16	\$1.75	2.94%	Y	PCR	10%

Name	Year 22/23	Year 23/24		Increase %	GST	Fee type	GST Code
	Last YR Fee (incl. GST)	GST	Fee (incl. GST)				

INTER LIBRARY LOANS

Per Item Loan	\$8.00	\$0.82	\$9.00	12.50%	Y	FCR	10%
Possible additional fee from other libraries	\$28.80	\$2.75	\$30.20	4.86%	Y	FCR	10%

FAX SERVICES

The fax service charges are based on the current Australia Post *Fax Post Service* charges.

Fax, outgoing (Aust.) - first page	\$5.35	\$0.50	\$5.50	2.80%	Y	MB	10%
Fax, outgoing (Aust.) - additional pages	\$1.35	\$0.13	\$1.40	3.70%	Y	MB	10%
Fax, outgoing (O/S), first page	\$11.00	\$1.00	\$11.00	0.00%	Y	MB	10%
Fax, outgoing (O/S), additional pages	\$2.70	\$0.25	\$2.80	3.70%	Y	MB	10%
Fax, incoming (all) - first page	\$5.40	\$0.51	\$5.60	3.70%	Y	MB	10%
Fax, incoming (all) - additional pages	\$1.35	\$0.13	\$1.40	3.70%	Y	MB	10%

LOCAL AND FAMILY HISTORY RESEARCH

per hour	\$55.00	\$5.45	\$60.00	9.09%	Y	PCR	10%
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INFORMATION RESEARCH

Community - per hour	\$55.00	\$5.45	\$60.00	9.09%	Y	PCR	10%
Commercial - per hour	\$80.00	\$7.45	\$82.00	2.50%	Y	FCR	10%

DIGITAL IMAGE SERVICE

Single TIFF/JPG 300 dpi image on CD (Private Use) - Cost includes CD	\$17.00	\$1.55	\$17.00	0.00%	Y	FCR	10%
Postage & Handling (if required)	\$12.00	\$1.36	\$15.00	25.00%	Y	FCR	10%
Single JPG 300 dpi image via email	\$12.60	\$1.15	\$12.60	0.00%	Y	FCR	10%
Single TIFF/JPG 300 dpi image on CD (Commercial Use) - Cost includes CD	\$55.60	\$5.18	\$57.00	2.52%	Y	FCR	10%
Postage & Handling - if required	\$11.60	\$1.08	\$11.90	2.59%	Y	FCR	10%

Name	Year 22/23 Last YR Fee (incl. GST)	Year 23/24		Increase %	GST	Fee type	GST Code
		GST	Fee (incl. GST)				

WORKSHOPS

Workshops and events - adult - per participant (external service provider)	\$10.00	\$1.00	\$11.00	10.00%	Y	PCR	10%
Workshops and events - children/youth under 16 - per participant (external service provider)	\$5.00	\$0.55	\$6.00	20.00%	Y	PCR	10%

MEETING ROOMS

Meeting Room Facilities - Dubbo Branch Library only.

Fees are applicable to commercial/for profit organisations. No fees are applied to 'not for profit' organisations/groups - service groups, charities and cultural organisations.

Meeting Room (Small) - hourly rate	\$30.00	\$3.18	\$35.00	16.67%	Y	MB	10%
Meeting Room (Medium) hourly rate	\$60.00	\$6.36	\$70.00	16.67%	Y	MB	10%

LIBRARY BAGS

Nylon with the Macquarie Regional Library Logo	\$5.00	\$0.55	\$6.00	20.00%	Y	FCR	10%
Drawstring Bag	\$6.00	\$0.64	\$7.00	16.67%	Y	PCR	10%
Tote Bag - cotton	\$10.00	\$1.00	\$11.00	10.00%	Y	PCR	10%

BOOK CLUB SUBSCRIPTIONS

MRL Library Book Clubs - Annual				No Charge	Y		
Community Book Clubs - Annual	\$100.00	\$3.64	\$40.00	-60.00%	Y	PCR	10%

EARPHONES

per set Earphones	\$3.00	\$0.36	\$4.00	33.33%	Y	FCR	10%
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USB THUMB DRIVES

per USB Thumb Drive (16GB)	\$10.00	\$1.09	\$12.00	20.00%	Y	FCR	10%
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Name	Year 22/23	Year 23/24		Increase %	GST	Fee type	GST Code
	Last YR Fee (incl. GST)	GST	Fee (incl. GST)				

BOOK SALE

Adult/Junior/Large Print/Non-Fiction - soft cover	\$1.00	\$0.09	\$1.00	0.00%	Y	PCR	10%
Adult/Junior/Large Print/Non-Fiction - hard cover	\$2.00	\$0.27	\$3.00	50.00%	Y	PCR	10%
Box of Books - large	\$10.50	\$0.98	\$10.80	2.86%	Y	PCR	10%
Box of Books - small	\$5.50	\$0.55	\$6.00	9.09%	Y	PCR	10%

PC COMPUTERS (MRL DECOMMISSIONED)

PC Computers - MRL Decommissioned				Market Price	Y	MB	N/A
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MERCHANDISING

Miscellaneous Items				At market price	Y	PCR	10%
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CAR PARKING LEASE - MACQUARIE REGIONAL LIBRARY - DUBBO BRANCH

Car Parking Lease - Macquarie Regional Library - Dubbo Branch	\$1,154.00	\$107.55	\$1,183.00	2.51%	Y	PCR	10%
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WORKPLACE BULLYING POLICY AND PROCEDURES

Version No	Created By	Approved by WH&S Committee Chair	Adopted by MANEXELI	Adopted by Council	Review Period
2	Manager H R	Oct 2016	Oct 2016	Nov 2016	2 years
3	EMHR	Oct 2018	Oct 2018	Nov 2018	4 years
4					

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1. INTRODUCTION

Narromine Shire Council (NSC) is committed to the prevention of workplace bullying. NSC considers bullying an unacceptable behaviour and it will not tolerate it under any circumstances.

Under the NSW Work Health and Safety Act 2011 and the Fair Work Act 2009, NSC has a responsibility to do everything reasonably practicably possible to eliminate or reduce risks to a worker's health and safety. All workers and Officials have a right to a workplace that is free from bullying. Workers and Officials must also accept responsibility for their actions towards others in the workplace and must not take part in any bullying.

2. SCOPE

This policy applies to:

- a) All employees of NSC - permanent, part-time, and casual.
- b) All Officials including Councillors.
- c) Contractors and Volunteers

3. DEFINITIONS

Contractor: means a person or body, and the individual members of that body, who has entered into a contractual relationship, or an arrangement in the nature of a contract, with NSW for the provision of works, goods or services.

Council: means Narromine Shire Council

Councillor: means a person elected or appointed to civic office and includes a Mayor (as per NSC Code of Conduct).

Council Official: includes Councillors, Administrators, members of staff, independent conduct reviewers, members of council committees including a conduct review committee and delegates of Council (as per NSC Code of Conduct)

Delegate: means a person (other than a Councillor or a member of staff of a Council) or a body, and the individual members of that body, to whom a function of the Council is delegated (as per NSC Code of Conduct)

Employee: means a member of staff of Council (permanent, part-time, or casual)

Health: means physical and psychological health (as per WH&S Act 2011)

Officer: means an officer within the meaning of Section 9 of the Corporations Act 2001 other than a partner of a partnership, or an officer of the Crown, or an officer of a public authority, other than an elected member of a local authority acting in that capacity (as per WH&S Act 2011).

Workplace: means a place where work is carried out for NSC and includes any place where a worker goes, or is likely to be, at work. Place includes a vehicle, vessel, aircraft, or other mobile structure (as per WH&S Act 2011).

Volunteer: means a person who is acting on a voluntary basis (irrespective of whether the person receives out-of-pocket expenses) (as per WH&S Act 2011).

Worker: means a person who carries out work in a capacity for NSC including work as an employee; a contractor or subcontractor; an employee of a contractor or subcontractor; an employee of a labour hire company assigned to work in NSC; an outworker, an apprentice or trainee; a student

4. MANAGEMENT COMMITMENT

The risk of workplace bullying can be minimised so far as is reasonably practicable by creating and promoting a positive work environment where everyone is treated fairly and with respect.

NSC is dedicated to demonstrated senior management commitment in identifying, preventing and responding to workplace bullying as one of the key factors for preventing unreasonable behaviour and managing risks. Senior Management will model positive values and standards for workplace behaviour through their own conduct, to send a clear message to workers that NSC will not tolerate unreasonable behaviour.

Senior Management will demonstrate commitment by:

- modelling respectful behaviours at all times
- promoting and implementing this Workplace Bullying policy and procedures which clearly identifies the expected behaviours and consequences of not complying.
- dealing with unreasonable behaviour as soon as they become aware of it
- ensuring that reports of bullying are taken seriously and properly investigated, and
- consulting with workers.

5. EXPECTED WORKPLACE BEHAVIOURS

Under work health and safety laws, workers and other people at our workplace must take reasonable care that they do not adversely affect the health and safety of others.

NSC expects Council Officials to:

- Behave in a responsible and professional manner.
- Treat others in the workplace with courtesy and respect
- Listen and respond appropriately to the views and concerns of others, and
- Be fair and honest in their dealings with others.
- Follow the provisions of the Code of Conduct.

This Policy applies to behaviours that occur:

- In connection with work, even if it occurs outside normal working hours. This includes any communication through email, text messaging or any other form of ~~multi media~~ **multimedia** communication,
- During work activities, for example when dealing with clients, contractors, Councillors, officers, committee members, and volunteers.
- At work-related events, for example at conferences and work-related social functions, and
- On social media where workers interact with colleagues or clients and their actions may affect them either directly or indirectly.

6. RESPONSIBILITIES (DUTIES)

Everyone in the workplace has a work health and safety duty and can help to ensure workplace bullying does not occur.

The following table (Table 1) sets out the various duties in relation to Workplace Bullying with reference to relevant sections of the Work Health & Safety Act 2011.

Table 1: Duties in relation to Workplace Bullying

Who	Duties
Person conducting a business or undertaking (Section 19)	<p>A person conducting a business or undertaking has the primary duty of care under the WHS Act to ensure, so far as is reasonably practicable, that workers and other people are not exposed to health and safety risks arising from the business or undertaking.</p> <p>This duty includes, so far as is reasonably practicable:</p> <ul style="list-style-type: none"> • Providing and maintaining a work environment that is without risks to health and safety. • Providing and maintaining safe systems of work • Monitoring the health and safety of workers and the conditions at the workplace to ensure that work related illnesses and injuries are prevented. • Providing appropriate information, instruction, training or supervision to workers and other people at the workplace to allow work to be carried out safely.
Officers (Section 27)	<p>Officers, such as company directors, must exercise due diligence to ensure the business or undertaking complies with the WHS Act and Regulations. This includes taking reasonable steps to ensure the business or undertaking has and uses appropriate resources and processes to eliminate or minimize risks associated with workplace bullying.</p>
Workers (Section 28)	<p>Workers including employees, contractors, subcontractors, labour hire employees, outworkers, apprentices, or volunteers have a duty to:</p> <ul style="list-style-type: none"> • Take reasonable care for their own health and safety. • Take reasonable care that their acts or omissions do not adversely affect the health and safety of other people. • Comply, so far as is reasonably practicable, with any reasonable instruction given by the person conducting a business or undertaking, and • Co-operate with any reasonable policies and procedures of the person conducting the business or undertaking, for example a workplace bullying policy.
Others (Section 29)	<p>Other people at a workplace, such as visitors and clients, have similar duties to that of a worker and must:</p> <ul style="list-style-type: none"> • Take reasonable care for their own health and safety.

	<ul style="list-style-type: none"> • Take reasonable care that their acts or omissions do not adversely affect the health and safety of other people, and • Comply, so far as is reasonably practicable, with any reasonable instruction given by the person conducting a business or undertaking.
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7. WHAT IS WORKPLACE BULLYING?

Workplace bullying is repeated, and unreasonable behaviour directed towards a worker, officer or a group of workers or others that creates a risk to health and safety.

Repeated behaviour refers to the persistent nature of the behaviour and can refer to a range of behaviours over time.

Unreasonable behaviour means behaviour that a reasonable person, having considered the circumstances, would see as unreasonable, including behaviour that is victimising, humiliating, intimidating, or threatening.

Examples of behaviour, whether intentional or unintentional, that may be workplace bullying if they are **repeated, unreasonable** and **create a risk to health and safety** include but are not limited to:

- abusive, insulting, or offensive language or comments
- aggressive and intimidating conduct
- belittling or humiliating comments
- victimisation
- practical jokes or initiation
- unjustified criticism or complaints
- deliberately excluding someone from work-related activities
- withholding information that is vital for effective work performance.
- setting unreasonable timelines or constantly changing deadlines
- setting tasks that are unreasonably below or beyond a person's skill level.
- denying access to information, supervision, consultation, or resources to the detriment of the worker
- spreading misinformation or malicious rumours, and
- changing work arrangements such as rosters and leave to deliberately inconvenience a particular worker or workers.

If the behaviour involves violence, for example physical assault or the threat of physical assault, it will be reported to the police.

8. WHAT IS NOT WORKPLACE BULLYING?

8.1. Reasonable management action taken in a reasonable way

Reasonable management action taken by managers or supervisors to direct and control the way work is carried out is not workplace bullying if the action is effectively carried out in a lawful and reasonable way, taking the particular circumstances into account.

Examples of reasonable management actions are as follows:

- Setting realistic and achievable performance goals, standards, and deadlines
- Allocating work to an employee
- Fair and appropriate rostering and allocating of working hours.
- Transferring workers to another area or role at a similar level and with similar skill requirements
- Deciding not to select a worker for promotion where a fair and transparent process is followed.
- Informing a worker about unsatisfactory work performance in an honest fair and constructive manner
- Informing a worker about unreasonable behaviour in an objective and confidential way
- Implementing organisational changes or restructuring
- Implementing performance management processes

8.2. Unlawful discrimination and sexual harassment

Unreasonable behaviour may involve unlawful discrimination or sexual harassment which, by itself, is not bullying.

Discrimination on the basis of a protected trait in employment may be unlawful under anti-discrimination, equal employment opportunity, workplace relations and human rights laws. Generally, unlawful discrimination is where a person or group of people are treated unfairly or less favourably than others because they have a particular characteristic or belong to a particular group of people. Protected traits include race, colour, sex, sexual orientation, age, physical or mental disability, marital status, family or carer's responsibilities, pregnancy, religion, political opinion, national extraction, or social origin. For example, it would be unlawful for an employer not to employ or promote a woman because she is pregnant or may become pregnant.

The WHS Act prohibits a person from engaging in 'discriminatory conduct' for a 'prohibited reason'. For example, it is unlawful for a person to terminate the employment of a worker for raising health and safety concerns or performing legitimate safety-related functions in relation to their workplace.

Generally, sexual harassment includes unwelcome sexual advances, requests for sexual favours or other unwelcome conduct of a sexual nature that could be expected to make a person feel offended, humiliated, or intimidated.

8.3. Workplace conflict

Differences of opinion and disagreements are generally not workplace bullying. People can have differences or disagreements in the workplace without engaging in repeated, unreasonable behaviour that creates a risk to health and safety. Some people may also take offence at action taken by management, but that does not mean that the management action ~~in-itself-was~~was unreasonable. However, in some cases conflict that is not managed may escalate to the point where it becomes workplace bullying.

9. HOW CAN WORKPLACE BULLYING OCCUR?

Workplace bullying can be carried out in a variety of ways including through verbal or physical abuse, through email, text messages, internet chat rooms, instant messaging, or other social media channels. In some cases, workplace bullying can continue outside of the workplace.

Workplace bullying can be directed at a single worker or group of workers and be carried out by one or more workers. It can occur:

- sideways between workers
- downwards from supervisors or managers to workers, or
- upwards from workers to supervisors or managers.

Workplace bullying can also be directed at or perpetrated by other people at the workplace such as Councillors, clients, customers, and members of the public.

10. THE IMPACT OF WORKPLACE BULLYING

Workplace bullying can be harmful to the person experiencing it and to those who witness it. The effects will vary depending on individual characteristics as well as the specific situation and may include one or more of the following:

- distress, anxiety, panic attacks or sleep disturbance
- physical illness, for example muscular tension, headaches, fatigue, and digestive problems
- loss of self-esteem and self-confidence
- feelings of isolation
- deteriorating relationships with colleagues, family, and friends
- negative impact on work performance, concentration and decision making ability.
- depression, and
- thoughts of suicide.

Workplace bullying can also have a negative impact on the work environment and incur direct and indirect costs for a business, including:

- high staff turnover and associated recruitment and training costs
- low morale and motivation
- increased absenteeism
- lost productivity.
- disruption to work when complex complaints are being investigated.
- costs associated with counselling, mediation and support.
- costly workers' compensation claims or legal action, and
- damage to the reputation of the business.

11. MANAGING THE RISK OF WORKPLACE BULLYING

Health and safety risks in a workplace must be eliminated so far as is reasonably practicable. If this is not possible, the risks must be minimised so far as is reasonably practicable. The risk of workplace bullying can be minimised by taking a pro-active approach that involves:

- early identification of unreasonable behaviour and situations likely to increase the risk of workplace bullying occurring.
- implementing control measures to manage the risks, and
- monitoring and reviewing the effectiveness of the control measures.

12. PREVENTING WORKPLACE BULLYING

Processes that may help identify workplace bullying or the potential for it to occur include:

- regular consultation with workers and, the NSC ~~W~~HHealth & Safety (H&S) committee, including discussions aimed at finding out if bullying is occurring or if there are factors likely to increase the risk of workplace bullying.
- seeking feedback when workers leave the business, for example holding exit interviews
- seeking regular feedback from managers, supervisors or other internal and external parties
- monitoring incident reports, workers compensation claims, patterns of absenteeism, sick leave, staff turnover and records of grievances to establish regular patterns or sudden unexplained changes, and
- recognising changes in workplace relationships between workers, customers, and managers.

Research indicates that there are a number of factors which may increase the risk of workplace bullying occurring. The following characteristics could help alert to potential WHS risks in the workplace:

- presence of work stressors –
 - high job demands.
 - limited job control

-
- organisational change, such as restructuring or significant technological change
 - role conflict and ambiguity
 - job insecurity
 - an acceptance of unreasonable workplace behaviours or lack of behavioural standards, and
 - unreasonable expectations of clients or customers.
 - leadership styles –
 - autocratic behaviour that is strict and directive and does not allow workers to be involved in decision making.
 - behaviour where little or no guidance is provided to workers or responsibilities are inappropriately and informally delegated to subordinates, and
 - abusive and demeaning behaviour that may include inappropriate or derogatory language, or malicious criticism and feedback.
 - systems of work –
 - lack of resources
 - lack of training
 - inappropriate work scheduling, shift work and poorly designed rostering, and
 - unreasonable performance measures or timeframes.
 - *poor workplace relationships* –
 - poor communication
 - isolation
 - low levels of support, or
 - work group hostility.

13. MONITORING

Once control measures have been implemented, they will be monitored and reviewed to ensure they are effective in managing the risk of workplace bullying. If the control measures do not work the situation will be analysed further to determine how to fix the problem.

Monitoring will be undertaken through regular scheduled discussions at management meetings, staff meetings and Work Health Safety (WHS) committee meetings.

Regular monitoring of the incidence of grievances, staff turnover and use of employee assistance programs will occur. Bullying incident reports and findings will be reviewed to identify any trends.

Policies and procedures will be reviewed regularly. A review can be conducted at any time, but it will be conducted at least:

- when an instance of workplace bullying has been substantiated
- at the reasonable request of the WHS committee
- when new or additional information or research about workplace bullying becomes available
- where a review of records indicates reports of workplace bullying are increasing, or
- according to a scheduled review date.

Information for a review will be obtained from the same sources used when identifying the potential for workplace bullying, for example:

- confidential surveys
- exit interviews, or
- records of sick leave.

Results of reviews and suggested improvements will be reported to Directors, Managers, and the WHS committee.

14. CONSULTATION AND TRAINING

In accordance with Section 19(3)(f) of the WHS Act 2011, Council will consult, inform, train and instruct all involved in the policy and procedures by undertaking the following:

- Developing a Workplace Bullying Policy and Procedures by the WHS and HR Staff for approval by the General Manager.
- Submit to WHS Committee and ~~Manex~~ELT, then Council, for consideration and adoption thereafter to all Staff to note by email and hard copy.
- All Officers, Workers and Councillors will be trained in the Policy & Procedures.
- All Officers and Supervisors will receive written instructions on how they are to ensure the Policy and Procedures are followed, enforced and assistance provided to Staff with concerns.
- All new Officers, Workers and Councillors will be trained in their WHS responsibilities including adherence to the WHS Policy and Procedures and the Code of Conduct as part of their induction process as per Section 27/29 of the WHS Act 2011.
- Information about workplace bullying can be given to workers and officers in ~~a number of several~~ ways – talking directly, ~~tool box~~toolbox / staff meetings, Council newsletters, posters and emails.

15. CONSEQUENCES OF BREACHING THIS POLICY

Appropriate disciplinary action may be taken against a person who is found to have breached this policy. The action taken will depend on the nature and circumstance of each breach and could include:

- A verbal or written apology
- One or more parties agreeing to participate in counselling or training.
- A verbal or written reprimand, or
- Transfer, demotion, or dismissal of the person engaging in the bullying behaviour.

Breaches of Council policy by Council Officials (including Councillors) under Council's Code of Conduct may result in censure; requiring the person to apologise to any other person or organisation adversely affected by the breach; prosecution of any breach of law, removing or restricting of the person's delegation; or removing the person from membership of the relevant council committee.

PROCEDURES FOR RESPONDING TO WORKPLACE BULLYING

16. HOW TO RESPOND TO A REPORT OF WORKPLACE BULLYING

Workplace bullying may be identified and reported by those subjected to the behaviour or by witnesses. A person can raise or report workplace bullying verbally or in writing by:

- informing a supervisor, manager, or Human Resources
- informing their ~~WHS representative~~ H&S committee or union representative and asking them to make a report on their behalf, or
- using other established reporting procedures.

If the alleged bully is a Manager, the complaint should be reported either verbally or in writing to the Director of that Manager. If the alleged bully is a Director, the complaint should be reported to the General Manager. If the alleged bully is an employee or a contractor or volunteer, the complaint should be reported to the employee's Manager. If the alleged bully is a Councillor (including Mayor or Deputy Mayor), the complaint should be made to the General Manager. If the complainant is the General Manager, alleging bullying by a Councillor, the complaint should be made to the Mayor. If there is an alleged bullying complaint from the General Manager against the Mayor, it should be reported to the Deputy Mayor who will liaise with the Acting General Manager at the time, to assist with the complaint.

A manager or supervisor may also identify a risk of workplace bullying through changes in the workplace, for example increased absences, changes in workers' performance or low staff morale.

Workplace bullying is best managed by responding as soon as possible after suspecting or becoming aware there is a problem. Responses to reports of workplace bullying will vary depending on the situation, the number of parties involved and the size and structure of the workplace.

In the first instance, attempts should be made to resolve the situation within the workplace, regardless of ~~whether or not~~ whether workplace bullying has occurred. Where internal processes are not effective, complainants may refer the complaint to external agencies. A flowchart to assist in applying the information in this Procedure is provided at Appendix A.

Consider the following when responding to workplace bullying:

- **Is the behaviour bullying or not?**
The type of behaviour occurring may need to be determined to develop an appropriate response. For example, if the behaviour involves physical violence or what appears to be unlawful discrimination or sexual harassment, whether it is repeated or not, it will require a different response to workplace bullying.
- **Does the situation warrant measures to minimise the risk of ongoing harm?**
If necessary interim measures should be taken to minimise the risk to health or safety. This may involve temporarily reassigning tasks, separating the parties involved or granting leave.

- **Do I have a clear understanding of the issues?**
Seek additional information to ensure a clear understanding of the parties involved and the specific behaviour or behaviours thought to be unreasonable. This may be achieved by speaking to others who may have observed or participated in the behaviour.
- **Do I need additional information or assistance?**
People with specialist roles in the organisation or external specialists may be able to provide information, help identify the issues and develop potential responses to address the behaviour. Additionally, an individual may wish to seek information or assistance that allows for objectivity and affords all parties due process.
- **Can the matter be safely resolved between the parties or at a team level?**
In some situations, it may be possible to use a no-blame conciliatory approach to help individuals reach an outcome that will ensure the unreasonable behaviour ceases. A proposed resolution should be discussed with the person who reported the behaviour to check they are comfortable with it.
- **Should the matter be progressed to an investigation?**
Depending on the severity or complexity, some matters may need to be investigated.

A person may choose to resolve issues by self-managing the situation. This usually involves telling the other person the unreasonable behaviour is not welcome and asking for it to stop. If an individual does not feel safe or confident with approaching the other person, they can seek the assistance of a Supervisor or Manager, Manager Human Resources or other appropriate person.

Anyone asked to act on behalf of an individual should use a confidential and non-confrontational approach.

In most circumstances, the person who is alleged to have perpetrated the bullying behaviour must be notified as soon as possible of the report and be given a chance to explain his or her version of events. They should be treated as innocent until the reports are proven to be true.

Providing training to workers about appropriate standards, expected behaviours and workplace bullying may help workers understand how to deal with issues such as conflict, confidentiality, and related issues.

16.1. The role of Supervisors and Managers

Supervisors and Managers should intervene when they observe unreasonable behaviour in their work teams or if they are requested to intervene by a member of their team. If a Supervisor or Manager approaches an individual directly about their behaviour, they should record the actions taken. Supervisors should know how and when it is appropriate to seek advice or to escalate an issue.

17. PRINCIPLES WHEN RESPONDING TO REPORTS OF WORKPLACE BULLYING

Effectively responding to issues when they are raised can stop the situation happening again and reinforce to workers that workplace bullying is treated seriously and consistently by the organisation. The following table sets out the principles that should be applied when handling reports of workplace bullying.

Table 2 - Responding to workplace bullying

Response	Measure
Act promptly	Reports should be responded to quickly, reasonably and within established timelines. Relevant parties should be advised of how long it will likely take to respond to the report and should be kept informed of the progress to provide reassurance the report has not been forgotten or ignored.
Treat all matters seriously	All reports should be taken seriously and assessed on their merits and facts.
Maintain confidentiality	The confidentiality of all parties involved should be maintained. Details of the matter should only be known by those directly concerned in the complaint or in resolving it.
Ensure procedural fairness	<p>The person who is alleged to have perpetrated the bullying behaviour should be treated as innocent unless the reports are proven to be true. Reports must be put to the person they are made against, and that person must be given a chance to explain his or her version of events.</p> <p>The person reporting the bullying should be respectfully listened to and their report treated as credible and reliable unless conclusively proven otherwise.</p> <p>The opportunity to have decisions reviewed should be explained to all parties.</p>
Be neutral	Impartiality towards everyone involved is critical. This includes the way people are treated throughout the process. The person responding to the report should not have been directly involved and they should also avoid personal or professional bias.
Support all parties	Once a report has been made, the parties involved should be told what support is available, for example employee assistance programs, and allowed a support person to be present at interviews or meetings e.g. health and safety representative, union representative or work colleague.
Do not victimise	It is important to ensure anyone who reports workplace bullying is not victimised for doing so. The person accused of workplace bullying and witnesses should also be protected from victimisation.
Communicate process and outcomes	All parties should be informed of the process, how long it will take and what they can expect will happen during and at the end of the process. Should the process be delayed for any reason, all parties should be made aware of the delay and advised when the process is expected to resume. Finally, reasons for actions that have been taken and, in some circumstances, not taken should be explained to the parties.

Response	Measure
Keep records	<p>The following should be recorded:</p> <ul style="list-style-type: none"> • the person who made the report • when the report was made • who the report was made to. • the details of the issue reported. • action taken to respond to the issue, and • any further action required – what, when and by whom. <p>Records should also be made of conversations, meetings and interviews detailing who was present and the agreed outcomes.</p>

18. BALANCING CONFIDENTIALITY AND TRANSPARENCY

Both confidentiality and transparency are essential to maintain the integrity of the policies and procedures used to manage workplace bullying.

18.1. Confidentiality

Failure to maintain confidentiality can lead to workers mistrusting the reporting process. Confidentiality should be considered in what information, how and to who it is communicated. To limit breaches of confidentiality, measures include:

- discussing sensitive or private information with third parties only if they need to know and with the permission of those involved.
- secure storage, coding and access to files and documentation on the workplace bullying report.
- conducting discussions in a private location, and
- choosing appropriate times or locations for printing, copying, or disposing of materials.

It is important the parties involved in the complaint are instructed:

- to maintain confidentiality of the materials presented, discussed, or submitted, and
- on how to maintain confidentiality, for example who they can and cannot speak to about the matter.

Ensuring confidentiality should not prevent the parties involved from seeking support, such as through an employee assistance program, or bringing along a support person to interviews or meetings.

18.2. Transparency for the parties involved

Transparency of the report handling process promotes accountability. It allows the parties involved to be fully informed about how the report is going to be handled. The parties will be made aware of:

- the steps and estimated timeframes for resolving or investigating the workplace bullying report.
- the name and details of a contact person

- progress reports and an explanation for delays
- the outcome of actions taken and the reasons for decisions made, and
- the right of review if the parties are not satisfied with the outcome.

18.3. Transparency for NSC

NSC will show it is committed to managing the risk of workplace bullying by highlighting activities that have been or will be undertaken to resolve workplace bullying. Generic information on workplace bullying reports and how these were handled will be provided to workers through the ~~Work Health Safety~~H&S Committee.

Information that will be considered for disclosure may include:

- the number of reports received and the number of reports resolved.
- time taken to complete investigations.
- whether investigations were conducted internally or externally, and
- the general nature of the outcomes.

19. INVESTIGATION

Workplace bullying reports of a serious or complex nature should always be investigated. Serious bullying reports may include those:

- covering a long period of time
- involving multiple workers
- where the alleged behaviours are in dispute
- involving alleged bullying by senior managers, or
- where other processes have not been able to resolve the matter.

The aim of an investigation is to ~~look into~~investigate the circumstances of the matter and work out what has occurred.

Once it has been determined that an investigation will be undertaken, the appropriate Supervisor will decide on the scope and process including:

- who will conduct the investigation?
- details of the behaviour that will be investigated.
- how the investigation will be conducted and likely timeframes
- what the investigation aims to achieve
- what support needs to be provided to the parties involved, and
- how outcomes of the investigation will be communicated.

For investigation of Code of Conduct complaints i.e. a breach of this policy, please refer to Councils' Code of Conduct and Procedures-~~policy~~

19.1. Who should conduct the investigation

Investigations should always be carried out by an unbiased person who has experience and knowledge in dealing with workplace bullying matters.

If being led internally it is important to ensure all parties have confidence in the neutrality of the investigator and they are suitably qualified to lead the investigation. If this is not possible an external investigator is recommended. The investigator should be impartial, objective and focus on whether a report of workplace bullying is substantiated or not, or if there is insufficient information to decide either way.

19.2. Informing the parties of the investigation

To ensure the investigation process is conducted in a fair, objective, and timely way it is important to inform the parties about:

- who is conducting the investigation?
- conflicts of interest—these should be declared before the investigation proceeds.
- their obligations and the obligations of the investigator regarding confidentiality
- their right to seek independent advice and representation.
- the expected timeframes of the investigation
- how the issue will be investigated e.g. interviews with the parties and witnesses or viewing documentary evidence
- who will receive copies of statements and records of interviews (if obtained)
- who can be present at interviews
- what support mechanisms will be in place for each party, including any interim measures to ensure the health and safety of the parties during the investigation process, and
- possible outcomes (e.g. disciplinary action) and rights of appeal and review.

19.3. Outcomes of an investigation

Where the investigator is not the decision-maker, at the end of an investigation, the investigator should provide an objective report to NSC who will then use the findings and recommendations of the investigation to make a decision. The report should outline:

- the report that was investigated
- the investigation process.
- all relevant evidence (including who was interviewed), and
- the findings of the investigation as to whether the alleged bullying occurred.

The findings of the investigation should then be communicated to the parties involved.

19.4. Consequences

If a report is substantiated, actions should be taken consistent with relevant policies and procedures. The actions may be different in each situation and depend on the severity of the workplace bullying. Such actions may include:

- directing the person to cease the behaviour and gaining a commitment that the behaviour will not be repeated and monitoring this over time.
- providing information to workers to raise the awareness of workplace bullying and standards of behaviour expected.
- providing training or coaching e.g. leadership, communication and interpersonal skills and conflict management
- providing counselling support
- reviewing the workplace bullying policy and prevention measures
- addressing organisational issues that may have contributed to the behaviour occurring.
- requesting an apology
- providing a verbal or written warning
- transferring a worker or workers to another work area, or
- demotion, dismissal, or other actions subject to workplace relations laws.

It is likely a combination of strategies will be appropriate to prevent bullying behaviour from re-occurring.

If an investigation finds a report of workplace bullying is not substantiated, assistance may still need to be provided to resolve outstanding issues. This may involve mediation, counselling or changing working arrangements. Mediation is a voluntary process where an impartial third party, preferably a trained mediator, assists the parties put their respective cases before each other. The role of a mediator is to help both parties understand each other's perspective and to try to find an agreement the parties are willing to abide by.

If the report is found to be vexatious or malicious, disciplinary action or counselling may be considered against the person who made the report. Any action taken should be consistent with NSC policies on misconduct and disciplinary action.

19.5. Mediation

The responsible Manager or Director will speak to the parties involved as soon as possible, gather information, and seek a resolution to satisfactorily address the issue for all parties. This may involve mediation should the complainant be comfortable with meeting the alleged bully to voice their concerns. This will be an independent process where a resolution is sought in a safe environment for both parties.

However, mediation may not be appropriate in the following circumstances:

- Where there is an imbalance of power between the alleged bully and the person reporting the bullying.
- Where the bullying is found to have been of a significant nature.
- Where the alleged victim feels intimidated by the alleged bully.

20. WHAT TO DO IF YOU ARE ACCUSED OF WORKPLACE BULLYING

Being accused of workplace bullying behaviour can be upsetting and come as a shock but it is important to be open to feedback from others, and if necessary, be prepared to change your behaviour. Keep the following points in mind:

20.1. Give the complaint serious consideration

If someone approaches you about your behaviour, try to remain calm and avoid aggravating what is likely to be an already difficult situation.

Listen carefully to the ~~particular concerns~~concerns addressed. Discuss how you might work together more effectively.

The other person is more likely to share their views with you if you chose a neutral space and ask open questions without attempting to justify your behaviour. Even so, the other person may not be comfortable speaking to you.

Seek an objective opinion about the behaviour.

If you do not understand the complaint or would like a second opinion about your behaviour, discuss the matter with someone you trust. This might be your Manager or a counsellor engaged by Council's EAP program. Any discussion will be strictly confidential. It is important not to unintentionally escalate the situation by discussing the issue openly.

If you believe that you are being unjustly accused, or the complaint is malicious, you should discuss this with your Manager or the Manager Human Resources. It may be that an informal discussion between you, the person making the allegation and a third party will solve the problem.

If, after careful consideration, you believe that your behaviour is reasonable management action, you should discuss this with your supervisor, Manager or Manager HR. Even in those circumstances, it may be possible to modify future management action to minimise the risk that others might find it unreasonable.

21. PRIVACY

All file notes relating to the report will be kept in locked files. Only staff involved in the process under this policy will have access to these files. Workers involved in a report of bullying will also be offered counselling under Council's EAP program.

These guidelines may not be practical for every case, and the Human Resources Manager or the affected person may suggest a more applicable resolution process.

22. EXTERNAL AVENUES

Reports of workplace bullying should be raised within the workplace, and reasonable attempts should be made to resolve the matter internally before referring to external agencies. Most external agencies encourage complainants to attempt to resolve

the situation within the workplace through an informal or formal process (where available) prior to seeking their assistance.

Safe work NSW, Fair Work Australia, the Fair Work Ombudsman, or the Industrial Relations Commission may be contacted where reasonable attempts to resolve a workplace bullying complaint through internal processes within the workplace have failed. The most appropriate agency will depend on the nature of the complaint and the desired outcome.

Related Policies:

Narromine Shire Council - Code of Conduct and Procedures

NSC Grievance Resolution Policy

NSC WHS Policy

Managing unsatisfactory work performance and conduct policy

References:

Work Health and Safety Act 2011 and Regulations [2011-2017](#) (NSW)

Fair Work Act 2009 (Commonwealth)

Sex Discrimination Act 1984 (Commonwealth)

Disability Discrimination Act 1992 (Commonwealth)

Anti-Discrimination Act 1977 (NSW)

Local Government (State) Award [2020](#)

Narromine Shire Council - Code of Conduct and Procedures

Safe work Australia – Guide for preventing and responding to workplace bullying May 2016

Appendix A

